

कॉलेज ऑफ वोकेशनल स्टडीज  
(दिल्ली विश्वविद्यालय)

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संदर्भ संख्या

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दिनांक

Dated

**14.06.2016**

**Notice Inviting quotation**

**Quotations are being invited in sealed cover for under mentioned:**

For designing & printing of College magazine for 2015-16 for 80 pages (+/- 4 pages) the amount per page charged by the designer shall be accordingly adjusted; for 2200 copies of 4 color of size 8.5"x11" in 90-100 GSM pages and cover pages of 150-175 GSM, section stitched, matt finished lamination (including front and back cover).

1. 1<sup>st</sup> draft of the magazine to be shown to the magazine committee within 07 days of award of Contract (in color pdf print out) and print of the Magazine within 3 weeks.
2. Changes made by the Committee after proof reading, editing, change of picture, text, etc to be incorporated by the printer & a black & white pdf print out submitted for approval.
3. The final draft in color pdf to be submitted for approval to the Magazine Committee before final printing of the Magazine.
4. Designing of magazine to be done at College Campus
5. The Magazine to be out in print within 07 days of final approval by the Magazine Committee.
6. Sample (Cover page & inside page including text & pictures of any past printed magazine to be submitted for the purpose of comparison of print and paper quality promised by the printer.

**The other terms and condition are as under:**

1. Firm should be in the business of undertaking the printing of magazines for last three years.
2. EMD rupees 5000 (DD in favor of Principal, College of Vocational Studies payable at New Delhi)

However, this office has right to modify/cancel any quotation without assigning any reason thereof. The sealed quotations may be submitted up to 04.30 p.m. of June 29, 2016.

  
Principal