

कॉलेज ऑफ वोकेशनल स्टडीज

(दिल्ली विश्वविद्यालय)

त्रिवेणी शेरव सराय फेस-II, नई दिल्ली-110017

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College of Vocational Studies

(University of Delhi)

Triveni (Sheikh Sarai) Phase -II,

New Delhi-110017, India

Tel.: +91-11-29258544 / 29258792

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संदर्भ संख्या

Ref. No. CVS / 2018 / 1730

दिनांक

Dated

29.01.2018

Sealed tenders are invited for appointing Interior Designer for renovation and furnishing of Seminar Room. The tender documents can be downloaded and tender may be submitted through TCIL website (<https://www.tcil-india-electronictender.com>)

CONTENTS OF TENDER DOCUMENT

| S. NO. | DESCRIPTION OF CONTENTS |
|--------|--|
| 01 | Tender Notice |
| 02 | Scope of work and general instruction for tenderer |
| 03 | Terms & Conditions |

- Note:
1. Tender document can be downloaded from the website www.cvs.edu.in
 2. Last date for submission of tenders through online: 09.02.2018 up to 09:00 PM
 3. Date of opening of the tender : 10.02.2018 at 09:00 AM
 4. Earnest Money Deposit : Rs. 10,000/- in form of DD favoring "Principal, CVS".

PRINCIPAL



**SCOPE OF WORK AND GENERAL INSTRUCTION FOR TENDERER
FOR APPOINTING INTERIOR DESIGNER**

1. Name of College : College of Vocational Studies.
2. Address / Location of Building: College of Vocational Studies, Sheikh Sarai, Phase-II, New Delhi-110017

(The bidder is advised to visit and acquaint himself with the operational system. The costs of visiting shall be borne by the bidder. It shall be deemed that the contractor has undertaken a visit to the College and is aware of the operational conditions prior to the submission of the tender documents)

4. SCOPE OF WORK:

1. For appointing Interior Designer for renovation and furnishing of Seminar Room. Total Area

2. Earnest Money of 10,000/- (Rupees Ten Thousand only), refundable (without interest), in the form of Demand Draft / Pay Order / Banker Cheque drawn in favor of 'Principal, College of Vocational Studies, payable at New Delhi should be send in a sealed envelope.

4. Conditional bids shall not be considered and will be out rightly rejected.

5. The TECHNICAL & FINANCIAL BID shall be opened online

6. The TECHNICAL BID if not qualified, will be summarily rejected.

7. The bidding firm has to give a self-certified certificate that it has not been blacklisted by any Central Government Department/ State Govt/Autonomous Body/ PSUs/ Banks, etc. If it is subsequently found out that the bidding firm has given false information or facts or has suppressed facts or manipulated the documents, etc, the earnest money/ Security Deposit of the firm/ Agency will be forfeited and the bid/contract will be rejected/ cancelled.

8. No bidding firm will be allowed to withdraw its bids. If any firm intends to withdraw opening of technical bids, it's Earnest Money (EMD) will be forfeited.

9. If after award of the contract, the successful bidder (L1) fails to provide the contract is liable to be cancelled along with forfeiture of SECURITY DEPOSIT and other consequential actions such as blacklisting, as deemed appropriate.

10. Upload only relevant documents (strict compliance is mandatory).

Handwritten signature and initials in blue ink.



TERMS & CONDITIONS

1. The contract can be terminated on account of unsatisfactory services upon performance review by the Authority of College of Vocational Studies. The unsatisfactory service shall mean and include non-compliance and non-fulfillment of any of the contractual obligations by the Service Provider and or poor performance and violation of any of the terms and conditions of the tender/contract and failure on its part to correct the discrepancies/shortcomings brought to its notice in writing by the authority of College of Vocational Studies.
2. It will be the responsibility of the Service provider to comply with all statutory obligations on his part arising out of this contract.
3. The quoted rates will be inclusive of all charges, **applicable Taxes**, and no other charges will be paid extra. Service Tax/GST, if applicable, will be paid extra by the College to the concerned Agency/ Service Provider on production of receipt by the Agency/ Service Provider.
4. The payment to the Agency / Service Provider will be made against running bills on work basis subject to work being satisfactory. All payments shall be made by RTGS/NEFT only.
5. The College shall be at liberty to withhold any of the payments in full or in part subject to recovery of penalties, if any.
6. In case of dispute of any kind, the firm shall abide by the decision of the CVS. In case the dispute is required to be referred to Arbitration, it shall be referred to sole arbitrator under Arbitration and Conciliation Act- 1996. The place of settlement of dispute shall be New Delhi. In the case of settlements of dispute is in the court, it will be in the jurisdiction of courts at New Delhi.
7. Any other provision may be incorporated by the CVS authority. The same shall also be binding on the Service Provider/ Agency.
8. Any individual/LLP/Private Ltd company or a Public Ltd company with an experience of 3 years or more in the field of interior design.
9. Individual should have a diploma in interior design with 5 years of experience or bachelors in Arch degree with 3 years of experience.
10. In case of LLP. Pvt. Ltd or Public Ltd the company should have at least one employee with a diploma in interior design with 5 years of experience or a degree in Bachelor of Arch with 3 years of experience.
11. Individual/LLP/ Pvt. Ltd. Company should have successfully completed at least 3 projects of same nature.
12. Individual/ LLP/ Pvt. Ltd. Company **should have average turnover of at least 15 Lakhs during the last three years.**

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13. Individual/LLP/ Pvt. Ltd. Company should have registered with GST will only be eligible to apply.

14. The college has right to reject any tender or not to accept the lowest bidder.

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