

कॉलेज ऑफ वोकेशनल स्टडीज  
(दिल्ली विश्वविद्यालय)  
त्रिवेणी शेख सराय फेस-II, नई दिल्ली-110017  
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संदर्भ संख्या  
Ref. No. CVS/2020/504

दिनांक  
Dated

08.11.2020

**E-TENDER**

**FOR**

**TENDER FOR SUPPLY OF BATTERIES FOR LAPTOP**

DATE & TIME OF ISSUE OF TENDER DOCUMENT (downloaded from website)	18.11.2020 From 6.00 P.M.
LAST DATE & TIME FOR SUBMISSION OF TENDER DOCUMENT	10.12.2020 up to 11.00 A.M.
DATE & TIME FOR OPENING OF TENDER DOCUMENT - (TECHNICAL/FINANCIAL BID)	11.12.2020 at 11.00 A.M.

The E - Tender form can be filled up from the e-procurement portal.

The e-tender shall be accepted under Two Bid System. The interested Service Providers are advised to submit Technical & Financial bids through e-portal of e-procurement website (<http://www.eprocure.gov.in>)

Principal

*[Handwritten signature]*

**CONTENTS OF TENDER DOCUMENT**

S. NO.	DESCRIPTION OF CONTENTS
01	INSTRUCTIONS/GUIDELINES
02	ELIGIBILITY CRITERIA
03	TERMS AND CONDITIONS
04	TECHNICAL BID
05	FINANCIAL BID
06	PERFORMA

Note: 1. Tender document for viewing can be downloaded from the website [www.cvs.edu.in](http://www.cvs.edu.in)

2. The e-Tender Form can be filled up from the [www.eprocure.gov.in](http://www.eprocure.gov.in) website.

3. Earnest Money Deposit : Rs. 3,000/- in form of DD favoring "Principal, CVS".

## **TENDER FOR SUPPLY OF BATTERIES FOR LAPTOP**

### **INSTRUCTIONS/GUIDELINES TO BIDDERS**

You are hereby requested to apply through online through [www.eprocure.gov.in](http://www.eprocure.gov.in)

The quotations are invited through [www.eprocure.gov.in](http://www.eprocure.gov.in) "Tender for supply of Laptop batteries"  
Last Date of Submission of quotations is 14/12/2020, till 11:00 AM.

This invitation to tender is for:

Rate Contract for procurement of specified Batteries for Laptop in our college.

### **ELIGIBILITY CRITERIA**

Supplier should be either manufacturer (OEM) or an authorized dealer of Laptop battery of the specified make (H.P.) with sufficient proof of Dealership with Original Equipment Manufacturer, valid for at least 1 year from the date of Tender.

Vendor should supply & install the battery at the required place.

Vendor should have to be able to provide satisfactory after-sales support.

### **TERMS AND CONDITIONS**

Prices should be inclusive of (including Transportation, delivery, buyback and installation charges).  
Government taxes will be extra as applicable.

The make of battery should be HP.

In case any of the battery gets faulty within warranty period, the same shall be replaced by the supplier at the College of Vocational Studies, New Delhi - 110017 within 2 days' time for which no extra amount will be paid to the supplier.

The rates quoted in the tender should be valid at least One Year from the date of approval for supply of batteries.

The supplier should also specify the rate at which old battery(s) **would be taken back (Buy-Back Price)**.

The delivery should be made within a maximum of 3 days from the date of receipt of our order and payment will be made by CVS, New Delhi after proper installation of battery(s).

The battery(s) supplied should be of recent stock and the manufacturing date should not be greater than 2-3 months from the date of supply. The date of manufacturing should be explicitly mentioned on the battery and on the invoice.



Successful Bidder will provide Agreement on Rs. 100/- stamp paper.

No amendment in Rates will be accepted from any of the participants, once tender has been opened on due date and is finalized. A letter as regards of selection will be sent to the selected bidder/s.

If the successful bidder is found to be supplying material of poor quality or fails to comply with the specification of the tender, the supplier / bidder is liable to be black-listed and his tender will be cancelled. He will not be allowed to participate in future tenders.

Taxes if applicable from time to time during the period of contract will be deducted at the time of payment of bills.

Vendors who do not have a GST no need not apply.

The CVS reserves the right to accept/reject any of the tenders, add, modify, relax or waive any of the conditions stipulated in the tender specification wherever deemed necessary, reject any or all the tenders without assigning any reason thereof.

In case of any dispute or any difference only Courts of New Delhi shall have the jurisdiction in all matters arising out or connected with this agreement. Further this agreement is subject to laws of India alone.

#### **DOCUMENTS TO BE SUBMITTED.**

Proof of Authorized Dealer (OEM Certificate)

.GST certificate.

Last 3 years ITR.

The tenderer firm should have submit an undertaking with the Technical bid to the effect that he has not been black listed form any department/ college/ university or any other firm.

**Technical Bid:**

Sr. No	Specifications	
1	Brand	HP
2	Laptop Model No.	HP Pro book 4430s
3	Battery Model No.	HSTNN-LB2R
4	Warranty	2 YEARS

**Financial bid:**

Batteries Required	Laptop Model no.	Battery make	Price per battery(including installation charges)	Buy back price of old battery	Net battery price(inclusive of all charges)
10	HP Pro book 4430s	HP			

- 1) Warranty period must be mentioned in terms of months. Minimum warranty period should be 24 Months.
- 2) Tender will be finalized based on Net Total (Dealer whose Net Total will be minimal will be awarded contract)

Date:

(Signature of the supplier with Seal)

NAME-

ADDRESS –

CONTACT NO:

## DECLARATION

I/ We \_\_\_\_\_ hereby declare that we have read all the terms  
and (Name of the Person of the supplier)  
Conditions mentioned above and on behalf of our company \_\_\_\_\_ we  
agree and abide by these terms & conditions.

Date: (Signature of supplier with Seal)

NAME-

ADDRESS -

CONTACT NO:

## TENDER FORM FOR LAPTOP BATTERY(S)

1. Supplier Firm Name: \_\_\_\_\_

2. (a) Address with Tel/Mobile No./E-mail/Fax Nos. : \_\_\_\_\_

\_\_\_\_\_

Name of Contact Person with E-mail and Mobile No: \_\_\_\_\_

Whether you are an Authorized Manufacturer/ Dealer/Distributor of the Make of Battery (s)  
quoted for:

(Kindly attach Dealership/ Distributorship Certificates for brand/ make quoted for,  
mentioning validity period which must cover Tender Contract Period).

Whether Registered with GST. If yes then GST No. : \_\_\_\_\_  
(Please attach self-attested Xerox copy of certificate)

Names of leading customers including Public Sector Undertakings/ Public Sector Insurance  
Co's & Banks / Govt. Offices from whom orders are secured.  
(Please attach a separate list)

6. Approximate turnover in last 3 years. : \_\_\_\_\_ 2017-18  
: \_\_\_\_\_ 2018-19  
: \_\_\_\_\_ 2019-20

Place: (Signature of the supplier

with Seal) NAME-

ADDRESS -

Contact No.-