

TEACHING PLAN 2022-23

DEPARTMENT OF BUSINESS ECONOMICS

NAME OF THE FACULTY: Jasleen Kaur Sarpal

SUBJECTS LIST SEMESTER WISE:

(Please provide the number of lectures and tutorials assigned for a particular paper.)

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
BBE	IV SEMESTER, MARKETING MANAGEMENT	47+20=67
Teaching Plan Details		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered
BMS-VI	1 st 4 weeks (Unit-I)	MARKETING SEGMENTATION, TARGETING AND POSITIONING
	2 nd 4 weeks (Unit-II)	PRODUCT
	3 rd 4 weeks (Unit-III, IV)	PRICE & DISTRIBUTION
	4 th 4 weeks (Unit-V)	PROMOTION & MARKETING ENVIRONMENT

NAME OF THE FACULTY: Dr.Nand Kishor Mandal

APER NAME: MACROECONOMICS AND APPLICATIONS – I

April	UNIT I. AN INTRODUCTION TO BASIC MACROECONOMICS	UNIT I. AN INTRODUCTION TO BASIC MACROECONOMICS CONCEPTS Treating GDP both as Income and Expenditure, Gross Domestic Product (GDP),Gross National Product (GNP),The Difference Between GDP and GNP, Net National Product, Personal Income, Personal Disposable Income, Components of GDP: Consumption, Investment, Government Purchases, Net Exports; Real and Nominal GDP: GDP Deflator.
May	UNIT II. IS-LM MODEL	UNIT II. IS-LM MODEL The IS Curve and Goods Market Equilibrium: Derivation and Interpretation of Slope, the IS Curve and Fiscal Policy, Alternative Formulation of Goods Market Equilibrium, Savings-Investment Equality The Money Market: The bond price and interest rate - inverse relation, Money Supply Control by RBI (preliminary), The Demand for Money: The Liquidity Preference Theory - Speculative Demand, Determination of Interest Rate, and Transaction Demand for Money, The Liquidity Trap. Money Market and LM Curve - Derivation and Shifts, IS-LM Model Combined / Interaction, Fiscal Policy in IS-LM Model: Changes in G, Changes in Taxes,

		the Crowding-out effect, Monetary Policy: Expansionary & Contractionary, Monetary Transmission Mechanism.
June	UNIT II. IS-LM MODEL	UNIT II. IS-LM MODEL The IS Curve and Goods Market Equilibrium: Derivation and Interpretation of Slope, the IS Curve and Fiscal Policy, Alternative Formulation of Goods Market Equilibrium, Savings-Investment Equality The Money Market: The bond price and interest rate - inverse relation, Money Supply Control by RBI (preliminary), The Demand for Money: The Liquidity Preference Theory - Speculative Demand, Determination of Interest Rate, and Transaction Demand for Money, The Liquidity Trap. Money Market and LM Curve - Derivation and Shifts, IS-LM Model Combined / Interaction, Fiscal Policy in IS-LM Model: Changes in G, Changes in Taxes, the Crowding-out effect, Monetary Policy: Expansionary & Contractionary, Monetary Transmission Mechanism.
July	UNIT III.	UNIT III. AGGREGATE SUPPLY AND AGGREGATE DEMAND MODEL
	UNIT IV. INFLATION, UNEMPLOYMENT AND THE PHILLIPS CURVE	UNIT IV. INFLATION, UNEMPLOYMENT AND THE PHILLIPS CURVE The Concept of AS Curve, Deriving the Phillips Curve from the AS Curve, Two Causes of Rising and Falling Inflation, The Short-Run Tradeoff between Inflation and Unemployment, The Cost of Reducing Inflation: The Sacrifice Ratio, Rational Expectations and the Possibility of Costless Disinflation, Defining and Identifying Unemployment, Natural Rate of Unemployment, Short run and long run Phillips
	UNIT V: RECENT DEVELOPMENT IN MACROECONOMICS	UNIT V: RECENT DEVELOPMENT IN MACROECONOMICS a) Economics of Great Events-Depression, Hyperinflation and Deficits b) Advances in Business Cycle Theory c) Real Business Cycles & New Keynesian Economics

Semester – IV C-8 PAPER NAME: MACROECONOMICS AND APPLICATIONS – II

January	UNIT I: THEORIES OF CONSUMPTION AND INVESTMENT	a) Consumption Functions: Absolute Income Hypothesis, Relative Income Hypothesis b) Fisher's Inter-temporal Choice Model c) Life-Cycle and Permanent Income Hypotheses d) Business Fixed, Residential and Inventory Investments e) Theories of investment
February	UNIT II: OPEN ECONOMY I – THE CONCEPTS	UNIT II: OPEN ECONOMY I – THE CONCEPTS (a) Balance of Payments: Balance of Trade; Capital Account and Current Account (b) Trade Balance and Exchange Rates: Nominal Exchange Rate and Real Exchange Rate, PPP: Absolute and Relative Purchasing Power Parity; Devaluation and Revaluation; J-Curve
March	UNIT III: OPEN ECONOMY II – THE	Exchange Rate Regime: Perfect Capital Mobility under Fixed Exchange Rate; Perfect Capital Mobility under Flexible Exchange

	MUNDELL-FLEMING MODEL	Rate; The effectiveness of Fiscal Policy and Monetary Policy in MundellFleming model under different exchange rate regimes; Policy mix as optimal tool for internal and external balance under perfect capital mobility
April	UNIT IV: ECONOMIC GROWTH	(a) Sources of Growth, Potential and Feasible Output (b) The Determinants of Long-Run Growth in Neo-classical (Solow) growth model – Growth effect and level effect (c) The Golden Rule of capital accumulation, Convergence and Poverty Traps (d) Endogenous Growth
April	UNIT V: MONETARY AND FISCAL POLICY	a) Inflation Targeting b) The Design of Monetary Policy c) The Government Budget Constraint: The Arithmetic of Deficits and Debt, Current versus Future Taxes, the Evolution of Debt-to-GDP Ratio d) Issues in Fiscal Policy

PAPER NAME: MICROECONOMICS AND APPLICATIONS – I

November	UNIT I: BASIC CONCEPTS Scarcity and Choice;	UNIT I: BASIC CONCEPTS Scarcity and Choice; Production possibility frontier, Positive and normative economics; constructing a model, scientific method; concepts of opportunity cost, rate of growth, and of total, average and marginal functions. Demand and Supply: Market demand, elasticity, shifts and movements, Applications of Demand, Supply and elasticity. Revenue and Expenditure, elasticity and marginal revenue; income elasticity of demand; consumer surplus
December	UNIT II: CONSUMER CHOICE	UNIT II: CONSUMER CHOICE Cardinal theory, derivation of demand in case of one or more goods; Ordinal theory: Budget sets and Preferences under different situations. Indifference curves: the rate and elasticity of substitution. Consumer equilibrium; effects of change in prices and income; Engels curve. Derivation of demand curve. Income and substitution effects: Hicks and Slutsky. Applications of indifference curves to other economic problems Revealed preference theory: WARP, SARP and the derivation of demand curve.
January	UNIT III: PRODUCTION	UNIT III: PRODUCTION Production functions: single variable - average and marginal product, variable proportions, stages of production. Two variables - isoquants, returns to scale and to a factor; factor prices; cost minimization and output maximization; Elasticity of substitution. Expansion path and the cost function.
February	UNIT IV: COST	UNIT IV: COST Concept of economic cost; Short run and long run cost curves; increasing and decreasing cost industries; envelope curve; L-shaped cost curves; economies of scale. Prices as parameters: Firm equilibrium and profit; short and long-run supply function; taxes and subsidies.
March	UNIT V: FORMS OF MARKET	UNIT V: FORMS OF MARKET Perfect competition: Equilibrium of the market. Long run industry supply: producer and consumer surplus.

			Applications: effects of taxes and subsidies. Monopoly: Equilibrium; supply; multipiant firm; monopoly power; deadweight loss; price discrimination; bundling; two-part tariffs. Monopolistic Competition: Product differentiation; equilibrium of the firm in the industry-with entry of new firms and with price competition. Comparison with pure competition.
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By

Dr.Nand Kishor Mandal

Lesson Plan

2022-23

BBE

Semester – III C-5 PAPER NAME: MACROECONOMICS AND APPLICATIONS – I

September	September	UNIT I. AN INTRODUCTION TO BASIC MACROECONOMICS	UNIT I. AN INTRODUCTION TO BASIC MACROECONOMICS Treating GDP both as Income and Expenditure, Gross Domestic Product (GDP),Gross National Product (GNP),The Difference Between GDP and GNP, Net National Product, Personal Income, Personal Disposable Income, Components of GDP: Consumption, Investment, Government Purchases, Net Exports; Real and Nominal GDP: GDP Deflator.
		UNIT II. IS-LM MODEL	UNIT II. IS-LM MODEL The IS Curve and Goods Market Equilibrium: Derivation and Interpretation of Slope, the IS Curve and Fiscal Policy, Alternative Formulation of Goods Market Equilibrium, Savings-Investment Equality The Money Market: The bond price and interest rate - inverse relation, Money Supply Control by RBI (preliminary), The Demand for Money: The Liquidity Preference Theory - Speculative Demand, Determination of Interest Rate, and Transaction Demand for Money, The Liquidity Trap. Money Market and LM Curve - Derivation and Shifts, IS-LM Model Combined / Interaction, Fiscal Policy in IS-LM Model: Changes in G, Changes in Taxes, the Crowding-out effect, Monetary Policy: Expansionary &Contractionary, Monetary Transmission Mechanism.
October	October	UNIT II. IS-LM MODEL	UNIT II. IS-LM MODEL The IS Curve and Goods Market Equilibrium: Derivation and Interpretation of Slope, the IS Curve and Fiscal Policy, Alternative Formulation of Goods Market Equilibrium, Savings-Investment Equality The Money Market: The bond price and interest rate - inverse relation, Money Supply Control by RBI (preliminary), The Demand for Money: The Liquidity Preference Theory - Speculative Demand, Determination of Interest Rate, and Transaction Demand for Money, The Liquidity Trap. Money Market and LM Curve - Derivation and Shifts, IS-LM Model Combined / Interaction, Fiscal Policy in IS-LM Model: Changes

			in G, Changes in Taxes, the Crowding-out effect, Monetary Policy: Expansionary & Contractionary, Monetary Transmission Mechanism.
November	November	UNIT III.	UNIT III. AGGREGATE SUPPLY AND AGGREGATE DEMAND MODEL
		UNIT IV. INFLATION, UNEMPLOYMENT AND THE PHILLIPS CURVE	UNIT IV. INFLATION, UNEMPLOYMENT AND THE PHILLIPS CURVE The Concept of AS Curve, Deriving the Phillips Curve from the AS Curve, Two Causes of Rising and Falling Inflation, The Short-Run Tradeoff between Inflation and Unemployment, The Cost of Reducing Inflation: The Sacrifice Ratio, Rational Expectations and the Possibility of Costless Disinflation, Defining and Identifying Unemployment, Natural Rate of Unemployment, Short run and long run Phillips
December		UNIT V: RECENT DEVELOPMENT IN MACROECONOMICS	UNIT V: RECENT DEVELOPMENT IN MACROECONOMICS a) Economics of Great Events-Depression, Hyperinflation and Deficits b) Advances in Business Cycle Theory c) Real Business Cycles & New Keynesian Economics

NAME OF THE FACULTY: Nidhi Mittal

SUBJECTS LIST SEMESTER WISE:

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
Essentials of Economics, (GE-3)	B.A. (HONS.) Economics, Sem I	3L + 3T
Microeconomics for Human Resource Management, (DSE 1.3)	B.A. (VS) Human Resource Management, Sem I	2L + 3T
Industrial Organisation (DSE 3C)	B.A. (HONS.) Business Economics, Sem V	3L + 2T

Teaching Plan Details		
Course, Programme, Semester	Week and Calender Dates	Topics Covered
Essentials of Economics, B.A. (HONS.) ECONOMICS, Sem I	Week 1- 4	Unit – I: Microeconomic Foundations: Foundations of economics, how market works, firms and market structures, markets for factor of production, role of government
	Week 5-8	Unit – II: Macroeconomic Foundations: GDP (measuring total production, income and economic growth), unemployment and inflation; aggregate demand and aggregate supply analysis; monetary and fiscal policies

	Week 9-12	Unit – III: Foundation of International Economics: Comparative advantage and the gains from trade, macroeconomics in an open economy
Microeconomics for Human Resource Management, B.A. (VS) Human Resource Management, Sem I	Week 1- 3	Unit 1: Understanding Demand & Supply, Price and resource allocation, Elasticity, Market equilibrium
	Week 4-5	Unit 2: Understanding Consumer Behaviour
	Week 6-8	Unit 3: Understanding Production, Costs and Profit maximization by Firm
	Week 9-10	Unit 4: Understanding Market structures
	Week 11-12	Unit 5: Application of Microeconomics to HRM
Industrial Organisation, B.A. (HONS.) Business Economics, Sem V	Week 1- 2	Unit I: Introduction Origin and methods of Industrial Organization, the Structure-Conduct-Performance paradigm, Competing paradigms and Public Policy, Behavioural Economics and Industrial Organization, Theory of the Firm and Basic Conditions of Demand and Cost
	Week 3-4	Unit II: Market Structure Measures of concentration, Number and Size of Firms, Product Differentiation, Conglomerates, Entry and Exit Barriers, Vertical Integration, and Game theoretic applications.
	Week 5-7	Unit III: Market Conduct Pricing Behaviour, Product Strategy, Horizontal, Vertical and Conglomerate Mergers, Research and Innovation, Advertising, Legal Tactics, and Game theoretic applications.
	Week 8-10	Unit IV: Market Performance Static Efficiency, Dynamic Efficiency, Equity, Corporate Social Responsibility, Market Power and Distribution of Income and Wealth and Game theoretic applications.
	Week 11-12	Unit V: Public Policy Introduction to Law and Economics, Antitrust Legislation, Role of Industry Regulation, Regulation of Natural Monopoly, Social Regulation and Behavioural Economics, Social Concerns and Advertising and Game theoretic applications.

SUBJECTS LIST SEMESTER WISE:

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
Research Methods and Statistical Packages, (SEC 3)	B.A. (HONS.) Business Economics, Sem IV	4L
Macroeconomics, (DSE 1.3)	B.A. (VS) Human Resource Management, Sem II	2L + 3T
Labour and Development in India (CORE 4.3)	B.A. (VS) Human Resource Management, Sem II	2L + 1T
Labour and Development in India (CORE 4.3)	B.A. (VS) MMI, Sem II	2L+2T

Teaching Plan Details		
Course, Programme, Semester	Week and Calender Dates	Topics Covered
Research Methods and Statistical Packages, B.A. (HONS.) Business Economics, Sem IV	Week 1- 2	<i>Unit 1: Meaning of Research Design</i> Research Process (8 step model), Research design and Types - Exploratory, Descriptive, Causal. Hypothesis Testing and errors in testing of Hypothesis. Sources of data: NSSO, CSO, RBI, World Bank, Accessing financial data base like Capital Line
	Week 3-5	<i>Unit 2: Steps in Data Collection</i> Primary vs Secondary Data, Methods of Data Collection in quantitative and qualitative Research through Observation, Interview and Questionnaire/Survey method. Designing questionnaire (leading, loading and personal questions sequencing): Measurement Scale (Graphic Rating, Likert scale, a paired comparison, ranking, constant sum, semantic differential scale). Sample design, Probability and non-probability sampling, calculation of sample size, sampling error
	Week 6	<i>Unit 3: Handling Data in Spreadsheet</i> Understanding how to use various formulas, Analysing the data through various charts and tables (including pivot tables), Macros, Use of solver, Sorting of data, Filtering of data, lookup, Using Data Analysis, Running Regression in spreadsheet.
	Week 7-10	<i>Unit 4: Handling Data in relevant statistical software</i> Note: licensed statistical software or open-source software (R can be used) Identifying Variables: Nominal, Ordinal, Interval, Ratio, entering data, labelling and sorting of data, computing new variable, recoding existing variable into new variable. Steps to be followed for Computing Variable, and Recoding. Conditions when to apply different tests while comparing means with assumptions. One Sample t-test, Independent Sample t-test, Paired Sample t-test, (Assumptions Testing and Inferential Analysis). One-way ANOVA, Two-way ANOVA, Repeated Measure ANOVA, MANOVA, Cluster Analysis, Discriminant Analysis and PCA. (Assumptions Testing and Inferential Analysis). Non-Parametric Tests: Kolmogorov-Smirnov, Kruskal-Wallis and Wilcoxon tests
	Week 11- 12	<i>Unit 5: Introduction to Regression and Interpretation of Multiple Regression Output</i>

		Interpretation of Differential Mean Output using above specified methods. R ² , Adjusted R ² , Unstandardized Coefficients with their Significance Levels, Detection of Multi-Collinearity using Variance Inflation Factor (VIF) and Tolerance Factor, Detection of Autocorrelation using DW Statistic, Testing of Assumptions: Linearity, Normality of Independent/Dependent Variables, Normality of Error Term, Homoscedasticity, Testing Structural Stability of the Regression Model
Macroeconomics, B.A. (VS) Human Resource Management, Sem II	Week 1	Unit-I Introduction: Basic concepts and issues of Macroeconomics.
	Week 2-6	Unit-II National Income Accounting: Concepts of GDP and National Income; measurement of national income and related aggregates; nominal and real income; limitations of the GDP concept.
	Week 6-10	Unit-III Determination of GDP: consumption and saving functions, investment function, equilibrium GDP; concepts of MPS, APS, MPC, APC; Concept of multiplier, fiscal and monetary policies
	Week 11-12	Revision
Labour and Development in India. B.A. (VS), Sem II	Week 1- 4	Unit-III Labour protest and Trade Union Movement: Evolution of Trade Union Movement, Trade Union Movement in India. Labour protest and Industrial action
	Week 5-8	Unit-IV State and Labour: Labour administration- union Govt. and State Govt., Mechanism of wage settlement, National commission on labour
	Week 9-12	Unit-V International labour Organisation in India: Role and structure of ILO, India and ILO

DEPARTMENT OF COMMERCE

NAME OF THE FACULTY: Barkha Jamwal

Objectives: To impart basic knowledge of the important corporate laws relevant for the inception and conduct of general and business activities with relevant case laws.

Course Outcomes

After completing the course successfully, student should be able to:

CO1: acquire knowledge about regulatory framework, legal structure, functioning, classification and online incorporation of a company and apply legal reasoning to analyse relevant case laws.

CO2: explain basic legal documents to be prepared by company and their significance and describe the importance of online filing of documents.

CO3: understand the concept of allotment of shares, rights and duties of shareholders of company along with developing understanding of dematerialisation of securities.

CO4: acquire knowledge of the role and legal duties of key managerial personnel of a company and their interrelationship with the shareholders accompanied with the knowledge about provisions regarding convening and conducting of company meetings.

CO5: comprehend various modes of company's winding up and relate to the provisions of Insolvency and Bankruptcy code, 2016

No. of hours	Session Topic	Technology Enabled decision	Readings:Text Book: Chapters	Skill Imparted	Course Outcome
12	Unit 1: Introduction to Company Law Session 1: Introduction to Company Law and its importance. Characteristics of a company and the concept of lifting the corporate veil. Session 2: Types of companies: private, public, government, foreign, etc. Formation of a company and the online registration process. Session 3: Promoters and their legal position. Pre-incorporation contracts and their implications. Session 4: Discussion on one-person companies, small companies, and producer companies. Understanding associations not for profit and illegal associations. Session 5: Revision and clarification of Unit 1 concepts. In-class discussion and questions on company types and formation.	MCA website	As per the reference list	Imparting legal knowledge for better conflict resolution, ethical awareness, and to develop business acumen in the learners.	CO1

12	<p>Unit 2: Company Documents</p> <p>Session 6 : Memorandum of Association and its components. Articles of Association and their importance.</p> <p>Session 7: Alteration of Memorandum and Articles of Association. Doctrine of ultra vires and constructive notice.</p> <p>Session 8: Prospectus, shelf prospectus, and red herring prospectus. Misstatement in a prospectus and consequences.</p> <p>Session 9: Book Building process and its significance. Online filing of company documents and its benefits.</p> <p>Session 10: Revision and clarification of Unit 2 concepts. In-class discussion and questions on company documents.</p>				CO2
12	<p>Unit 3: Share Capital</p> <p>Session 11 : Share capital and its types. Buyback of shares and relevant provisions.</p> <p>Session 12: Share certificates and share warrants. Rights and duties of members and shareholders.</p> <p>Session 13: Depositories Act 1996 and its key provisions. Prohibition of insider trading.</p> <p>Session 14: Provisions</p>	Setting of demat account			CO3

	<p>related to payment of dividends and audit. Issue, allotment, and forfeiture of shares.</p> <p>Session 15: Revision and clarification of Unit 3 concepts. In-class discussion and questions on share capital.</p>				
16	<p>Unit 4: Management</p> <p>Session 16: Directors and their classification. Legal positions and powers of directors.</p> <p>Session 17: Appointment, disqualifications, and removal of directors. Key managerial personnel and corporate social responsibility.</p> <p>Session 18: Types of general meetings and their requisites. Convening and conducting meetings.</p> <p>Session 19 : Postal ballot and e-voting. Role of managing director, manager, and independent directors.</p> <p>Session 20: Types of resolution, KMP</p> <p>Session 21: Revision and clarification of Unit 4 concepts. In-class discussion and questions on company management.</p>				CO4
8	<p>Unit 5: Winding up of Companies</p> <p>Session 21: Concept and modes of winding up. Compulsory winding up by the tribunal under the Companies Act.</p>				CO5

<p>Session 22: Voluntary liquidation of corporate persons under the Insolvency and Bankruptcy Code, 2016. Corporate insolvency resolution process.</p> <p>Session 23: National Company Law Tribunal (NCLT) and its role. National Company Law Appellate Tribunal (NCLAT).</p> <p>Session 24: Revision and clarification of Unit 5 concepts. In-class discussion and questions on winding up of companies.</p>				
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Internal Assessment weightage:

Evaluation Criteria

Attendance and etiquette	5
Class test	10
Assignment	10
End Term	75

Activities and assignments

Practical Exercises –

The learners are required to

1. Explore the process of online company registration in your country or region. Create a step-by-step guide outlining the online registration procedure and its benefits.
2. Analyze the Memorandum of Association and Articles of Association of a publicly traded company. Discuss their contents, any alterations made, and the legal implications.
3. Investigate the Depositories Act 1996 and its impact on the securities market. Explain the rights and obligations of depositories, participants, issuers, and beneficial owners.

4. Prepare a detailed guide on convening and conducting different types of general meetings, including annual general meetings and extraordinary meetings. Explain the legal requisites for a valid meeting.
5. Examine the RUN form and FiLLip webform from notification on the MCA portal and enlist the mandatory fields

References

1. Kuchhal MC “Company law” Mahavir Publications 2. Dagar Inderjeet and Agnihotri Anurag “Corporate laws” Galgotia publishing company, New Delhi 3. Sharma J. P, “An Easy Approach to Corporate Laws”, Ane Books Pvt Ltd, New Delhi. 4. Singh Avtar “Company Law” Allahabad Law House Note: Latest edition of text books may be used.

Additional References: 1. Charlesworth & Morse, “Company Law”, Sweet & Maxwell”, London, U.K. 2. Gowar, LCB, “Principles of Modern Company Law”, Stevens & Sons, London. 3. Bharat Law House, New Delhi, “Manual of Companies Act, Corporate Laws and SEBI Guidelines”. 4. Kannal, S., & V.S. Sowrirajan, “Company Law Procedure”, Taxman’s Allied Services(P) Ltd., New Delhi (Latest Edition)

B.A(VS) MMRB

Objectives: The objectives of the course are to give basic understanding about the different laws relating to marketing i.e. The Consumer Protection Act 1986, Environment Protection Act 1986, The Essential Commodities Act 1955, The Prevention of Food Adulteration Act 1951, The Drugs and Magic Remedies (Objectionable Advertisement) Act 1954, The Bureau of Indian Standards Act 1986, The Agricultural Produce Grading and Marketing Act (AGMARK) 1937, The Trademarks Act 1999, The Patents Act 1970, The Information Technology Act 2000, The Standards of Weights and Measures Act 1976, The Competition Act 2003.

Course Outcomes

After completing the course successfully, student should be able to:

CO 1: Familiarized with the Consumer Protection Act 1986, Environment Protection Act 1986 and Essential Commodities Act 1955.

CO 2: Conversant with The Prevention of Food Adulteration Act 1951, The Drugs and Magic Remedies (Objectionable Advertisement) Act 1954, The Bureau of Indian Standards Act 1986, and The Agricultural Produce Grading and Marketing Act (AGMARK) 1937.

CO 3: Knowledge of the Trademarks Act 1999, Patents Act 1970, and the Information Technology Act 2000.

CO 4: Understanding the rules relating to the Standards of Weights and Measures Act 1976, The Packaging Rules: Rules Related to Only Small and Retail Products and the Competition Act: Features and Regulatory Framework for Retail Business.

No. of hours	Session Topic	Technology Enabled decision	Readings: Text Book: Chapters	Skill Imparted	Course Outcome
15	Unit 1: Consumer Protection and Environment Laws Session 1: Introduction to Unit 1 topics. Overview of the Consumer Protection Act 1986, its features, and the rights and	Online govt portals handling each act	As per the reference list. Case studies and ppts	Consumer awareness, environmental awareness, food safety regulations, quality assurance, IPR and cyber security rights	CO1

	<p>responsibilities of consumers.</p> <p>Session 2: Detailed exploration of the Redressal Mechanism under the Consumer Protection Act 1986. Discussion of real-life consumer protection cases.</p> <p>Session 3: Introduction to the Environment Protection Act 1986. Features and objectives of the Act. Offenses related to environmental pollution.</p> <p>Session 4: Prevention and control of environmental pollution under the Environment Protection Act. Case studies highlighting environmental protection efforts.</p> <p>Session 5: Introduction to the Essential Commodities Act 1955. Features and objectives of the Act. Control of production, supply, and distribution of essential commodities.</p> <p>Session 6: Discussion of essential commodities, their relevance, and public interest considerations. Offenses and penalties under the Essential Commodities Act.</p>				
15	<p>Unit 2: Food, Drugs, Standards, and Grading</p> <p>Session 7: Introduction to Unit 2 topics. Overview of the</p>				CO2

	<p>Prevention of Food Adulteration Act 1951 and its features.</p> <p>Session 8: In-depth discussion on adulteration of food and associated penalties. Real-life examples of food adulteration cases.</p> <p>Session 9: Introduction to the Drugs and Magic Remedies (Objectionable Advertisement) Act 1954. Examination of advertisements related to self-medication and harmful drugs.</p> <p>Session 10: Prohibition of false claims and deceptive advertising under the Act. Case studies on misleading advertisements.</p> <p>Session 11: Introduction to the Bureau of Indian Standards Act 1986. Procedures for setting BIS standards and associated penalties.</p> <p>Session 12: Examination of the Agricultural Produce Grading and Marketing Act (AGMARK) 1937. Features and regulations governing agricultural produce grading.</p> <p>Session 13: Offenses and penalties related to AGMARK. Discussion on the importance of standardized agricultural produce.</p>				
15	Unit 3: Intellectual Property and				CO3

	<p>Information Technology Laws Session 14: Introduction to Unit 3 topics. Overview of the Trademarks Act 1999, its features, and the concept of trademarks.</p> <p>Session 15: In-depth discussion on trademarks, their registration, and protection. Analysis of trademark infringement cases.</p> <p>Session 16: Introduction to the Patents Act 1970. Features and objectives of the Act, including the concept of patents.</p> <p>Session 17 : Detailed examination of patents, their registration, and the consequences of patent infringement. Real-life patent-related cases.</p> <p>Session 18: Introduction to the Information Technology Act 2000. Features, significance of digital signatures, and certifying authorities under the Act.</p> <p>Session 19: Discussion on digital signature certificates and their legal recognition. Cybersecurity and digital signature-related case studies.</p>				
15	<p>Unit 4: Weights and Measures, Packaging, and Competition Session 20: Introduction to Unit 4 topics. Overview of the</p>				CO4

	<p>Standards of Weights and Measures Act 1976 and its relevance to retail businesses.</p> <p>Session 21: Rules applicable to retail businesses under the Standards of Weights and Measures Act. Discussion on packaging rules for small and retail products.</p> <p>Session 22: Introduction to the Competition Act and its features. Regulatory framework for competition in retail business.</p> <p>Session 23: Case studies on antitrust and competition-related issues in the retail sector. Practical applications of competition law.</p> <p>Session 24: Recap of Unit 4 topics. Interactive discussion on standards, packaging, and competition in the retail sector.</p>				
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Internal Assessment weightage:

Evaluation Criteria

Attendance and etiquette	5
Class test	10
Assignment	10
End Term	75

References

1. Datey V.S. “Student guide to Economic laws” 2010 Taxman publication 2. Agnihotri Anurag & Mohanty Pratap “Economic Regulations of Domestic and Foreign Exchange Markets – Recent policy changes and Problems” Bookage Publications, New Delhi. 3. All Relevant Bare Acts And News Articles

Activities and assignments

Practical Exercises –

The learners are required to

1. Analyze a real-life consumer complaint case related to a product or service. Evaluate how the Consumer Protection Act 1986, 2019 was applied to resolve the issue and propose improvements to the redressal mechanism.
2. Analyze a pharmaceutical advertisement for compliance with the Drugs and Magic Remedies (Objectionable Advertisement) Act 1954. Discuss any false claims and potential penalties.
3. Research a recent patent related to a technological innovation. Prepare a presentation explaining the patent's features, its impact on industry, and potential legal challenges.
4. Analyze a recent competition law case involving a retail business. Discuss the alleged antitrust practices, the legal proceedings, and the implications of the case.

NAME OF THE FACULTY: Dr. Narender

SUBJECT: QUANTITATIVE TECHNIQUES FOR MANAGEMENT, SEMESTER -V

Quantitative Techniques for Management - BMS- (5L+3T)/Week (L=Lectures, T=tutorials)

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
Quantitative Techniques for Management	BMS Semester- V	(5L +3T)Total-14 Weeks

Objective: To apprise students with the construction of mathematical models for managerial decision situations related to effective production, transportation, and assignments to attain organisational goal and effective utilisation of resources. The emphasis is on understanding the concepts, formulation, and interpretation.

Teaching Plan Details			
Course, Programme, Semester	Week and Calender Dates	Topics Covered	Course Outcomes
QTM/BMS/SEM - V Credit : 6 Unit -I Linear Programming	01/ 1 st Week August	Formulation of L.P. Problems, Graphical Solutions (Special cases: Multiple optimal solution, infeasibility, unbounded solution)	1. Identify, formulate and solve Linear Programming Problems graphically, mathematically
	02	Simplex Method, Special cases, Big-M Method and Two-phase method	

	03	Duality (emphasis on formulation & economic interpretation) Sensitivity Analysis	
	04	Formulation of Integer programming, Zero-one programming/Assignments	
Unit -II Transportation and Assignment Problem:	05 / 1 st week Sept.	Transportation methods with special cases	2. Solve optimization problems like transportation and assignment problem mathematically
	06	Assignment Problem: Hungarian Method, Special cases:	
UNIT-III Network Analysis:	07	Construction of the Network diagram, Critical Path Analysis,	3. Develop critical thinking and use PERT and CPM techniques to improve decision making.
	08	float and slack analysis	
	09/ 1 st week Oct.	Assigned assignment and Internal exam after semester break/ Doubt sessions.	4. To evaluate the performance
	10	Probability consideration in PERT, Time-Cost optimization in Project	
UNIT-IV Decision Theory:	11	Decision making environment, Construction of Pay off Table, Opportunity Loss Table, Decision under uncertainty	5. Identify different types of decision-making environments and choose the appropriate decision-making approaches for each.
	12	Markov Chains: Markov Process, Transition Probability Matrix, Predicting Future Market Shares in different market conditions	
	13/1 st Week Nov.	Game Theory, Two person Zero-Sum games, Maximin Minimax Principle, Games without Saddle point- Mixed strategy, Dominance Rule Method, Simulation: Concept, Monte Carlo Simulation.	
	14	Revisions/ Doubt sessions/ Practices previous papers/ Case study	

Internal Assessment weightage:

Attendance	05
Evaluation based on assignment /Presentation	10
Class Test	10
End Term Exam	75

Linear Programming:

Problem identification, formulation, and solution with simplex method with different conditions helps to utilise resources effectively.

Transportation and Assignment Problem:

Formulation and solution with different transportation methods develops and helps in reduction of transportation cost and time

Network Analysis:

Construction of the Network diagram and identification of Critical Path Analysis with case studies develop critical thinking and improve decision making

Decision Theory:

Decision making environment, Construction of Pay off Table, Opportunity loss table such types of decision-making environments helps to choose the appropriate decision making approach.

References:

- Quantitative Techniques in Management, N. D. Vohra, 5th ed., Tata McGraw Hill. (Chapter 17, 15, 8 and 16)
- Mohan Man, Gupta P. K., Swarup Kanti, Introduction to Management Science Operations Research, 19th ed. Sultan Chand & Sons. (Chapter 16, 15, 17 and 22)
- Sharma J.K., Operations Research: Theory and Applications, 6th ed. Trinity.

Additional Readings:

- Operations Research: An Introduction, 9th ed., Hamdy A Taha, Pearson.
- Introduction to Operations Research, Frederick. S. Hiller, G.J. Liebermann, 10th ed.

Teaching Learning Process:

Lecture, solving of numerical problems, discussion and PowerPoint presentations. MS Excel solver or spreadsheet applications may also be demonstrated to students for LPP, Transportation and Assignment problems. Interface with project management and other computer software packages may be provided to the students wherever applicable.

Assessment Methods:

- Internal Assessment: 25 marks
- Written Theory Exam: 75 marks

Keywords: Linear programming, simplex method, transportation, assignment, network analysis, PERT, CPM, decision making, markov, game theory.

SUBJECT: INVESTMENT BANKING & FINANCIAL SERVICES, SEMESTER -V

Investment Banking & Financial Services - BMS- (5L+2T)/Week (L=Lectures, T=tutorials)

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
Investment Banking and Financial Services	BMS Semester- V	(5L +2T)Total-16 Weeks

Objective: The objective of this paper is to know the different aspects of Investment banking and financial services such as Issue Management, Leasing, Hire Purchase, Factoring and Forfeiting, Insurance, Credit Rating, Securitization and Venture Capital Financing, Mergers and acquisition and the detailed SEBI guidelines on issue management.

Teaching Plan Details			Course Outcomes
Course, Programme, Semester	Week and Calender Dates	Topics Covered	
BMS/SEM -VI Unit -I Overview of Indian financial system	01/ 1 st Week January	Investment Banking in India, Recent Developments and Challenges ahead	1. Understand the importance and relevance of Investment Bankers in any Financial System.
	02	Merchant Banking; SEBI guidelines for Merchant Bankers, Registration, obligations and responsibilities of Lead Managers, Regulations regarding Continuance of association of lead manager with an issue	

Unit -II Issue Management	03	Public Issue: classification of companies, eligibility, issue pricing, promoter's contribution, minimum public offer	2. Understand the entire process of raising funds from primary markets along with the concerned regulations applicable in India
	04	Book Building process, designing and pricing, Green Shoe Option; Right Issue:	
	05 / 1 st week Feb.	Bought out Deals, Post issue work & obligations, Investor protection, Broker, sub broker and underwriters.	
	06	Assignments and Doubt sessions/Discussion of case studies	3. To evaluate the performance
UNIT-III Leasing and Hire Purchase	07	Leasing and Hire Purchase, Concepts of leasing, types of leasing – financial & operating lease	.4 Understand the various financial services available in financial markets
	08	Finance lease evaluation problems Lessee's angle(PV and IRR methods) and Lessor's perspective, Hire Purchase.	
	09/ 1 st week March	Factoring, Forfaiting and its arrangement, Housing Finance	
	10	Internal exam after semester break	
UNIT-IV Venture Capital/ Mergers and Acquisitions	11	Venture Capital: Concept, history, and evolution of VC	5. Understand the various financial services and technological integration in the field of finance
	12	IRDA and different regulatory norms, operation of General Insurance, Health Insurance, Life Insurance	
	13/1 st Week April	Credit Ratings: Introduction, types of credit rating agencies and their methodology	
	14	Securitization: Concept and Process, Credit Enhancement parties to a Securitization Transaction	
	15	Mergers and Acquisitions	
	16	Revisions/ Doubt sessions/ Practices previous papers/ Case study	

Internal Assessment weightage:

Attendance	05
Evaluation based on assignment /Presentation	10
Class Test	10
End Term Written Exam	75

Overview of Indian Financial System:

Understand the importance and relevance of Investment Bankers in any Financial System. Recent Developments and Challenges ahead, Institutional structure and Functions of Investment

Issue Management:

Entire process of raising funds from primary markets along with the concerned regulations applicable in India. Emphasis on classification of companies, eligibility, issue pricing, pre and post issue obligations and focused on investor protection

Leasing and Hire purchase:

Understand the leasing and hire purchase via practical problems based on PV and IRR methods. Housing finance sector growth and its impact on Indian economy

Venture Capital/Merger & Acquisition:

Understand the various financial services and technological integration in the field of finance. Venture investment process and IRDA different regulatory norms, merger and acquisition procedure with case study.

References:

- Khan, M. Y. (2013). Financial services. New Delhi: McGraw Hill Education.
- Machiraju, H. R. (2002). Indian financial system. New Delhi, Vikas Publication House

Additional Readings:

- Verma, J. C. (1996). Bharats manual of merchant banking: Concept, practices and procedures with SEBI clarifications, guidelines, rules and regulations. New Delhi: Bharat Law House.
- K.Sriram: Hand Book of Leasing, Hire Purchase & Factoring, ICFAI, Hyderabad.
- Ennew.C.Trevor Watkins & Mike Wright: Marketing of Financial Services, Heinemann Professional

Teaching Learning Process:

Lecture, discussion, PowerPoint presentations, demonstration of live trading. Course contents may be discussed in the light of latest SEBI regulations and RBI guidelines. Website of SEBI, RBI, BSE and NSE must be referred to for any amendment in the guidelines.

Assessment Methods:

- Internal Assessment: 25 marks
- Written Theory Exam: 75 marks

Keywords: SEBI guidelines, Public Issue, Private Placement, Book Building, Leasing, Hire Purchase, Factoring, IRDA, Credit Ratings, Securitization, Mergers and Acquisitions.

E Commerce -OMSP Semester -VI 4L (L=Lectures)

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
E COMMERCE	OMSP Semester- VI	48 Lectures

Objective: To give on hand knowledge on the issues related to E- Commerce. So that student should become familiar with mechanism for conducting business transactions through electronic means

Unit No.	Duration/Hours	Learning outcome	Teaching Learning Process
1 Introduction	10	To enable the students to tell about E-Commerce its meaning, nature, concepts, types, advantages, disadvantages and reasons for transacting online, e-commerce business models.	Lecture to discuss E-Commerce, and related concepts.

2 Technology	08	Students will be able to explain technologies used in E- commerce, dynamics of world wide web and internet.	Lecture and discussion in detail about E – Commerce technology and <u>www</u> .
3 Security and encryption	10	Students will be able to appreciate E commerce security environment, security threats in the E-commerce environment, technology solutions, IT Act 2000 (meaning and provisions)	Lecture and PPTs to discuss security environment and IT Act 2000
4 E- Payments system	10	Students will be able to recognize E- Payments system including models and methods of E - payments, digital signatures, payment gateways, online banking, risk involved in E-payments.	Discussion in detail on various methods on E payments
5 Online business transactions	10	Students will be able to understand about Online business transactions its meaning, purpose, advantages and disadvantages, online marketing, E-tailing, online services , auctions, online portal, online learning.	Discussion and PPTs on online business transactions including online auction, E – tailing online learning.

Internal Assessment weightage:

Attendance	05
Evaluation based on assignment /Presentation	10
Class Test	10
End Term Written Exam	75

References

1. Management Information System: Jawadekar
2. Management Information System: Laudon & Laudon
3. The Essential Guide to Knowledge management: Amrit Tiwana
4. The GIS Book: George B. Karte.
5. Internet (Use of Search Engines Google & yahoo etc.
6. E - Commerce: Milind Oka
7. E - Commerce: C.V.S. Murty
8. Fire Wall and Internet Security: William Cheswick, Stevens, Aviel Rubin
9. E-Governance Case Studies - Ashok Agarwal

Assessment Methods:

- Internal Assessment: 25 marks
- Written Theory Exam: 75 marks

Keywords

E-Commerce, Information Technology Act, 2000, E-Payment Gateways, E-tailing

NAME OF FACULTY: Dr. Neeti Hooda

SUBJECTS LIST SEMESTER WISE:

(Please provide the number of lectures and tutorials assigned for a particular paper.)

Business Law – B.com (Hns)- (3L+2T)

Human Resource Management: An Overview- HRM (A and B sec)- (6L +2T)

Management Principles and Applications – B.Com(Hns)- (1L)

Financial Literacy: VAC (1L)

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
B.com (Hns)	Sem-I	57
HRM	Sem-I	84

Teaching Plan Details		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered
B.com (Hns), Sem-I, Business Laws	1 st 4 Weeks (Unit-I)	Contract – meaning, characteristics and kinds; Essentials of a valid contract - offer and acceptance, consideration, contractual capacity, free consent, the legality of objects; Void agreements; Quasi–contracts. Modes of discharge of contract: performance of a contract, mutual agreement, supervening impossibility, lapse of time, operation of law, breach of contract; Remedies for breach of contract: rescission, suit for damages, quantum meruit, suit for specific performance; suit for injunction.
	2 nd 4 Weeks (Unit-II)	Contracts of Indemnity and Guarantee; Contracts of Bailment and Pledge; Contract of Agency. Contract of sale; Meaning and the difference between a sale and agreement to sell; Conditions and Warranties; Transfer of ownership in goods including sale by non-owners; Performance of the Contract of Sale; Unpaid seller – meaning and rights of an unpaid seller against the goods. Salient Features and Nature of LLP; Small LLP; Difference between LLP and Partnership, LLP and Company; LLP Agreement; Incorporation Document; Incorporation by Registration; Registered office of LLP and change therein; Change and Rectification of the name of LLP; Partners and Designated Partners: Partners and their Relations; Extent and limitation of liability of LLP and partners; Whistleblowing; Conversion into LLP.

	3 rd 4 Weeks (Unit-III &IV)	
	4 th 4 Weeks (Unit-V)	
B.com (Hns), Sem-I MPA	1 st 4 Weeks (Unit-I)	<p>Meaning and importance of management; Coordination mechanisms in organisations; Management theories- classical, neo-classical and modern constructions of management; Managerial functions; Managerial roles (Mintzberg); Managerial competencies. Indian Ethos for Management: Value-Oriented Holistic Management; Learning Lessons from Bhagavat Gita and Ramayana.</p> <p>Organisational objective setting; Decision-making environment (certainty, risk, uncertainty); Techniques for individual and group decision-making; Planning vis-à-vis Strategy- meaning and elements of the business firm environment- micro, meso, and macro; Industry structure, Business-level strategic planning.</p>
	2 nd 4 Weeks (Unit-II)	
HRMO Sem-I, HRM (A&B)	1 st 4 Weeks (Unit-I)	<p>Meaning, Nature, Philosophy, Need, Objectives and Evolution of HRM, HRM Functions, Human Resource Development (HRD): Concept, HRD Strategy; Human Resource Planning: Concept, Importance; HRIS, Environmental Factors of HRM, Challenges to HRM</p> <p>Job Analysis and Job Design: meaning and overview, Human Resource Planning: Introduction to HRP, Need of HRP, Forecasting, Recruiting, Selecting & Outsourcing, Sources of people, Socialization. Training: Objectives and Needs, Training Process: Methods of Training, Tools and Aids, Evaluation of training Programs, Mentoring and Performance Coaching, Career Planning-Succession Planning</p>
	2 nd 4 Weeks (Unit-II)	<p>Performance Management System: Definition, Performance appraisal: Concept, Objectives and Ethics: Different methods of Performance Appraisal, Rating Errors, Competency Mapping. Compensation Management-Concepts, Objectives, Compensation Strategy, Structure, Composition - Job Evaluation- Incentives and Benefits</p> <p>Regulatory Mechanisms in Industrial Relations; Dealing with Unions and Associations; Industrial Democracy; Grievance Handling and Discipline.</p>

VAC Financial Literacy	3 rd 4 Weeks (Unit-III)	Retirement/Separation -Superannuation, Voluntary Retirement Schemes, Resignation, Discharge/Dismissal -Suspension, Layoff Introduction to Saving • Time value of money • Management of spending and financial discipline • Introduction to basic Tax Structure in India for personal taxation • Aspects of Personal tax planning • Exemptions and deductions for individuals • e-filing
	4 th 4 Weeks (Unit-IV)	
	1 st and 2 nd 4 Weeks (Unit-I)	
	2 nd and 4 th 4 Weeks (Unit-IV)	

Provide the Detailed Syllabus Outline of the Course as an Annexure

B.Com (Hns) Business Laws

Unit 1: The Indian Contract Act, 1872 (8 hours) Contract – meaning, characteristics and kinds; Essentials of a valid contract - offer and acceptance, consideration, contractual capacity, free consent, the legality of objects; Void agreements; Quasi-contracts.

Unit 2: Discharge of Contract and Remedies for Breach (16 hours) Modes of discharge of contract: performance of a contract, mutual agreement, supervening impossibility, lapse of time, operation of law, breach of contract; Remedies for breach of contract: rescission, suit for damages, quantum meruit, suit for specific performance; suit for injunction.

Unit 3: Introduction to Special Contracts (12 hours) Contracts of Indemnity and Guarantee; Contracts of Bailment and Pledge; Contract of Agency.

Unit 4: The Sale of Goods Act, 1930 (16 hours) Contract of sale; Meaning and the difference between a sale and agreement to sell; Conditions and Warranties; Transfer of ownership in goods including sale by non-owners; Performance of the Contract of Sale; Unpaid seller – meaning and rights of an unpaid seller against the goods.

Unit 5: The Limited Liability Partnership Act, 2008 (8 hours) Salient Features and Nature of LLP; Small LLP; Difference between LLP and Partnership, LLP and Company; LLP Agreement; Incorporation Document; Incorporation by Registration; Registered office of LLP and change therein; Change and Rectification of the name of LLP; Partners and Designated Partners: Partners and their Relations; Extent and limitation of liability of LLP and partners; Whistleblowing; Conversion into LLP.

B.com (Hns) Management Principles and Applications

Unit 1: Introduction (8 hours) Meaning and importance of management; Coordination mechanisms in organisations; Management theories- classical, neo-classical and modern constructions of management; Managerial functions; Managerial roles (Mintzberg); Managerial competencies. Indian Ethos for Management: Value-Oriented Holistic Management; Learning Lessons from Bhagavat Gita and Ramayana.

Unit 2: Planning (16 hours) Organisational objective setting; Decision-making environment (certainty, risk, uncertainty); Techniques for individual and group decision-making; Planning vis-à-vis Strategy- meaning and elements of the business firm environment- micro, meso, and macro; Industry structure, Business-level strategic planning.

Human Resource Management (Sec A and B): HRMO

Unit 1 Introduction to Human Resource Management Meaning, Nature, Philosophy, Need, Objectives and Evolution of HRM, HRM Functions, Human Resource Development (HRD): Concept, HRD Strategy; Human Resource Planning: Concept, Importance; HRIS, Environmental Factors of HRM, Challenges to HRM

Unit 2 HR Procurement and Development Job Analysis and Job Design: meaning and overview, Human Resource Planning: Introduction to HRP, Need of HRP, Forecasting, Recruiting, Selecting & Outsourcing, Sources of people, Socialization. Training: Objectives and Needs, Training Process: Methods of Training, Tools and Aids, Evaluation of training Programs, Mentoring and Performance Coaching, Career Planning- Succession Planning

Unit 3 Performance Management: Assessment and Appraisal Performance Management System: Definition, Performance appraisal: Concept, Objectives and Ethics: Different methods of Performance Appraisal, Rating Errors, Competency Mapping. Compensation Management-Concepts, Objectives, Compensation Strategy, Structure, Composition - Job Evaluation- Incentives and Benefits

Unit 4 Employer-Employee Relations Regulatory Mechanisms in Industrial Relations; Dealing with Unions and Associations; Industrial Democracy; Grievance Handling and Discipline. Retirement/Separation - Superannuation, Voluntary Retirement Schemes, Resignation, Discharge/Dismissal -Suspension, Layoff

VAC: Financial Literacy

UNIT- I Financial Planning and Financial Products (3 Weeks) • Introduction to Saving • Time value of money • Management of spending and financial discipline

UNIT- IV Personal Tax (4 Weeks) • Introduction to basic Tax Structure in India for personal taxation • Aspects of Personal tax planning • Exemptions and deductions for individuals • e-filing

SUBJECTS LIST SEMESTER WISE:

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
B.com (Hns) Corp Law	Sem-II	37
HRM HRPP	Sem-II	84
B.com (Hns) HRM	Sem-II	37

Teaching Plan Details

Course, Programme, Semester		Topics Covered
B.com (Hns) Corporate Law	1 st 4 Weeks (Unit-I)	Introduction
	2 nd 4 Weeks (Unit-II)	Formation and Incorporation of Documents Share Capital Management and Meetings
	3 rd 4 Weeks (Unit-III &IV)	Dividends, Audit and Winding up
	4 th 4 Weeks (Unit-V)	
Human Resource Planning and Procurement (HRM A and B)		Overview of HRPP
		HRP: Forecasting and Evaluation
	1 st 4 Weeks (Unit-I)	Employee Recruitment and Selection
	2 nd 4 Weeks (Unit-II)	Employee Retention
B.com (Hns) Human Resource Management	3 rd 4 Weeks Unit-III	
	4 th 4 Weeks (Unit-IV)	Introduction to Human Resource Management Procurement of Human Resource
		Upgrading Employees: Training and Development Performance Appraisal and Compensation Management
	1 st 4 Weeks (Unit-I)	
	2 nd 4 Weeks (Unit-II)	Employee Maintenance, Engagement and Emerging Horizons
	3 rd Weeks (Unit-III and IV)	

4 th 4 Weeks (Unit-V)

Annexure

For Corporate Law and HRM Syllabus

https://www.du.ac.in/uploads/new-web/Advt-2021/24042023_73_Notification_Commerce.pdf

For HRPP Syllabus

https://www.du.ac.in/uploads/new-web/15032023_75_merge_CVS.pdf

NAME OF THE FACULTY: Dr. Nikita Sharma

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
SME	Sem II	3L +1T
Insurance Management	Sem II	3L + 1T
MMRB A	Sem II	3L + 1 T
SME	Sem II	2 L

Teaching Plan Details		
Course, Programme, Semester	Week and Calender Dates	Topics Covered
SME II ISM	1st 4 Weeks	Unit 1
	2nd 4 Weeks	Unit 2 & 3
	3rd 4 Weeks	Unit 3
	4th 4 Weeks	Unit 4
SME II MSMEs PF	1st 4 Weeks	Unit 1
	2nd 4 Weeks	Unit 1,2
	3rd 4 Weeks	Unit 2,3
	4th 4 Weeks	Unit 3
Insurance Management (FOB)	1st 4 Weeks	Unit 1
	2nd 4 weeks	Unit 2,3
	3rd 4 weeks	Unit 3
	4th 4 weeks	unit 4
MMRB A (RM)	1st 4 weeks	Unit 1,2
	2nd 4 weeks	Unit 2,3
	3rd 4 weeks	Unit 3
	4th 4 weeks	Unit 4

NAME OF THE FACULTY: Dr. Priyanka Saroha

Semester V- BA(VS) HRM - Financial Accounting

Semester V- BA(VS)HRM – Labour Welfare and Legislative Framework

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
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Financial Accounting	BA(VS) HRM Sec. A+B	5L+3T
Labour Welfare and Legislative Framework	BA(VS) HRM Sec. A	5L+3T
Labour Welfare and Legislative Framework	BA(VS) HRM Sec. B	5L+3T

Teaching Plan Details		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered
Financial Accounting BA(VS) HRM Sec. A+B	1 st and 2 nd Week 3 rd to 6 th Week 7 th to 10 th Week 11 th and 13 th Week 14 th and 15 th Week	Unit 1 Unit 2 and Assignment 1 Unit 3 and Assignment 2 Unit 4 and Class Test Unit 5
Labour Welfare and Legislative Framework BA(VS) HRM Sec. A	1 st and 2 nd Week 3 rd to 6 th Week 7 th to 10 th Week 11 th and 13 th Week 14 th and 15 th Week	Unit 1 Unit 2 and Assignment 1 Unit 3 and Assignment 2 Unit 4 and Class Test Unit 5
Labour Welfare and Legislative Framework BA(VS) HRM Sec. B	1 st and 2 nd Week 3 rd to 6 th Week 7 th to 10 th Week 11 th and 13 th Week 14 th and 15 th Week	Unit 1 Unit 2 and Assignment 1 Unit 3 and Assignment 2 Unit 4 and Class Test Unit 5

Semester V- BA(VS) HRM - Financial Accounting

Semester V- BA(VS)HRM – Labour Welfare and Legislative Framework

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
Financial Accounting	BA(VS) HRM Sec. A+B	5L+3T
Labour Welfare and Legislative Framework	BA(VS) HRM Sec. A	5L+3T

Labour Welfare and Legislative Framework	BA(VS) HRM Sec. B	5L+3T
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Teaching Plan Details		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered
Financial Accounting BA(VS) HRM Sec. A+B	1 st and 2 nd Week 3 rd to 6 th Week 7 th to 10 th Week 11 th and 13 th Week 14 th and 15 th Week	Unit 1 Unit 2 and Assignment 1 Unit 3 and Assignment 2 Unit 4 and Class Test Unit 5
Labour Welfare and Legislative Framework BA(VS) HRM Sec. A	1 st and 2 nd Week 3 rd to 6 th Week 7 th to 10 th Week 11 th and 13 th Week 14 th and 15 th Week	Unit 1 Unit 2 and Assignment 1 Unit 3 and Assignment 2 Unit 4 and Class Test Unit 5
Labour Welfare and Legislative Framework BA(VS) HRM Sec. B	1 st and 2 nd Week 3 rd to 6 th Week 7 th to 10 th Week 11 th and 13 th Week 14 th and 15 th Week	Unit 1 Unit 2 and Assignment 1 Unit 3 and Assignment 2 Unit 4 and Class Test Unit 5

NAME OF THE FACULTY: Navodita Chaudhary

NAME OF PAPER	SEMESTER	TEACHING PLAN (PER 4 WEEKS)
MARKETING STRATEGY & RELATIONSHIP MARKETING	-	
	VI	1ST 4 WEEKS- UNIT 1 AND UNIT 2 2nd 4 WEEKS- UNIT 3 3rd 4 WEEKS- UNIT 4

4th 4 WEEKS- UNIT 5

BUSINESS ORGANISATION & ENVIRONMENT-I I

1ST 4 WEEKS- UNIT 1 AND
UNIT 2

2nd 4 WEEKS- UNIT 3

3rd 4 WEEKS- UNIT 4

4th 4 WEEKS- UNIT 5

MANAGEMENT OF HR-II

V

1ST 4 WEEKS- UNIT 1 AND
UNIT 2

2nd 4 WEEKS- UNIT 3

3rd 4 WEEKS- UNIT 4

4th 4 WEEKS- UNIT 5

RURAL MARKETING

V

1ST 4 WEEKS- UNIT 1 AND
UNIT 2

2nd 4 WEEKS- UNIT 3

3rd 4 WEEKS- UNIT 4

4th 4 WEEKS- UNIT 5

NAME OF THE FACULTY: Raj Bahadur

SUBJECTS LIST SEMESTER WISE:

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
Financial Management	BMS, Sem-IV	2 L + 0 T
Purchase Management	B.A (V.S) MM, Sem-II	2 L + 2 T
Managerial Accounting & Finance for Tourism	B.A (V.S) T.M, Sem-IV	4 L + 2 T
Marketing for Beginner	GE-Commerce, Sem-I	1 L + 0 T

Teaching Plan Details		
Course, Programme, Semester	Week and Calender Dates	Topics Covered
Financial Management	Week-1	Unit-III Capital Structures: Approaches to Capital Structure Theories - Net Income approach, Net Operating Income approach
	Week-2	Modigliani-Miller (MM) approach, Traditional approach, Capital Structure and Financial Distress, Trade-Off Theory.

	<p>Week-3</p> <p>Week-4</p> <p>Week-5</p> <p>Week-6</p> <p>Week-7</p>	<p>Dividend Policy Decision: Dividend and Capital; the irrelevance of dividends General, MM hypothesis;</p> <p>Relevance of dividends: Walter's model, Gordon's model; Leverage Analysis: Operating and Financial Leverage; EBIT -EPS analysis; combined leverage.</p> <p>Unit-IV Working Capital Management: Management of Cash - Preparation of Cash Budgets(Receipts and Payment Method only); Cash management technique: Concentration banking and Lockbox system;</p> <p>Receivables Management – Objectives, Credit Policy, Cash Discount, Debtors Outstanding and Ageing Analysis, Costs - Collection Cost, Capital Cost, Default Cost, Delinquency Cost;</p> <p>Inventory Management (Very Briefly) - ABC Analysis; Minimum Level, Maximum Level, Reorder Level, Safety Stock, EOQ; Determination of Working Capital</p>
Purchase Management-II	<p>Week-1</p> <p>Week-2</p> <p>Week-3</p> <p>Week-4</p> <p>Week-5</p> <p>Week-6</p> <p>Week-7</p>	<p>Unit 1: Buyer- seller Relationship Importance of good buyer-seller relationship</p> <p>Relation with supplier-policies and issues in relationship,</p> <p>Ethical issues in purchasing.</p> <p>Unit 2 Legal issues in Purchasing Law of Contract, Contract of Sale of Goods</p> <p>Conditions and Warranties, Rules Regarding Transfer of Property.</p> <p>Negotiable Instrument Act, IT Act 2000</p>

Managerial Accounting & Finance for Tourism	Week-1	Unit 1: Introduction to Accounting Financial Accounting: Nature, scope and limitations. Basic Concepts and Conventions. Accounting Process: From recording of transactions to preparation of final accounts. Subsidiary books, Bank Reconciliation statement.
	Week-2	Unit 2: Depreciation Accounting Meaning of depreciation, causes, need for providing depreciation. Straight line method and diminishing balance method of providing for depreciation. Accounting for Non-profit organizations. Accounting for hotels and travel organisations. Mechanised system of accounting. Cash flow Statement.
	Week-3	Unit 3: Basics of financial management Meaning, scope and objectives of financial management. Capital Budgeting- meaning, importance, techniques- ARR, PB, NPV, IRR, PI. Working capital management – concept, determinants of working capital. Estimation of working capital.
	Week-4	Unit 4: Financial planning Sources of finance: Short term, medium term and long term sources of finance. Tourism Finance Corporation of India: Objectives and functions. Capital structure: Meaning, determinants. Cost of capital and optimum capital structure. Budgeting: Meaning of budgets, objectives of budgeting. Types of budgets. Unit 5: Managerial Decision making 08 Financial statement analysis, Ratio analysis. Cost-volume-profit analysis
	Week-5	
	Week-6	
	Week-7	

Provide the Detailed Syllabus Outline of the Course as Annexure

NAME OF THE FACULTY: Dr. Shilpa Garg

SUBJECTS LIST SEMESTER WISE:

Name of the Course	Programme, Semester	Lectures + Tutorials (L+T)
Marketing Management-I	MMRB A&B, Sem1	6L
Consumer Behaviour and Advertising	BBE, Sem 5	5L +2 T
Computer Concepts and Software Packages	MM, Sem 3	2 Labs
Project Report	MMI, Sem 5	2T
Financial Literacy	VAC, Sem1	1L

Teaching Plan Details		
Course, Programme, Sem	Week and Calendar Dates	Topics Covered
Marketing Management-I (MMRB A&B, Sem1)	1 st 4 weeks 2 nd 4 weeks 3 rd 4 weeks 4 th 4 weeks	Unit 1 Unit 2 Unit 3 Unit 4
Consumer Behaviour and Advertising (BBE, Sem 5)	1 st 4 weeks 2 nd 4 weeks 3 rd 4 weeks 4 th 4 weeks	Unit 1 & 2 Unit 3 Unit 4 & 5 Unit 5 & 6
Computer Concepts and Software Packages (MM, Semester III)	1 st 4 weeks 2 nd 4 weeks 3 rd 4 weeks 4 th 4 weeks	Unit 5 Unit 5 Unit 5 Unit 5
Project Report (MMI sem5)	All weeks	Project report
Financial Literacy	1 st 4 weeks 2 nd 4 weeks 3 rd 4 weeks 4 th 4 weeks	Unit 1 (Theory) Unit 2 (Theory) Unit 3 (Theory) Unit 4 (Theory)

Detailed Syllabus Outline of the Course as an Annexure:

**B.A. (VS) Marketing Management and Retail Business
DSC 1.1
Marketing Management-I**

**Core Discipline - (CD) Credit: 4
Duration: 3 hours**

Marks: 100

Objective:

1. To provide the basic knowledge of different concepts of marketing
2. To make the students acquainted with various environments affecting marketing decisions
3. To enable the students to learn the methods of product life cycle and pricing.
4. To aware students about latest issues and developments in marketing

Learning Outcomes: After completion of the course, learners will be able to:

1. Classify marketing environment and how to use market segmentation
2. Interpret product life cycle and pricing strategies in their day to day life.
3. appraise the role of promotion in marketing.
4. Identify issues and developments in marketing

Course Contents:

Unit	Unit wise weightage of marks (in %)	C&K*	A&A**
Unit 1: Introduction	25%	√	√
Unit 2: Marketing Environment and Segmentation	30%	√	√
Unit 3: Product Life Cycle and Pricing	25%	√	√
Unit 4: Promotion, Issues and Developments in Marketing	20%	√	√

*C&K- Comprehension & Knowledge

**A&A – Analysis & Application

UNIT-I Introduction: 15 Hours

Evolution of Marketing concepts, meaning, nature, scope and importance of marketing. Core Concept of Marketing - Need, Want, Demand, Value and Satisfaction, Features of Marketing, Selling Vs Marketing, traditional and modern concept of marketing. Functions of marketing, Marketing Mix – The elements of marketing mix, Approaches to the study of marketing and economic development, holistic Marketing concept

UNIT-II Marketing Environment and Segmentation: 15 Hours

Definition, Types and Components of Marketing (Micro and Macro) Need & trends in the Macro environment – Demographic, Economic Natural, Technological, Political, Legal, and Cultural

environment) Market Segmentation: Concept, Importance, and Bases. Requisites of sound marketing segmentation Market Positioning: Concept & Importance, Market Repositioning, Product Differentiation Vs Market Segmentation.

Unit III Product Life Cycle and Pricing: 15 Hours

Product Life Cycle concept and process, New Product Development process, Concept of Market Targeting and Positioning; Undifferentiated marketing – Concentrated marketing; Price- concept, meaning and objectives, price determination, factors influencing pricing policy, method of pricing policies and strategies

Unit IV Promotion, Issues and Developments in Marketing: 15 Hours

Promotion – Advertising – Personal Selling – Sales Promotion – Publicity; Contemporary Issues in Marketing; Social, ethical and legal aspects of marketing; Marketing of services; International marketing; Cyber marketing; Green Marketing, Relationship marketing and other developments of marketing

Exercises:

1. you are the marketing manager of a firm producing motorcycle. On what basis will you segment the market? Outline a marketing program for these segments while highlighting how these programs vary from one segment to the other. **(Unit 2)**
2. compare the pricing strategy used by recently launched products. **(Unit 3)**
3. conduct a field survey to analyse the marketing segmentation strategy of a product of your choice. **(Unit 3)**
4. prepare a marketing mix strategy for promoting electric cars in India and present the same justifying the reasons thereof. **(Unit 1, 4)**
5. through a role play imagine you are appointed as a salesperson to market a newly launched product of your choice (high involvement and low involvement product). What steps will you undertake in developing a new product? **(Unit 1)**

Suggested Readings:

1. Kotler, P., Armstrong, G., Agnihotri, P. (2018). Principles of Marketing, Pearson Education, Indian edition.
2. Etzel, M. J., Walker, B. J., Stanton, W. J., Pandit, A. (2010). Marketing, McGraw Hill.
3. Masterson, R. (2022), Marketing, 5ed., Sage Textbook
4. Baines Et AL (2021). Fundamentals of Marketing, Oxford University Press
5. Ramaswamy, N. (2018). Marketing Management, Sage Textbook Kapoor, N. (2021). Principles of Marketing, Prentice Hall of India

Note: Latest edition of the book may be use.

Consumer Behaviour and Advertising

(BBE DSE 5A)

Course Objective

This paper aims at providing an understanding of Consumer Decision Making Process, Advertising Communication Process and their interlinkages.

Course Learning Outcomes

- i) To recognize the theories of personality and appreciate their working in advertisements
- ii) To learn how human biases influence consumer perception of brand advertisement and to appreciate how attitudes influence purchase.
- iii) To understand how Innovative products receive acceptability in the market.
- iv) To gain insight into the working of advertising agencies.
- v) To analyze and interpret the advertisement objectives, appeals and formats.
- vi) To understand the use of creative briefs for creating effective advertisements meeting pre-identified advertising goals.

Unit 1: Consumer Decision Making Process

Meaning of the term consumer. Customer Value, Satisfaction, Trust and Retention, Levels of consumer decision making, Model of Consumer Decision Making Process, The Diffusion process, The adoption of Innovations. Profile of Consumer innovator.

Unit 2: Personality, Perception and Consumer Behaviour

Theories of Personality, Personality and Consumer Diversity, Brand Personality, Self and Self Image, Virtual Personality.

Dynamics of perception (Sensation, Absolute and Differential threshold, Subliminal perception, Perceptual selection, organization and interpretation), Consumer Imagery,

Unit 3: Learning and Attitude formation

Meaning of the term Learning. Elements of consumer learning, Behavioural learning theories (Classical, Instrumental and Observational theories), Cognitive Learning Theory. Attitude

1

Formation and Attitude Change Strategies. Needs and culture, Learning and culture (Symbolism, Enculturation and Acculturation, Rituals), Subcultures, Indian Core Values.

Unit 4: Advertising Communication process and the Key Players

Advertising Communication process- Traditional Response Hierarchy Models- AIDA Model, FCB Planning Model, Cognitive processing of Communication.

Concept of IMC, functions of advertising, Types of advertising, The Key Players- Advertiser, Media, Advertising Agency, Vendors, target audience,

Legal and Ethical environment, concepts and issues of advertising in India,

Unit 5: Creative Advertising Strategy: Planning and Implementation

Determining IMC Objectives, DAGMAR, Establishing and Allocating the promotional budget, Creative Strategy Development, Creative Brief.

Advertising Creativity, Appeals and Execution Styles, Source, message and Channel Factors Creative Tactics for Print and Television Advertising.

Unit 6: Media Planning Strategy and Evaluation

Developing a Media Plan, Media Plan budget, Media Mix selection, Media objectives, Measuring the Media audience - TV, Radio, print, support media, internet and interactive media.

Semester III
Paper: HRM 3.4
Computer Concepts and Software Packages
Skill Enhancement Course - (SEC) Credit:4

Duration: 3 hours

Marks:100

Lectures:40

Course Objective (2-3)

By the end of the semester each student will be able to:

- understand and appreciate the application of computers including their evolution and characteristics
- grasp and perform number system conversions
- understand the fundamental hardware components, memory storage devices and software aspect
- understand the importance of operating system and demonstrate the use of different services provided by an OS
- fully grasp the networking concepts including architecture and topology, Internet terminology and working efficiently on a web browser
- comprehend the need and used of MS-Office and demonstrate the use of software for word processing, spreadsheet related tasks and presentations
- outline the latest development in the field of computers such as artificial intelligence, virtual reality and Information Systems

Course Learning Outcomes

CO1: The student will be able to convert number system into any other number system with ease

CO2: Identify components of a computer system and use them appropriately to achieve a task

CO3: The student will be able to fully understand the importance of operating system and grasp its functioning

CO4: Grasp the significance and terminology of computer networking and Internet. The students can apply their comprehensive knowledge to real life situations

CO5: The students will be able to identify the required MS-Office component and apply the comprehensive knowledge to deliver the task

CO6: The student will be able to relate with the latest development in the field of computer and technology

31/85

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Contents

Unit 1:

Basic Concepts 5
Meaning, characteristics and applications of a computer, advantages and limitations of a computer, classification of computers based on technology, application and size, generation of computers, meaning of Data, Information and Knowledge, Data types, data storage, data representation such as ASCII, number system conversion.

Unit 2:

Components of Computers 5
Hardware components: input devices, output devices, system unit, Software components: Application software: general purpose packaged software and tailor – made software, System software: operating system, interpreter, compiler, linker, loader, Memory Storage devices, Types of programming languages.

Unit 3:

Operating System 5
Need and functions of an operating system, graphic user interface and character user interface, types of operating system- (Batch Operating system, Real-time operating system, Time sharing operating system, Distributed operating system and Multiprogramming operating system)
Windows environment: application and document, Windows interface such as icons, lists, menus, dialog box, etc., Desktop, control panel, system tools, utilities such as calculator, calendar, etc., Explorer: file types, attributes, names, folders, drives, devices, File functions: create, open, close, delete, rename, move, cut, copy, paste, etc.

Unit 4:

Introduction to Networks and Internet 7
Meaning and types of networks - LAN, MAN and WAN, network topologies, network architecture, Internet, difference between internet and intranet, Basics: functions, growth, anatomy, uses, wireless and wifi, Internet services: ISP, types of accounts, World Wide Web: websites file transfer, browsing, searching, network and Internet terminology

Unit 5:

Office Applications 13
Meaning and applications of word processing, spreadsheets and presentation,
MS word: formatting text, writing basic document using word, Header and Footer, page formatting, paragraph formatting, saving a document, printing a document. Mail Merge
MS excel: creating a workbook, saving a workbook, editing a workbook, creating a series, use of basic formulae in Excel, sorting data, creating simple charts, use of functions in Excel: Mathematical, Logical- IF, AND, OR, NOT, Statistical. Application of Excel: Payroll, Basic Lease statement, Loan statement.
MS PowerPoint: create animation of text, creating simple presentation including slide transitions, bullets etc.

Unit 6:

Latest developments 5
Internet of things, Artificial Intelligence and virtual Reality, Meaning of Information systems, Types of IS-MIS, DSS, TPS



financial literacy



VAC 1: FINANCIAL LITERACY

Credit distribution, Eligibility and Pre-requisites of the Course

Course title & Code	Credits	Credit distribution of the course			Eligibility criteria	Pre-requisite of the course
		Lecture	Tutorial	Practical/ Practice		
Financial Literacy	02	1	0	1	Pass in Class 12 th	NIL

Learning Objectives

The Learning Objectives of this course are as follows:

- Familiarity with different aspects of financial literacy such as savings, investment, taxation, and insurance
- Understand the relevance and process of financial planning
- Promote financial well-being

Learning outcomes

The Learning Outcomes of this course are as follows:

- Develop proficiency for personal and family financial planning
- Apply the concept of investment planning
- Ability to analyse banking and insurance products
- Personal tax planning

SYLLABUS OF FINANCIAL LITERACY

UNIT – I Financial Planning and Financial Products (3 Weeks)

- Introduction to Saving
- Time value of money
- Management of spending and financial discipline

UNIT – II Banking and Digital Payment (4 Weeks)

- Banking products and services

- Digitisation of financial transactions: Debit Cards (ATM Cards) and Credit Cards., Net banking and UPI, digital wallets
- Security and precautions against Ponzi schemes and online frauds

UNIT – III Investment Planning and Management (4 Weeks)

- Investment opportunity and financial products
- Insurance Planning: Life and non-life including medical insurance schemes

UNIT – IV Personal Tax (4 Weeks)

- Introduction to basic Tax Structure in India for personal taxation
- Aspects of Personal tax planning
- Exemptions and deductions for individuals
- e-filing

Note: Some of the theoretical concepts would be dealt with during practice hours.



SUBJECTS LIST SEMESTER WISE:

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
GST & customs law	B.Com Hons, Semester VI	5L+3T
Consumer affairs & customer care	B.Com Hons, Semester VI	5L+3T

Teaching Plan Details		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered
GST & customs law (B.Com Hons, Semester VI)	1 st 4 weeks 2 nd 4 weeks 3 rd 4 weeks 4 th 4 weeks	Unit 1 & 4 Unit 2 Unit 3 Unit 5
Consumer affairs & customer care (B.Com Hons, Semester VI)	1 st 4 weeks 2 nd 4 weeks 3 rd 4 weeks 4 th 4 weeks	Unit 1 Unit 2 & 3 Unit 4 Unit 5

B.Com. (Hons.): Semester-VI
Paper BCH 6.3(d): CONSUMER AFFAIRS & CUSTOMER CARE

Duration: 3 Hrs.

Marks: 100

Credits: 6

Course Objective

This paper seeks to familiarize the students with their rights and responsibilities as a consumer within the social and legal framework of protecting the consumers in India. It also provides an understanding of the mechanism available for address of consumer complaints and the role played by different agencies in establishing product and service standards. The student should be able to comprehend the business firms' interface with consumers and the related regulatory and business environment.

Course Learning Outcomes

After completing the course, the student shall be able to:

- CO1: understand the importance of consumer buying process and to identify the ethical and legal issues in advertisements and in packaging.
- CO2: learn how to pursue the consumer rights under consumer protection act 1986.
- CO3: understand the procedure of filing a complaint.
- CO4: analyse the role of industry regulators in consumer protection.
- CO5: comprehend the hearings, enquiry and appeal provisions.

Course Contents

Unit I Introduction

Experiencing and Voicing Dissatisfaction: Concept of Consumer, Consumer buying process and Post-Purchase behaviour, Factors affecting voicing of consumer grievances, Alternatives available to Dissatisfied Consumers: Private action and Public Action; Conciliation and Intermediation for out-of-court Redressal.

Consumer and Markets: Nature of markets: online and offline, urban and rural; Concept of Price in Retail and Wholesale, Maximum Retail Price (MRP), Fair Price, Grey Market, GST, ethical and legal aspects of misleading advertisements and deceptive packaging; Concept of Consumerism, Consumer Organisations: Formation, functioning, and their role in consumer protection. Recent Developments in consumer protection in India.

Unit II The Consumer Protection Act (CPA), 1986

Objectives and Basic Concepts: Consumer rights and UN Guidelines on consumer protection, Consumer, goods, defect in goods, spurious goods and services, service, deficiency in service, unfair trade practice, restrictive trade practice.

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B.Com.(Hons) CBCS

Department of Commerce, University of Delhi

Organisational set-up under the Consumer Protection Act: Advisory Bodies: Consumer Protection Councils at the Central, State and District Levels; Adjudicatory Bodies: District Forums, State Commissions, National Commission: Their Composition, Powers, and Jurisdiction (Pecuniary and Territorial), Role of Supreme Court under the CPA with important case law.

Unit III: Grievance Redressal Mechanism under the CPA, 1986

Filing and handling of Complaints: Who can file a complaint; Grounds of filing a complaint; Limitation period; Procedure for filing and hearing of a complaint; Disposal of cases; Relief/Remedy available; Temporary Injunction; Enforcement of order; Appeal; Frivolous and vexatious complaints; Offences and penalties.

Leading Cases decided under Consumer Protection law by Supreme Court/National Commission: Medical Negligence; Banking; Insurance; Housing & Real Estate; Electricity Supply; Telecommunication; Education; Defective Products; Unfair Trade Practices.

Unit IV: Consumer Protection in India

Quality and Standardisation: Voluntary and Mandatory standards; Indian Standards Mark (ISI), Ag-mark, Hallmarking, Consumer Grievance Redressal under the BIS Act, 2016; ISO 10000 suite.

Industry Regulators and Consumer Complaint Redressal Mechanism

Banking Ombudsman; Insurance Ombudsman; Telecommunication: TRAI; Food Products: FSSAI; Advertising Standard Council of India; Real Estate Regulatory Authority.

Unit V: Competition Act, 2002

Objectives and basic concepts: Consumer, goods, service; Prohibition of anti-competitive agreements; Prohibition of Abuse of Dominant Position; Regulation of Combination; Composition and Powers of Competition Commission of India, Complaints and Procedures For Investigation, Hearings and Enquiry and Appeal Provisions.

Note: Unit 2 and 3 refers to the Consumer Protection Act, 1986. Any change in law would be added appropriately after the new law is notified

References

- Aggarwal V. K. (2018) *Consumer Protection: Law and Practice*, Bharat Law House, Delhi
- Kapoor Sheetal, (2019) *Consumer Affairs and Customer Care, 2nd Edition*, Galgotia Publishing Company
- Rajya Laxmi Rao, (2012) *Consumer is King, 3rd Ed.* Universal Law Publishing Company
- Sharma, Deepa, (2011) *Consumer Protection and Grievance-Redress in India (LAP LAMBERT, Germany)*

Additional Resources

- Choudhary, R. N. (2005) *Consumer Protection: Law and Practice, 5th Ed.* Bharat Law House, Delhi.
- *Consumer Voice Magazine*

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B.Com. (Hons.): Semester-VI
Paper BCH 6.2: GOODS & SERVICES TAX (GST) AND CUSTOMS LAW

Duration: 3 Hrs.

Marks: 100

Credits: 6

Course Objective

To impart knowledge of principles and provisions of GST and Customs Law, the important legislation dealing with indirect tax system in India; and to enable the students to apply the same practically.

Course Learning Outcomes

After completing the course, the student shall be able to:

- CO1: connect with the genesis of goods and services tax (GST), decipher the constitutional amendment carried out to install GST in India and comprehend the composition and working of GST council.
- CO2: understand the meaning of supply under GST law, differentiate between intra-state and inter-state supply, comprehend rules related to the place of supply and compute the value of supply.
- CO3: comprehend the utilization of input tax credit, and the reverse charge mechanism of paying GST and to know the procedure for claiming refund under GST law.
- CO4: understand the provisions for registration under GST along with special provisions such as those related to anti-profiteering; avoidance of dual control; e-way bills and penalties.
- CO5: know the basic concepts of Customs Act and to compute the assessable value for charging customs duty.

Course Contents

Unit 1: Introduction

Constitutional framework of indirect taxes before GST (taxation powers of Union & State Government); Concept of VAT: meaning, variants and methods; Major defects in the structure of indirect taxes prior to GST; Rationale for GST; Structure of GST (SGST, CGST, UTGST & IGST); GST Council; GST Network; State compensation mechanism.

Unit 2: Levvy and collection of GST

Taxable event- "Supply" of goods and services; Place of supply: intra-state, inter-state, import and export; Time of supply; Valuation for GST- valuation rules; Taxation of reimbursement of expenses; Exemption from GST: Small supplies and Composition scheme; Classification of goods and services: Composite and Mixed supplies.

Unit 3: Input Tax Credit

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B.Com.(Hons) CBCS

Department of Commerce, University of Delhi

Eligible and ineligible input tax credit; Apportionments of credit and blocked credits; Tax credit in respect of capital goods; Recovery of excess tax credit; Availability of tax credit in special circumstances; Transfer of input credit (Input Service Distribution); Payment of taxes; Refund; Doctrine of unjust enrichment; TDS; TCS; Reverse Charge Mechanism; Job work.

Unit 4: Procedures and Special Provisions under GST

Registration; Tax Invoice; Credit and debit notes; Returns; Audit in GST; Assessment: Self-assessment; Summary and scrutiny; Taxability of e-Commerce; Anti-profiteering; Avoidance of dual control; e-way bills; Zero-rated supply; Offences and penalties; Appeals.

Unit 5: Customs Law

Basic concepts; Territorial waters; High seas; Types of custom duties; Valuation; Baggage rules & exemptions.

Note: In case of any subsequent notifications/amendments regarding GST or customs law by the government, the syllabus would be updated accordingly.

References

- Ahuja, Girish, Gupta Ravi, *GST & Customs Law*.
- Babbar, Sonal, Kaur, Rasleen and Khurana, Kritika. *Goods and Service Tax (GST) and Customs Law*. Scholar Tech Press.
- Bansal, K. M., *GST & Customs Law*, Taxmann Publication.
- Gupta, S.S., *GST- How to meet your obligations (April 2017)*, Taxmann Publications
- Gupta, S.S., *Vastu and Sevakar*, Taxmann Publications, 2017
- Sahi, Shilpi. *Concept Building Approach to Goods & Service Tax, & Customs Laws*. Cengage
- Singhania V. K., *GST & Customs Law*, Taxmann Publication.
- Sisodia Pushpendra, *GST Law*, Bharat Law House.

Additional Resources

- *The Central Goods and Services Tax, 2017*
- *The Constitution (One hundred and First Amendment) Act, 2016*
- *The Goods and Services Tax (Compensation to States), 2017*
- *The Integrated Goods and Services Tax, 2017*
- *The Union Territory Goods and Services Tax, 2017*
- *Vastu and Sevakar Vidhan*, by Government of India

NAME OF THE FACULTY: Dr. Shweta

SUBJECTS LIST SEMESTER WISE: Semester V- B.COM (H)- Principles of Marketing

Semester V- MMRB-B- Legal Aspects of Marketing

(Please provide the number of lectures and tutorials assigned for a particular paper.)

For example,

Microeconomics - MMRB-A- 3L+2T (L=Lectures, T=tutorials)

Name of the Course	Programme, Semester	Lectures +Tutorials (L+T)
B.COM(H) Principles of Marketing	B.COM (H)	5L+3T
Legal Aspects of Marketing	MMRB-B	5L+2T
Project Report	MMRB-B	2T

Teaching Plan Details		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered
Principles of Marketing, B.COM(H) Semester V	Week 1 and Week 2 Week 3 to 6 Week 7 to 10 Week 11 Week 12 to 15	Unit 1 Unit 2 Unit 3 Mid Semester Break Unit 4 Internal Assessment Unit 5
Legal Aspects of Marketing, MMRB-B Semester V	Week 1 to 3 Week 4 to 7 Week 8 to 10 Week 11 Week 12 to 14 Week 15 and 16	Unit 1 Unit 2 Unit 3 Mid Semester Break Unit 4 and Internal Assessment
Internship project/project	Week 1 to 8 Week 9 to 15	Tutorials and Discussion

Provide the Detailed Syllabus Outline of the Course as an Annexure

Annexure

SEMESTER V PRINCIPLES OF MARKETING C11: BCH 5.1

Objective: The course aims to equip the learners with the basic knowledge of concepts, principles, tools, and techniques of marketing and to provide knowledge about various developments in the marketing.

Learning Outcomes: After completion of the course, learners will be able to: 1. Develop an understanding of basic concepts of marketing, marketing philosophies and environmental conditions affecting marketing decisions of a firm; 2. Explain the dynamics of consumer behaviour and process of market selection through STP stages; 3. Analyze the process of value creation through marketing decisions involving product development; 4. Analyze the process of value creation through marketing decisions involving product pricing and its distribution; 5. Analyze the process of value creation through marketing decisions involving product promotion and also to equip them with the knowledge of various developments in marketing area that may govern marketing decisions of a firm.

Unit 1: Introduction Marketing - Meaning, Nature, Scope and Importance; Core concepts of marketing; Marketing Philosophies; Services Marketing: Meaning and distinctive characteristics; Marketing Mix. Marketing Environment: Need for studying marketing environment; Micro environmental factors- company, suppliers, marketing intermediaries, customers, competitors, publics; Macro environmental factors – demographic, economic, natural, technological, politico-legal and socio- cultural.

Unit 2: Understanding Consumer Behaviour and Market Selection Consumer Behaviour: Need for studying consumer behaviour; Types; Stages in Consumer buying decision process; Factors influencing consumer buying decisions. Market Selection: Choosing market value through STP. Market Segmentation- Levels and bases of segmenting consumer markets. Market Targeting- concept and criteria. Product Positioning – concept and bases; Product differentiation- concept and bases.

Unit 3: Marketing Mix Decision -Product Product Decisions: Concept and classification; Levels of Product. Designing value- Product-mix dimensions, strategies and types; Branding- functions, strategies, types and qualities of good brand name; Packaging and Labelling- functions, types and ethical aspects; Product support services. New Product Development: Product life cycle – concept and marketing strategies; New product development- concept and process.

Unit 4: Marketing Mix Decisions -Pricing and Distribution Pricing Decisions: Objectives; Factors affecting the price of a product; Pricing methods; Pricing strategies; Ethical issues in pricing decisions. Distribution Decisions: Channels of distribution- types and functions. Delivering value- factors affecting choice of distribution channel; Distribution strategies; Distribution logistics – concept, importance and major logistics decisions; Wholesaling and retailing; Types of retail formats; Management of retailing operations: an overview. Emerging distribution trends.

Unit 5: Promotion Decisions and Developments in Marketing Promotion Decisions: Communication process; Importance of Promotion. Communicating value- Decision about Promotion mix tools including advertising, personal selling, sales promotion, public relations, publicity and direct marketing; Factors influencing promotion mix; Integrated Marketing Communication approach. Developments in Marketing: Relationship Marketing- concept and dimensions. Sustainable Marketing- concept and issues. Rural marketing- characteristics, drivers of growth in rural marketing, rural marketing mix. Social marketing- concept, tools and issues. Digital marketing- concepts, tools, and issues. Practical Exercises: The learners are required to: 1. Analyze the impact of various environmental forces in the context of a given durable and non-durable product. 2. Analyze the marketing mix strategy of a durable and non-durable product. 3. Select any product and analyze its segmentation strategy in comparison to its immediate competitive product. 4. Analyze the case of product line extension and impact on business performance. 5. Analyze the distribution strategy of a given product. 6. Find out ethical concerns of customers with regard to various marketing mix decisions in regard to a given product.

B.A.(VS) Marketing Management and Retail Business Semester V

5.1 Legal Aspects of Marketing

Unit 1 CO 1: Familiarized with the Consumer Protection Act 1986, Environment Protection Act 1986 and Essential Commodities Act 1955.

Unit 2 CO 2: Conversant with The Prevention of Food Adulteration Act 1951, The Drugs and Magic Remedies (Objectionable Advertisement) Act 1954, The Bureau of Indian Standards Act 1986, and The Agricultural Produce Grading and Marketing Act (AGMARK) 1937.

Unit 3 CO 3: Knowledge of the Trademarks Act 1999, Patents Act 1970, and the Information Technology Act 2000.

Unit 4 CO 4: Understanding the rules relating to the Standards of Weights and Measures Act 1976, The Packaging Rules: Rules Related to Only Small and Retail Products and the Competition Act: Features and Regulatory Framework for Retail Business CO 3: Knowledge of the Trademarks Act 1999, Patents Act 1970, and the Information Technology Act 2000.

Unit 4 CO 4: Understanding the rules relating to the Standards of Weights and Measures Act 1976, The Packaging Rules: Rules Related to Only Small and Retail Products and the Competition Act: Features and Regulatory Framework for Retail Business.

5.2 Internship Project / Project (Part A)

CO1: Imparting knowledge about the basics of research-objectives, types, approaches, process and problems encountered in research

CO2: Develop the learning to define a research problem, facilitate understanding of sampling, data collection, construction of questionnaire

CO3: Develop an understanding of the basic tools of data analysis. Parametric & non parametric tests, interpretation of results & presentation. CO4: Imparting learning of different aspects of report writing, process, contents of a report and referencing

Part B

CO5: Prepare a project report relating to a well-defined area of research problem identified by the student

SUBJECTS LIST SEMESTER WISE: Semester VI- B.COM (H)- International Business

Semester VI- MMI –Services Marketing

(Please provide the number of lectures and tutorials assigned for a particular paper.)

For example,

Microeconomics - MMRB-A- 3L+2T (L=Lectures, T=tutorials)

Name of the Course	Programme, Semester	Lectures +Tutorials (L+T)
B.COM(H) International Business	B.COM (H)	5L+3T
Services Marketing	MMI	5L+2T

Teaching Plan Details		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered
International Business ,B.COM(H) Semester VI	Week 1 and Week 2 Week 3 to 6 Week 7 to 10 Week 11 Week 12 to 15	Unit 1 Unit 2 Unit 3 Mid Semester Break Unit 4 Internal Assessment Unit 5
Services Marketing, MMI Semester VI	Week 1 to 3 Week 4 to 7 Week 8 to 10 Week 11 Week 12 to 14 Week 15 and 16	Unit 1 Unit 2 Unit 3 Mid Semester Break Unit 4 and Internal Assessment

Provide the Detailed Syllabus Outline of the Course as an Annexure

Annexure

SEMESTER VI International Business C11: BCH 5.1

B.A.(VS) Marketing and Management of Insurance Semester VI

6.3 Services Marketing

Unit 1 CO 1: Understand the basics of marketing and selling, selling cycle and the different basis of marketing; explain the meaning and features of goods and services, the difference between the two and the goods-services continuum.

Unit 2 CO 2: Comprehend personal selling and salesmanship, different types of selling styles and relationship marketing and describe the role of customer relationship management in the marketing of insurance.

Unit 3 CO 3: Understand the nature and marketing of services particularly financial and advisory services; explaining the concept and strategies of commoditization in the service sector

Unit 4 CO 4: Acquire an understanding of present-day insurance market including the rural market and about changing Indian millennial buyer.

Unit 5 CO 5: Gain an understanding of promotion and distribution of insurance by advisors, insurers and the regulatory body.

B. Com.: Semester VI Paper BC 6.2 (a): INTERNATIONAL BUSINESS

Objective: The objective of the course is to familiarise the students with the concepts, importance and dynamics of international business and India's involvement with global business. The course also seeks to provide theoretical foundations of international business to the extent these are relevant to the global business operations and developments.

Unit 1: 13 Lectures a. Introduction to International Business: Globalisation and its importance in world economy; Impact of globalization; International business vs. domestic business: Complexities of international business; Modes of entry into international business. b. International Business Environment: National and foreign environments and their components - economic, cultural and political-legal environments

Unit –II 13 Lectures

a. Theories of International Trade – an overview (Classical Theories, Product Life Cycle theory, Theory of National Competitive Advantage); Commercial Policy Instruments - tariff and nontariff measures – difference in Impact on trade, types of tariff and non tariff barriers (Subsidy, Quota and Embargo in detail) ; Balance of payment account and its components. b. International Organizations and Arrangements: WTO – Its objectives, principles, organizational structure and functioning; An overview of other organizations – UNCTAD; Commodity and other trading agreements (OPEC). Unit –III 13 Lectures a. Regional Economic Co-operation: Forms of regional groupings; Integration efforts among countries in Europe, North America and Asia (NAFTA, EU , ASEAN and SAARC) . b. International Financial Environment: International financial system and institutions (IMF and World Bank – Objectives and Functions) ; Foreign exchange markets and risk management; Foreign investments - types and flows; Foreign investment in Indian perspective Unit –IV 13 Lectures a. Organisational structure for international business operations; International business negotiations. b. Developments and Issues in International Business: Outsourcing and its potentials for India; Role of IT in international business; International business and ecological considerations.

b. Unit –V 13 Lectures a. Foreign Trade Promotion Measures and Organizations in India; Special economic zones (SEZs) and export oriented units (EOUs), ; Measures for promoting foreign investments into and from India; Indian joint ventures and acquisitions abroad. b. Financing of foreign trade and payment terms – sources of trade finance (Banks, factoring, forfaiting, Banker's Acceptance and Corporate Guarantee) and forms of payment (Cash in advance, Letter of Credit, Documentary Collection, Open Account)

NAME OF THE FACULTY: Shipra Chaudhri

SUBJECTS LIST SEMESTER WISE:

Name of the Course	Programme, Semester	Lectures + Tutorials (L+T)
Strategic Corporate Finance	BMS, Semester V	5L+2T
IT Tools for Business	BMS, Semester III	4L
Computer Concepts and Software Packages	HRM-B, Semester III	4 Labs
Management Principles and Applications	B. Com (H), Semester I	2L
Financial Literacy	VAC	1L

Teaching Plan Details		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered
Strategic Corporate Finance, BMS, Semester V	1 st 4 weeks 2 nd 4 weeks 3 rd 4 weeks 4 th 4 weeks	Unit 1&2 Unit 2 &3 Unit 3 Unit 4
IT Tools for Business, BMS, Semester III	1 st 4 weeks 2 nd 4 weeks 3 rd 4 weeks 4 th 4 weeks	Unit 3 & 1 Unit 1&2 Unit 2 Unit 4
Computer Concepts and Software Packages, MMRB-B, Semester III	1 st 4 weeks 2 nd 4 weeks 3 rd 4 weeks 4 th 4 weeks	Unit 5 Unit 5 Unit 5 Unit 5
Management Principles and Applications, B. Com (H), Semester I	1 st 4 weeks 2 nd 4 weeks 3 rd 4 weeks 4 th 4 weeks	Unit 3 Unit 3 & 4 Unit 4 & 5 Unit 5
Financial Literacy	1 st 4 weeks 2 nd 4 weeks 3 rd 4 weeks 4 th 4 weeks	Unit 1 (practical) Unit 2 (practical) Unit 3 (practical) Unit 4 (practical)

Detailed Syllabus Outline of the Course as an Annexure:

DSE – I (Finance)

STRATEGIC CORPORATE FINANCE

Objective: The objective of this paper is to know the details of corporate finance and the strategies involved in the corporate decisions. It will enable the students to steer the corporate in better manner.

Course Contents:

UNIT-I

Introduction to strategic corporate finance: Strategy Vs Planning, significance of strategy in financial decisions, Different types of financial strategy for Shareholders Wealth Maximization, overall corporate value addition and Economic Value Addition.

Strategic Cost Management: Traditional costing Vs Strategic Costing, Relevant costs Vs Irrelevant costs, Different types of strategic costing and their relevance- Target Costing, Activity based Costing, Life Cycle Costing, Quality Costing, Zero Based Budgeting, Strategic cost reduction techniques and value chain analysis.

Alternative sources of financing – alternative sources of financing, Different approach to infrastructure projects financing- Public Private Partnership (PPP) and its relevance.

UNIT-II

Management Buy-outs: Establishing feasibility of the buy-out, Negotiating the main terms of the transaction with the vendor including price and structure, Developing the business plan and financial forecasts in conjunction with the buy-out team for submission to potential funders, negotiations with potential funders so that the most appropriate funding offers are selected.

Management Buy-ins: **Management Buy-in/Buy-outs (“BIMBOs”), Vendor-initiated buy-outs/buy-ins.**

Valuing Real assets in the presence of risk: tracking portfolios and Real Asset valuation, Different Approaches of Valuing Real Assets, Capital Budgeting and Strategic policy

Real options: Financial and real options compared, various types of real options, the Black-Scholes model, Decision tree analysis, application of Real options, Drawbacks of Real options

UNIT-III

Financial Distress and restructuring: Meaning of Bankruptcy, Factors leading to bankruptcy, symptoms and predictions of bankruptcy, reorganization of distressed firms, liquidation of firms. Company disposals: retirement sale or the sale of a non-core subsidiary, planned exit, forceful retirement and other disposals. Exit strategy- most appropriate exit route, valuation, timing of sale and tax planning opportunities, identification of potential purchasers, approaching the potential purchaser, negotiate with potential acquirers and selection of a preferred purchaser, calculation of the various tax implications.

Fundraising: identification of different sources of development capital, determination of capital structure and factors affecting the capital structure, cost of capital and cost saving

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strategy, production of a business plan and financial forecasts to enable potential funders to assess the proposition. Due Diligence: financial due diligence for both purchasers and financial institutions, good quality “added value” due diligence advice.

UNIT-IV

Company Valuation: an overview of valuation, valuation principles and practices more, the impact of “what if” scenarios, the key financial and commercial factors affecting the business. Value enhancement tools & techniques, the link between valuation and corporate finance

Other strategic issues: managing credit ratings, and setting dividend and share repurchase policy, problem of too much cash. The issues of stock liquidity and illiquidity, Strategic risk management, the substitutability of capital structure and risk management choices, such as process control efforts, financial, physical, and operational hedging, value-based management.

Text Books:

1. AswathDamodaran: Corporate finance theory and practice; John Willey & Sons, Inc
2. Jakhotia: Strategic Financial Management (Vikas Publication)



SEC: MS 307: IT TOOLS FOR BUSINESS

Course Objectives:

To enable students develop IT skills that are a pre-requisite in today's work environment. With greater human-computer interaction in each sphere of work, this course will equip them with basic computing skills that will enhance their employability in general.

Learning Outcomes:

- Use word-processor to generate documents with appropriate formatting, layout, review and referencing.
- Manage data in worksheets and workbooks and analyze it using spreadsheet functions and inbuilt formulas.
- Draw analysis on data using spreadsheets to make decisions.
- Make meaningful representations of data in the form of charts and pivot tables.
- Manage data in database tables and use the same for generating queries, forms and reports.

Course Contents:

Unit I

(3 Weeks)

Spreadsheets

Concept of worksheets and workbooks, creating, opening, closing and saving workbooks, moving, copying, inserting, deleting and renaming worksheets, working with multiple worksheets and multiple workbooks, controlling worksheet views, naming cells using name box, name create and name define; Exchanging data using clipboard, object linking and embedding; Printing and Protecting worksheets: Adjusting margins, creating headers and footers, setting page breaks, changing orientation, creating portable documents and printing data and formulae; Implementing file level security and protecting data within the worksheet; Understanding absolute, relative and mixed referencing in formulas, referencing cells in other worksheets and workbooks, correcting common formula errors, working with inbuilt function categories like mathematical, statistical, text, lookup, information, logical, database, date and time and basic financial functions.

References:

Microsoft Excel 2016 Step by Step, by Curtis Frye (Chapter 1, 2, 3, 4, 6, 11)
Microsoft Office 2016 Step by Step, by Joan Lambert, Curtis Frye (Chapter 6 and 8)

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IT TOOLS FOR BUSINESS

Unit II

(3 Weeks)

Data Analysis in Spreadsheets:

Consolidating worksheets and workbooks using formulae and data consolidate command; Performing what-if analysis: Types of what if analysis (manual, data tables, scenario manager), what-if analysis in reverse (goal-seek, solver). Choosing a chart type, understanding data points and data series, editing and formatting chart elements, and creating sparkline graphics. Analysing data using pivot tables: Creating, formatting and modifying a pivot table, sorting, filtering and grouping items, creating calculated field and calculated item, creating pivot table charts, producing a report with pivot tables. Introduction to recording and execution of macros.

Reference:

Microsoft Excel 2016 Step by Step, by Curtis Frye (Chapter 7, 8, 9, 10, 11, 12)
Microsoft Office 2016 Step by Step, by Joan Lambert, Curtis Frye (Chapter 8 and 9)

Unit III

(3 Weeks)

Word-processing:

Introduction: Creating and saving your document, displaying different views, working with styles and character formatting, working with paragraph formatting techniques using indent, tabs, alignment, spacing, bullets and numbering and creating borders; Page setup: creating sections: Setting page margins, orientation, headers and footers, end notes and foot notes; creating section breaks and page borders; Working with tables: Creating tables, modifying table layout and design, sorting, inserting graphics in a table, table math, converting text to table and vice versa; Create newspaper columns, indexes and table of contents. Spell check





Unit III

(3 Weeks)

Word-processing:

Introduction: Creating and saving your document, displaying different views, working with styles and character formatting, working with paragraph formatting techniques using indents, tabs, alignment, spacing, bullets and numbering and creating borders; Page setup and sections: Setting page margins, orientation, headers and footers, end notes and foot notes, creating section breaks and page borders; Working with tables: Creating tables, modifying table layout and design, sorting, inserting graphics in a table, table math, converting text to table and vice versa; Create newspaper columns, indexes and table of contents, Spell check your document using inbuilt and custom dictionaries, checking grammar and style, using thesaurus and finding and replacing text; Create bookmarks, captions and cross referencing, adding hyperlinks, adding sources and compiling and bibliography; Mail merge: Creating and editing your main document and data source, sorting and filtering merged documents and using merge instructions like ask, fill-in and if-then-else; Linking and embedding to keep things together.

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IT TOOLS FOR BUSINESS

References:

Microsoft Word 2013 Step by Step, by Joan Lambert, Joyce Cox (Chapter 2, 3, 4, 5, 6, 12, 13, 14, 15)
Microsoft Office 2016 Step by Step, by Joan Lambert, Curtis Frye (Chapter 3, 4, 5)

Unit IV

(3 Weeks)

Databases

Introduction to Database Development: Database Terminology, Objects, Creating Tables, working with fields, understanding Data types, Changing table design, Assigning Field Properties, Setting Primary Keys, using field validation and record validation rules, Indexing, working with multiple tables, Relationships & Integrity Rules, Join Properties, Record manipulation, Sorting & Filtering; Select data with queries: Creating Query by design & by wizard (Select, Make Table, Append, Delete, Cross Tab, Update, Parameterized Query, Find Duplicate and Find Unmatched), Creating multi table queries, creating & working with table joins. Using operators & expressions: Creating simple & advance criteria; Working with forms: Creating Basic forms, working with bound, unbound and calculated controls, understanding property sheet, Working with Data on Forms: Changing Layout, creating Sub Forms, creating list box, combo box and option groups; Working with Reports: Creating Basic Reports, Creating Header & Footer, Placing Controls on reports, sorting & grouping, Creating Sub reports.

References:

Microsoft Access 2013 Step by Step, by Joyce Cox, Joan Lambert (Chapter 1, 2, 3, 4, 5, 6, 7, 8, 9)
Microsoft Office Access 2003 Step by Step, Online Training Solutions Inc. (Chapter 1, 2, 4, 5, 6, 7)

Textbooks:

1. Microsoft Office Professional 2013 Step by Step by Beth Melton, Mark Dodge, Echo Swinford, Andrew Couch.
2. Office 2019 for Dummies for Dummies by Wallace Wang, Wiley
3. Microsoft Office 2019 Step by Step, by Joan Lambert, Curtis Frye

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Semester III
Paper: HRM 3.4
Computer Concepts and Software Packages
Skill Enhancement Course - (SEC) Credit:4

Duration: 3 hours

Marks:100

Lectures:40

Course Objective (2-3)

By the end of the semester each student will be able to:

- understand and appreciate the application of computers including their evolution and characteristics
- grasp and perform number system conversions
- understand the fundamental hardware components, memory storage devices and software aspect
- understand the importance of operating system and demonstrate the use of different services provided by an OS
- fully grasp the networking concepts including architecture and topology, Internet terminology and working efficiently on a web browser
- comprehend the need and used of MS-Office and demonstrate the use of software for word processing, spreadsheet related tasks and presentations
- outline the latest development in the field of computers such as artificial intelligence, virtual reality and Information Systems

Course Learning Outcomes

CO1: The student will be able to convert number system into any other number system with ease

CO2: Identify components of a computer system and use them appropriately to achieve a task

CO3: The student will be able to fully understand the importance of operating system and grasp its functioning

CO4: Grasp the significance and terminology of computer networking and Internet. The students can apply their comprehensive knowledge to real life situations

CO5: The students will be able to identify the required MS-Office component and apply the comprehensive knowledge to deliver the task

CO6: The student will be able to relate with the latest development in the field of computer and technology

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Contents

Unit 1:

Basic Concepts 5
Meaning, characteristics and applications of a computer, advantages and limitations of a computer, classification of computers based on technology, application and size, generation of computers, meaning of Data, Information and Knowledge, Data types, data storage, data representation such as ASCII, number system conversion.

Unit 2:

Components of Computers 5
Hardware components: input devices, output devices, system unit, Software components: Application software: general purpose packaged software and tailor – made software, System software: operating system, interpreter, compiler, linker, loader, Memory Storage devices, Types of programming languages.

Unit 3:

Operating System 5
Need and functions of an operating system, graphic user interface and character user interface, types of operating system- (Batch Operating system, Real-time operating system, Time sharing operating system, Distributed operating system and Multiprogramming operating system)
Windows environment: application and document, Windows interface such as icons, lists, menus, dialog box, etc., Desktop, control panel, system tools, utilities such as calculator, calendar, etc., Explorer: file types, attributes, names, folders, drives, devices, File functions: create, open, close, delete, rename, move, cut, copy, paste, etc.

Unit 4:

Introduction to Networks and Internet 7
Meaning and types of networks - LAN, MAN and WAN, network topologies, network architecture, Internet, difference between internet and intranet, Basics: functions, growth, anatomy, uses, wireless and wifi, Internet services: ISP, types of accounts, World Wide Web: websites file transfer, browsing, searching, network and Internet terminology

Unit 5:

Office Applications 13
Meaning and applications of word processing, spreadsheets and presentation,
MS word: formatting text, writing basic document using word, Header and Footer, page formatting, paragraph formatting, saving a document, printing a document. Mail Merge
MS excel: creating a workbook, saving a workbook, editing a workbook, creating a series, use of basic formulae in Excel, sorting data, creating simple charts, use of functions in Excel: Mathematical, Logical- IF, AND, OR, NOT, Statistical. Application of Excel: Payroll, Basic Lease statement, Loan statement.
MS PowerPoint: create animation of text, creating simple presentation including slide transitions, bullets etc.

Unit 6:

Latest developments 5
Internet of things, Artificial Intelligence and virtual Reality, Meaning of Information systems, Types of IS-MIS, DSS, TPS



**DISCIPLINE SPECIFIC CORE COURSE -1 (DSC-1) :-
Management Principles and Applications**

1

CREDIT DISTRIBUTION, ELIGIBILITY AND PRE-REQUISITES OF THE COURSE

Course title & Code	Credits	Credit distribution of the course			Eligibility criteria	Pre-requisite of the course (if any)
		Lecture	Tutorial	Practical/ Practice		
Management Principles and Applications BCH: DSC-1.1	4	3	1	0	Pass in XII	NIL

Learning Objectives

The course aims to familiarize the learner with extant and emerging management theories and practices for reflective and holistic thinking on management principles and practices.

1

Learning outcomes

The Learning Outcomes of this course are as follows:

1. describe the various levels of management and applicability of management principles.
2. evaluate a company's competitive landscape as per Porter's Five-force model.
3. demonstrate various types of authority, delegation and decentralization in authority
4. demonstrate various types of leadership styles and identify the motivation techniques used by leaders.
5. discuss the impact of emerging issues in management.

SYLLABUS OF DSC-1

Unit 1: Introduction (8 hours)

Meaning and importance of management; Coordination mechanisms in organisations; Management theories- classical, neo-classical and modern constructions of management; Managerial functions; Managerial roles (Mintzberg); Managerial competencies. Indian Ethos for Management: Value-Oriented Holistic Management; Learning Lessons from Bhagavat Gita and Ramayana.

Unit 2: Planning (16 hours)

Organisational objective setting; Decision-making environment (certainty, risk, uncertainty); Techniques for individual and group decision-making; Planning vis-à-vis Strategy- meaning and elements of the business firm environment- micro, meso, and macro; Industry structure, Business-level strategic planning.

Unit 3: Organising (12 hours)

Decentralization and Delegation; Factors affecting organisational design; Departmentalization; Organisational structures and Organograms: traditional and modern, comparative suitability and changes over time; formal- informal organisations' interface.

Unit 4: Directing and Controlling (16 hours)

Motivation- meaning, importance and factors affecting motivation; Leadership- meaning, importance and factors affecting leadership, leadership styles, and followership. Controlling- Principles of controlling; Measures of controlling and accountability for performance.

Unit 5: Salient Developments and Contemporary Issues in Management (8 hours)

Management challenges of the 21st Century; Factors reshaping and redesigning purpose, performance and reward perceptions- Internationalisation, Digitalisation, Entrepreneurship & Innovation, Values & Ethics - Case studies on Indian corporates, Bhilwara Group, IOC and Godrej, Workplace diversity, Democracy and Sociocracy, Sustainable management ideas from India.



NAME OF THE FACULTY: Sunil**SUBJECTS LIST SEMESTER WISE:**

- **B.A. (VS) MMRB, Semester V- Corporate Laws**
- **B.A. (VS) MMRB, Semester V- Rural Marketing**

(Please provide the number of lectures and tutorials assigned for a particular paper.)

For example,

Microeconomics - MMRB-A- 3L+2T (L=Lectures, T=tutorials)

Name of the Course	Programme, Semester	Lectures + Tutorials
Corporate Laws	B.A. (VS) MMRB, Semester V	5L+3T
Rural Marketing	B.A. (VS) MMRB, Semester V	3L
Legal Aspects of Marketing	B.A. (VS) MMRB, Semester V	3T

Teaching Plan Details		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered
Corporate Laws	Week 1 and Week 2	Unit 1
	Week 3 to 6	Unit 2 & Unit 3
	Week 7 to 11	Unit 4
	Week 12 to 15	Unit 5 and Internal Assessment
Rural Marketing	Week 1 to 4	Unit 1
	Week 5 to 8	Unit 2
	Week 9 to 12	Unit 3
	Week 13 to 16	Unit 4 and Internal Assessment
Legal Aspects of Marketing	Week 1 to 8	Unit 1,2
	Week 9 to 15	Unit 3,4 and Internal Assessment

SUBJECTS LIST SEMESTER WISE:

- **B.A. (VS) MMRB, Semester VI- Business Law**
- **B.A. (VS) SME, Semester VI- Marketing Management in MSMEs**

(Please provide the number of lectures and tutorials assigned for a particular paper.)

For example,

Microeconomics - MMRB-A- 3L+2T (L=Lectures, T=tutorials)

Name of the Course	Programme, Semester	Lectures + Tutorials
Business Law	B.A. (VS) MMRB, Semester VI	3L+3T
Marketing Management in MSMEs	B.A. (VS) SME, Semester VI	5L+3T

Teaching Plan Details		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered
Business Law	Week 1 and 2	Unit 1
	Week 3 to 6	Unit 2
	Week 7 to 10	Unit 3
	Week 11,12	Unit 4
	Week 13 to 15	Unit 5 and Internal Assessment
Marketing Management in MSMEs	Week 1 to 3	Unit 1
	Week 4 to 7	Unit 2
	Week 8 to 10	Unit 3
	Week 11 to 13	Unit 4
	Week 14 to 16	Unit 5 and Internal Assessment

NAME OF FACULTY: Guneet Gill

SUBJECTS LIST SEMESTER WISE:

Semester V-HRM(B)- Labour Welfare and Legislative Framework

Semester V- MMRB(A+B)- Financial Accounting

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
Labour Welfare and Legislative Framework	HRM-B	4L
Financial Accounting	MMRB(A+B)	5L+3T
Business Research Methodology	MMRB	1L+3T

Teaching Plan Details			
Course, Programme, Semester	Week and Calendar Dates	Topics Covered	Resource/Recommended References
Labour welfare and legislative framework,HRM, Semester V	Week 1 and Week 2	Unit 1- Introduction to labour welfare	<ul style="list-style-type: none"> • Ac Kens,P. & Whilkinson, A. (2003) Understanding Work and Employment : Industrial Relations In Transition Oxford : OVP. • Barya J.K. (2000) Industrial Law,Galgotia Publishing House, New Delhi. • Beaumont PB (1995) The Future of Employment Relations, Sage, London. • Bhargav A. (ed) (2003) Labour Laws, Taxman Publications, New Delhi.
	Week 3 to 6	Unit 2- The payment to wages act 1936 and minimum wages act 1948	
	Week 7 to 10	Unit 3- The Employees Provident Fund and Miscellaneous Provisions Act 1952, The Payment of Gratuity Act 1972	
	Week 11	Semester Break	
	Week 12 to 15	Unit 4- The Industrial Employment (Standing orders) Act 1946, The Factories Act 1948 and Internal Assessment	
Financial Accounting, MMRB, Semester V	Week 1 to 3	Unit 1- Introduction to accounting	<ul style="list-style-type: none"> • J.R. Monga, Basic Financial Accounting, MKM Publication pvt ltd, Darya Gang, New Delhi • S.N. Maheshwari ,Suneel K Maheshwari,Sharad K Maheshwari; Introduction to Accountancy, Vikas Publications, New Delhi. • R. Narayana Swamy, “Financial Accounting” PHI Pvt., New Delhi
	Week 4 to 7	Unit 2- Accounting for Consignment, joint venture and Inland branches	
	Week 8 to 10	Unit 3- Depreciation accounting and accounting for hire purchase transactions	

	<p>Week 11</p> <p>Week 12 to 14</p> <p>Week 15 and 16</p>	<p>Mid Semester Break</p> <p>Unit 4-Partnership and Internal Assessment</p> <p>Unit 5- Managerial Decision making</p>	<ul style="list-style-type: none"> P.C. Tulsian, Financial Accounting, Tata McGraw Hill, New Delhi
Business Research Methodology	<p>Week 1 to 8</p> <p>Week 9 to 15</p>	<p>Unit 3- Parametric and non-parametric tests; data analysis</p> <p>Unit 4- Report Writing and Internal Assessment</p>	<ul style="list-style-type: none"> Kothari CR & Garg Gaurav (2019) Research Methodology: Methods & Techniques, New Age International Publishers. Chawla Deepak & Sodhi Neena (Kindle edn) Research Methodology: Concept & cases 2 nd edn, Vikas Publishing House Pvt. Ltd.

SUBJECTS LIST SEMESTER WISE:

Semester IV-BA(VS) SME- MSMEs Policy Framework

Semester VI- BA(VS)MMRB(A+B)- Retailing Operations

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
MSMEs Policy Framework	BA(VS) SME	5L +3T
Retaing Operations	MMRB(A+B)	5L+3T

Teaching Plan Details			Resource/Recommended References
Course, Programme, Semester	Week and Calender Dates	Topics Covered	
MSMEs Policy Framework, BA(VS) SME, Semester IV	Week 1 and Week 2	Unit - Policy Environment for Small Scale Sector	<ul style="list-style-type: none"> Personal Finance by Jack R. Kapoor, Les R. Dlabay and Robert J. Hughes, Tata McGraw Hill Publishing Company Ltd. New Delhi. Personal Finance columns in The Economic Times, The Business Line and Financial Express Daily News Papers Kothari Committee Report
	Week 3 to 6	Unit 2- Policy Support Mechanism	
	Week 7 to 10	Unit 3- Policy of Priority Credit and unit4- Taxation Benefit to SSI	
	Week 11	Semester Break	
	Week 12 to 15	Unit 5 &6- Policy on Handling Sickness in Small Industries; Measures for Export Promotion and Internal Assessment	

Retailing Operations, MMRB, Semester VI	Week 1 to 3	Unit 1- Human Resource Management in Retailing	<ul style="list-style-type: none"> Gibson & Vedamani “Retail Management” Jayco Books Bajaj, Tuli & Srivastava “Retail Management” Oxford University Press Berman Barry & Evance J.R “Retail Management” Prentice Hall India Jain J.N.& Singh P.P “Modern Retail Management – Principal and Techniques” Regal Publications
	Week 4 to 7	Unit 2- Financial Management in Retailing	
	Week 8 to 10	Unit 3- Working capital management in retailing	
	Week 11	Mid Semester Break	
	Week 12 to 16	Unit 4- IT in Retail Market and Internal Assessment	

NAME OF FACULTY: Mangal Chhering

PAPER: MMI 5.4 INSURANCE MARKETING

B.A.(V.S.) MMI, V SEMESTER

SKILL ENHANCEMENT COURSE (SEC)-CREDIT:4

OBJECTIVES OF THE COURSE

- ❖ To provide the specific knowledge and skills in the marketing and distribution of insurance products, both life, and non-life to students.
- ❖ To explain the students to gain an access point into the enthralling and challenging area of insurance marketing.
- ❖ To assist the students to build a career in the distribution of insurance by becoming a professional insurance advisor. It can also assist the students to have a career in the distribution of other financial and advisory services.
- ❖ To impart knowledge to the student to even set up or join the business of insurance broking, if he or she has the entrepreneurial ability in him or her.

COURSE LEARNING OUTCOMES

After completing this course, the learners would be able to:

- ❖ CO1: acquire the knowledge of selling and buying processes, selling techniques, selling traits, buyer behaviour, with other tips and tricks in insurance selling.
- ❖ CO2: grasp a comprehensive understanding about various distribution channels in urban and rural markets along with their importance and uses
- ❖ CO3: explain about various sales promotion activities in insurance market.
- ❖ CO4: become a professional advisor or sales manager, also building understanding about how to manage a large sales force of advisors.
- ❖ CO5: understand the uses and significance of technological tools in insurance selling and related services, study the significance of customer driven strategy

METHODOLOGY

The primary method of course delivery will be the lecture and interactive participative discussion.

GRADING

Class test 10 Marks

Handwritten assignment 10 Marks

Attendance 05 Marks

Final exam 75 Marks

100 Marks

IMPORTANT DATES

The Handwritten assignment is on the topic discussed, to be submitted on The assignment is to have the following sections: **1. Introduction.**

2. Literature review.

3. Data analysis.

4. Results and discussions.

Class test: Class test to be held on

SESSION-WISE COURSE OUTLINE

TOPIC Number of sessions	FOCUS	READINGS
Unit 1		
Selling Insurance (10)	Marketing Concepts. Nature and Scope of Insurance marketing. Impact of Macro and Micro environment on Insurance Marketing, Sales jobs, and its elements. Insurance advisor profession- issues and challenges. Buying motives for insurance. Selling techniques- inside response and conditioned response. Advisor's selling. The paradox of choice. Rebating.	*G.N. Bajpai, Marketing Insurance, (2004), Global Business Press. *B. Raman, Selling Life Insurance – The Practical Way, (2009), Macmillan. * Tapera, J., & Gororo, R. (2013). An analysis of the factors affecting formulation and implementation of marketing strategies in the insurance industry.
Unit 2		

Distribution Channels (10)	Meaning and importance. Insurance-a distribution led product. Designing of Distribution Channels. Channels-In person-advisors and brokers, advisor's edge. Bancassurance distribution model-types, benefits and future. Distance mode-meaning, form, benefits, and	*Insurance Institute of India, Mumbai, IC- 31- Insurance Salesmanship. *Bill Donaldson, Sales Management- Theory and Practice, (1998), Palgrave.
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	guidelines. Multi distribution in insurance. Cross selling. Rural market distribution-brick and mortar, hub and spoke, wrapping up with other products.	* Kulkarni, S. M. (2015). Life insurance distribution at crossroads. IOSR Journal of Business and Management, 16-22.
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Unit 3		
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Selling Process (10)	Importance of Promotion in Insurance Marketing. Stages in selling process-prospecting meaning, importance, and methods. Pre-approach- meaning and importance. Selling Approach-Selling yourself, uncovering the need, need analysis, presentation, features and benefits, relating benefit with need, objections and resistance handling, and procrastination. Motivation - importance, and methods. Saying 'no' to customers. Accepting 'no' from customers. Attributes of a strong sales person. Importance and role of sales manager	*Insurance Institute of India, Mumbai, IC- 31- Insurance Salesmanship. *Bill Donaldson, Sales Management- Theory and Practice, (1998), Palgrave. * Dash, G., & Khan, M. B. A. (2011). Role of Promotion in Life Insurance Marketing: An Empirical Study. Indian Journal of Commerce and Management Studies, 2(5), 24-33.
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Unit 4		
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Managing the Salesforce (10)	Large sales force-merits and demerits. Role of the sales manager. Setting up sales targets. Methods of evaluating sales performance. Management Information System sales management information system, cost control. The	*Insurance Institute of India, Mumbai, IC- 31- Insurance Salesmanship. *Bill Donaldson, Sales Management- Theory and Practice, (1998), Palgrave.
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	importance of information and communication in insurance.	* Gatignon, H., & Hanssens, D. M. (1987). Modeling marketing interactions with application to salesforce effectiveness. Journal of Marketing Research, 24(3), 247-257.
Unit 5		
Technology Tools and Customer Service (8)	Website Content Management System (CMS), Customer relationship management (CRM)- Overview, Tools for customer acquisition, customer service-data mining, creating a customer service culture. Misspelling and Twisting-measures to control it by norms and ethical code. Creating customer service culture	* Baashar, Y., Alhussian, H., Patel, A., Alkaws, G., Alzahrani, A. I., Alfarraj, O., & Hayder, G. (2020). Customer relationship management systems (CRMS) in the healthcare environment: A systematic literature review. Computer Standards & Interfaces, 71, 103442. * Website Content Management System (CMS),

TEACHING PLAN

MMI 5.1 PRACTICE OF LIFE INSURANCE AND HEALTH INSURANCE, ELECTIVE CORE –DISCIPLINE-BASED - (DSE) CREDIT:6

OBJECTIVES OF THE COURSE

- ❖ To impart knowledge of prevailing practices in life insurance across life insurers in the country.
- ❖ To make students aware of the policy form, its wording and impact, options, benefits, and riders available under it. Alteration of the policy of terms and conditions during its tenure.
- ❖ To make the student aware of the claim settlement process, payment of claims, discharge voucher, and beneficiary or nominee's rights. Insurance Laws (Amendment) Act, 2015.
- ❖ To provide an understanding of the basics of health insurance, types of policies-protection and indemnity, terms and conditions, exclusions, claim settlement, cashless mode, and intermediaries' role. Developments and advancements in health insurance.

COURSE LEARNING OUTCOMES

After completing this course, the learners would be able to:

- ❖ CO1: understand the policy servicing during its period by intermediaries and insurers.
- ❖ CO2: learn about IRDAI's guidelines on pre-sale and post-sale servicing of insurance policies.

- ❖ CO3: describe the importance of answering queries and complaints of customers for better customer experience and grievance handling. CO4: understand the need and benefits of health insurance, its scope and coverage, indemnity and benefits policies, and policy terms and conditions.
- ❖ CO5: know about claims servicing in life and health insurance, as insurers exist for payment of claims.

METHODOLOGY

The primary method of course delivery will be the lecture and interactive participative discussion.

GRADING

Class test 10 Marks

Handwritten assignment 10 Marks

Attendance 05 Marks

Final exam 75 Marks

100 Marks

IMPORTANT DATES

The Handwritten assignment is on the topic discussed, to be submitted on .. **March 2023**. The assignment is to have the following sections: **5. Introduction.**

6. Literature review.

7. Data analysis.

8. Results and discussions.

Class test: Class test to be held on ... **April, 2023**.

SESSION-WISE COURSE OUTLINE

TOPIC Number of sessions	FOCUS	READINGS
Unit 1		
Policy Servicing (12)	Meaning, facets and need. IRDA's guidelines- both pre-sale and post-sale. Advisor's/Broker's role in service. Answering queries and complaints of customers. Tapping technology to stay competitive technological barriers- faceless technology. Service with sensitivity.	*Kenneth Black, JR. & Harold D. Skipper, JR. Life and Health Insurance, Thirteenth Ed. (2000), Pearson Education *H. Sathak , Life Insurance in India, Response Books, New Delhi. https://irdai.gov.in/document-detail?documentId=392974 *
Unit 2		

<p>Servicing Activities during the policy term (12)</p>	<p>Premium notice, premium collection and processing, change in mode of premium payment, lapse intimation, revival, alterations, non-forfeiture-</p>	<p>*Kenneth Black, JR. & Harold D. Skipper, JR. Life and Health Insurance, Thirteenth Ed. (2000), Pearson Education.</p>
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	<p>surrender and paid up, loans, foreclosure, change in name of beneficiaries, issue of duplicate policy, Unsolicited policies and other services under the policy</p>	<p>*H. Sadhak , Life Insurance in India, Response Books, New Delhi.</p>
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Unit 3		
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<p>Claim Services (12)</p>	<p>Meaning and importance. Maturity and death claim documents required and the procedure to make a claim, processing of claims, early and fraudulent claims, supplementary benefit payments, and claimant's title. Settlement options. Claim concession. Repudiation of claims and grievance redressal.</p>	<p>*Kenneth Black, JR. & Harold D. Skipper, JR. Life and Health Insurance, Thirteenth Ed. (2000), Pearson Education. *H. Sadhak , Life Insurance in India, Response Books, New Delhi. * MISHR, K. (2016). Fundamentals of life insurance theories and applications. PHI Learning Pvt. Ltd..</p>
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Unit 4		
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<p>Health Insurance (a) (12)</p>	<p>Meaning, and need. Salient features, and how much. Indian scenario and players in the field. Healthcare delivery system. Basic health policy- scope and renewal. Family floater policy. Elderly and group health policies. Long term policy. Social security schemes. The problem of moral hazard and adverse selection- the insurer's response and experience</p>	<p>*Kenneth Black, JR. & Harold D. Skipper, JR. Life and Health Insurance, Thirteenth Ed. (2000), Pearson Education. * Glassman, A., Giedion, U., Sakuma, Y., & Smith, P. C. (2016). Defining a health benefits package: what are the necessary processes?. Health Systems & Reform, 2(1), 39- 50. * Andersen, R. M., McCutcheon, A., Aday, L. A., Chiu, G. Y., & Bell, R. (1983). Exploring dimensions of access to medical care. Health services research, 18(1), 49.</p>
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	<p>pricing. Claim settlement- tackling inflated and fraudulent claims.</p>	
Unit 5		

<p>Health Insurance- (b) (12)</p>	<p>Cost control by insurers- preventive health care, and customer responsiveness. Development policies sold by life and non-life insurers- the trend the world over. Market-linked plans. Savings linked plans. Composite products through a single insurer. Loss of income and other expenses covered. Riders. Tax benefits. Portability.</p>	<p>*Kenneth Black, JR. & Harold D. Skipper, JR. Life and Health Insurance, Thirteenth Ed. (2000), Pearson Education.</p>
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Additional Resources:

1. K. C. Mishra & C. S. Kumar, Life Insurance- Principles and Practice, (2009), Cengage Learning India Pvt. Ltd.
2. Shashidharan K. Kutty, (2008), Prentice- Hall of India Pvt. Ltd
3. Rejda, George, Principles of Risk Management and Insurance. Pearson.
4. IC- 02- Practice of Life Insurance
5. IC - 27 - Health Insurance
6. IC- 33- Life Insurance
7. IC- 78- Miscellaneous Insurance

NAME OF THE FACULTY: Dr. Natasha Tajeja

Course: B.A Voc. Tourism Management

Semester: II

No. of Lectures: 3L + 2 Tut.

Subject: Entrepreneurship and New Venture Planning

Learning Objective: This course aims at instituting entrepreneurial skills in the students by giving an overview of entrepreneurship and the competencies that are needed to become an entrepreneur. To enable students to explore and launch entrepreneurial ventures in their own areas of interest.

Unit 1

Learning Outcome: After the completion of this Unit, students will discern distinct entrepreneurial traits.

Week 1- Concept and Definitions Entrepreneurship, Entrepreneurial Mind-set, Traits/Qualities of Entrepreneurs, Entrepreneurship process; Theories of entrepreneurship; Factors affecting the emergence of entrepreneurship

Week 2: Role of an entrepreneur in economic growth as an innovator; Generation of employment opportunities

Week 3: Complementing and supplementing economic growth; Bringing about social stability and balanced regional development of industries.

process and nature of entrepreneurship.

Unit 2

Learning Outcome: After the completion of this Unit, students will identify the different ways in which entrepreneur manifests in start-ups

Week 3: Classification and Types of Entrepreneurs; Women Entrepreneurs; Social Entrepreneurship; Corporate Entrepreneurs

Week 4: Family Business: Concept, structure, and kinds of family firms, Culture and evolution of family firm; Managing Business

Unit 3

Learning Outcome: After the completion of this Unit, students will describe the entrepreneurial process for initiating new venture creation.

Week 5: Creating Entrepreneurial Venture: Generating Business ideas, Team building, Sources of Innovation, Creativity, and Entrepreneurship; Challenges in managing innovation

Week 6: Entrepreneurial strategy and Scaling up, Business planning process; Drawing business plans; Failure of the business plan.

Week 7: Internal assessment for the syllabus covered so far.

Unit 4

Learning Outcome: After the completion of this Unit, students will design strategies for the successful implementation of innovative ideas of new ventures.

Week 8: Resource Mobilization for entrepreneurship: Resources mobilization, types of resources, Process of resource mobilization, Arrangement of funds

Week 9: writing a Funding Proposal, Traditional sources of financing, Venture capital, Angel investors, Business Incubators. Managing finance;

Unit 5

Week 9 (contd): Understanding capital structure

Week 10: organisation structure and management of human resources of a new enterprise; Marketing-mix, Management of cash; Relationship management; Cost management, Government initiatives for promoting entrepreneurship.

References:

- Barringer, B.R. and R. Duane Ireland, Entrepreneurship, (latest edition) Pearson Prentice Hall
- Gersick, K. E., Davis, J. A., Hampton, M. M., & Lansberg, I. (1997). Generation to generation: Life cycles of the family business. Boston: Harvard Business School Press.
- Hisrich, R.D., Manimala, M.J., Peters, M.P., Shepherd, D.A.: Entrepreneurship, Tata McGraw Hill
- Kuratko, D.F., and Rao, T. V., Entrepreneurship: A South-Asian Perspective, (latest edition) Cengage
- M.B. Shukla. Entrepreneurship and Small Business Management: Kitab Mahal Publishers
- Nicholls, A. (Ed.). (2006). Social entrepreneurship new models of sustainable social change. Oxford University Press

NAME OF THE FACULTY: Navin Kumar Sehgal

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
Computer Applications in Business-1	Semester -2- OMSP-A	4 Theory + 2 Lab
Internet Technologies	Semester-4 , BSc(H) Computer Science	2 Lab

Teaching Plan Details		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered
Computer Applications in Business-1, Semester -2- OMSP-A, 2 Lab	Week 1-3	Introduction to word-Processing, Word-processing concepts, Use of Templates and styles, working with word document: Editing text, Find and replace text, Formatting, spell check, Autocorrect, Auto-text; Bullets and numbering
	Week 4-7	Tabs, Paragraph Formatting, Indent, Page Formatting, Header and footer, page break; Tables: Inserting, filling and formatting a table; Inserting Pictures and Video; Mail Merge; Printing documents; Citations, references and Footnotes.
	Week 8-11	Basics of presentations: Slides, Fonts, Drawing, Editing; Inserting: Tables, Images, texts, Symbols, hyperlinking, Media; Design; Transition; Animation; and Slideshow, exporting presentations as pdf handouts and videos.
	Week 12-16	Spreadsheet concepts: Managing worksheets; Formatting, Entering data, Editing, and Printing and Protecting worksheets; controlling worksheet views; graphical presentation of data using bar chart and pie chart; use of simple formulas in spreadsheets; cell referencing-absolute, relative and mixed cell referencing; Functions: logical functions, financial functions, statistical and mathematical functions. Sorting, multilayer sorting; data validation; find and replace; paste special; Filter and advanced filter; Conditional Formatting; Tabulation
Internet Technologies, Lab - 2	Week 1-3	Display your systems IP Address, Subnet mask using ipconfig, and find out the network address and the maximum number of systems possible on your network and range of IP addresses available to these systems. With help of ping, check if you are connected to other systems of your network and find the route to connect to that system using tracert. List all the processes which are using ports for TCP protocol.

	Week 4-7	<p>Create an HTML page that shows information about you, your course, hobbies, address, and your plans. Use CSS for styling of HTML page so that looks nice.</p> <p>Create an HTML page with the sole purpose to show multiplication tables of 2 to 10 (row-wise) created by JavaScript. Initially, the page is blank. With help of setInterval function print a row every 5 seconds in different colors and increasing font size.</p>
	Week 8-11	<p>Create an HTML page with a paragraph written on it and under which 9 buttons are placed in a 3X3 grid. The first row is for buttons labeled with colors names Red, Green, and Blue, the second row with numbers 10, 20, 30, and the third row with different font names. Click event of each of the buttons should make the appropriate change in the style of paragraph.</p> <p>Create a form that takes data about a pet. The form must be well designed and should accept the pet's name, age, weight, type, and what it likes most. At the submission of this form create a Pet object in JavaScript filled with these values and log that object and equivalent JSON on the console.</p> <p>Store JSON data of few Pets that you created in previous practical in a JSON file (copy from console output of previous program to a .json file). Using AJAX, load data from the file and display it in a presentable way using HTML and CSS.</p>
	Week 12-16	<p>Create a plain HTML page for B.Sc. Hons CS course, mentioning details like fee, eligibility criteria, papers with names and credits, and future possibilities after the course. A button for styling should be there at bottom of the page. On clicking on this button JavaScript should redesign the complete page using jQuery in a nice presentable way.</p> <p>Create an HTML page for an image gallery which shows the use of BOOTSTRAP to rearrange and resize its contents on resizing the browser.</p> <p>Create an HTTP server using Node.js which handles requests on port 10000 or a free port beyond 10000. Modify the server in such a way that opening localhost:10000 will display "Hello world, This is my Node.js server" on browser</p>

Provide the Detailed Syllabus Outline of the Course as an Annexure

SUBJECTS LIST SEMESTER WISE:

(Please provide the number of lectures and tutorials assigned for a particular paper.)

For example,

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
Digital Empowerment	VAC	2 Theory
Computing Basics and Applications-2	B,A(VS) OMSP Section A and Section B. Semester-6	3 Theory + 3 Lab
Probability for Computing	BSc(H) Computer Science	2 Lab

Teaching Plan Details

Course, Programme, Semester	Week and Calendar Dates	Topics Covered
Digital Empowerment, VAC, 2 Theory	Week 1-3	Needs and challenges Vision of Digital India: Digi Locker, E-Hospitals, e-Pathshala, BHIM, e-Kranti (Electronic Delivery of Services), e-Health Campaigns Public utility portals of Govt. of India such as RTI, Health, Finance, Income Tax filing, Education
	Week 4-7	Electronic Communication: electronic mail, blogs, social media Collaborative Digital platforms Tools/platforms for online learning Collaboration using file sharing, messaging, video conferencing
	Week 8-11	Online security and privacy Threats in the digital world: Data breach and Cyber Attacks Blockchain Technology Security Initiatives by the Govt of India
	Week 12-16	Netiquettes Ethics in digital communication Ethics in Cyberspace
Computing Basics and Applications-2, B,A(VS) OMSP Section A and B. Semester-6, 3 Theory + 3 Lab		
	Week 1-3	Tables: Creating a new table, entering text in table, adding and inserting rows/columns to a table, deleting rows/column from table, resizing rows and columns, merging cells, convert text to tables and vice-versa, adding borders and shading, deleting table. Hyperlinking: Creating hyperlink from word document to same or external document Macros: Recording a Macro, renaming a macro, assigning a macro to an object, deleting a macro. Adding bibliography and references, Adding watermark.
	Week 4-7	What Is a Spreadsheet? Need and uses of Spreadsheets, advantages and limitations of using Spreadsheets, software used for working with Spreadsheets. Why MS Excel and which version? Starting Excel: Excel interface, creating workbook, saving workbook, editing workbook, inserting/deleting worksheets, entering data in cell, cut, copy, paste, paste special, selecting cells, moving data from selected cells, rearranging worksheets, imports to spreadsheets, resizing rows/columns. Working with Excel: creating series, use of basic formulae in Excel, formatting different types of data in Excel, naming of a range of cells, using cell references in a formula, copying/moving formula, sorting data. Creating simple charts: Pie, Line, Bar-chart, using chart wizard. Using the following functions in Excel: logical (IF, AND, OR, NOT), Statistical, Mathematical, Date & Time
	Week 8-11	What is presentation, Need and use of presentation in office administration, Software available intermarket for presentations, Introduction to Microsoft PowerPoint software & its advantages, PowerPoint interface: title bar, menu bar, toolbars, status bar,

		<p>task pane, Components of a presentation: slides, outlines, speaker notes, handouts, Creating a simple presentation in PowerPoint, Add-ons to a presentation: images, shapes, videos, audio files</p> <p>PowerPoint formatting Basics: Slide Layouts, changing the background of the slides, applying design templates, changing the colour schemes, font and formatting, Slide Master. Viewing presentation: Normal view, Slide Sorter view, Notes page view, Slide Show view, adding transition between slides, and adding animation in a slide, automatic slideshow.</p> <p>Working with slides: changing layout, duplicating a slide, hiding a slide, moving a slide, deleting a slide, inserting pictures into a slide, inserting word art into a slide, inserting auto shapes, inserting hyperlinks and action buttons.</p>
	Week 12-16	<p>Meaning of database, introduction to MS-Access software</p> <p>Working with MS-Access: Creating table, entering data into a table, creating relationship between two tables, enforcing referential integrity, sorting contents of table, executing simple queries, creating a report based on existing tables, adding a title and a footer in a report, creating forms, creating a form with a sub form, adding a title to a form, adding buttons to a form, adding records in a table using a form</p>
Probability for Computing, B.Sc(H) Computer Sc, 2 Lab		
	Week 1-3	<p>Plotting and fitting of Binomial Distribution and Graphical representation of Probability.</p> <p>Plotting and Fitting Multinomial distribution and Graphical representation of probability</p> <p>Plotting and Fitting Poisson Distribution and Graphical representation of probability.</p> <p>Plotting and Fitting Geometric Distribution and Graphical representation of probability.</p>
	Week 4-7	<p>Plotting and Fitting of Uniform Distribution and Graphical representation of probability</p> <p>Plotting and Fitting Exponential distribution and graphical representation of probability.</p> <p>Plotting and fitting of Normal distribution and graphical representation of probability .</p> <p>Calculation of cumulative distribution functions for Exponential and Normal distribution.</p>
	Week 8-11	<p>Calculation of cumulative distribution functions for Exponential and Normal distribution.</p> <p>Application problems based on the Binomial distribution.</p> <p>Application problems based on the Poisson distribution.</p> <p>Application problems based on the Normal distribution.</p> <p>Presentation of bivariate data through scatter-plot diagrams and calculations of covariance.</p>
	Week 12-16	Calculation of Karl Pearson's correlation coefficients.

		<p>To find the correlation coefficient for a bivariate frequency distribution.</p> <p>Generating Random numbers from discrete (Bernoulli, Binomial, Poisson) distributions.</p> <p>Generating Random numbers from continuous (Normal, Uniform) distributions.</p>
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SUBJECTS LIST SEMESTER WISE:

(Please provide the number of lectures and tutorials assigned for a particular paper.)

For example,

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
Computer Applications in Business-1	Semester -2- OMSP-A	2 Lab
Digital Empowerment	VAC	2 Theory

Teaching Plan Details		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered
Computer Applications in Business-1, Semester -2- OMSP-A, 2 Lab	Week 1-3	Introduction to word-Processing, Word-processing concepts, Use of Templates and styles, working with word document: Editing text, Find and replace text, Formatting, spell check, Autocorrect, Auto-text; Bullets and numbering
	Week 4-7	Tabs, Paragraph Formatting, Indent, Page Formatting, Header and footer, page break; Tables: Inserting, filling and formatting a table; Inserting Pictures and Video; Mail Merge; Printing documents; Citations, references and Footnotes.
	Week 8-11	Basics of presentations: Slides, Fonts, Drawing, Editing; Inserting: Tables, Images, texts, Symbols, hyperlinking, Media; Design; Transition; Animation; and Slideshow, exporting presentations as pdf handouts and videos.
	Week 12-16	Spreadsheet concepts: Managing worksheets; Formatting, Entering data, Editing, and Printing and Protecting worksheets; controlling worksheet views; graphical presentation of data using bar chart and pie chart; use of simple formulas in spreadsheets; cell referencing-absolute, relative and mixed cell referencing; Functions: logical functions, financial functions, statistical and mathematical functions. Sorting, multilayer sorting; data validation; find and replace; paste special; Filter and advanced filter; Conditional Formatting; Tabulation
Digital Empowerment, VAC, 2 Theory	Week 1-3	Needs and challenges Vision of Digital India: Digi Locker, E-Hospitals, e-Pathshala, BHIM, e-Kranti (Electronic Delivery of Services), e-Health Campaigns

		Public utility portals of Govt. of India such as RTI, Health, Finance, Income Tax filing, Education
	Week 4-7	Electronic Communication: electronic mail, blogs, social media Collaborative Digital platforms Tools/platforms for online learning Collaboration using file sharing, messaging, video conferencing
	Week 8-11	Online security and privacy Threats in the digital world: Data breach and Cyber Attacks Blockchain Technology Security Initiatives by the Govt of India
	Week 12-16	Netiquettes Ethics in digital communication Ethics in Cyberspace

Provide the Detailed Syllabus Outline of the Course as an Annexure

SUBJECTS LIST SEMESTER WISE:

(Please provide the number of lectures and tutorials assigned for a particular paper.)

For example,

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
Android Programming	BSC(H) Semester- 4	2 Lab+ 2Theory
Digital Empowerment	VAC	2 Theory
Computing Basics and Applications-2	B,A(VS) OMSP Section A and B. Semester-6	3 Theory + 3 Lab

Teaching Plan Details		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered
Android Programming, BSC(H) Semester- 4, 2 Lab+ 2Theory	Week 1-3	Operating Systems, Android Development Tools, Android Architecture, Android components including activities, view and view group, services, content providers, broadcast receivers, intents, parcels, instance state.
	Week 4-7	application context, intents: explicit intents, returning results from activities, implicit intents, intent filter and intent resolution, and applications of implicit intents, activity life cycle, activity stack, application's priority and its process' states, fragments and its life cycle.
	Week 8-11	Layouts, optimizing layout hierarchies, form widgets, text fields, button control, toggle buttons, spinners, images, menu, dialog.
	Week 12-16	Broadcast sender, receiver, broadcasting events with intents, listening for broadcasts with broadcast receivers, broadcasting ordered intents, broadcasting sticky intents, pending intents creating notifications, setting and customizing the notification tray UI. Create, start, and stop services, binding services to activities, using asynctasks to manage background processing, handler, loop and runnable

Digital Empowerment, VAC, 2 Theory	Week 1-3	Needs and challenges Vision of Digital India: Digi Locker, E-Hospitals, e-Pathshala, BHIM, e-Kranti (Electronic Delivery of Services), e-Health Campaigns Public utility portals of Govt. of India such as RTI, Health, Finance, Income Tax filing, Education
	Week 4-7	Electronic Communication: electronic mail, blogs, social media Collaborative Digital platforms Tools/platforms for online learning Collaboration using file sharing, messaging, video conferencing
	Week 8-11	Online security and privacy Threats in the digital world: Data breach and Cyber Attacks Blockchain Technology Security Initiatives by the Govt of India
	Week 12-16	Netiquettes Ethics in digital communication Ethics in Cyberspace
Computing Basics and Applications-2, B,A(VS) OMSP Section A and B. Semester-6, 3 Theory + 3 Lab		
	Week 1-3	Tables: Creating a new table, entering text in table, adding and inserting rows/columns to a table, deleting rows/column from table, resizing rows and columns, merging cells, convert text to tables and vice-versa, adding borders and shading, deleting table. Hyperlinking: Creating hyperlink from word document to same or external document Macros: Recording a Macro, renaming a macro, assigning a macro to an object, deleting a macro. Adding bibliography and references, Adding watermark.
	Week 4-7	What Is a Spreadsheet? Need and uses of Spreadsheets, advantages and limitations of using Spreadsheets, software used for working with Spreadsheets. Why MS Excel and which version? Starting Excel: Excel interface, creating workbook, saving workbook, editing workbook, inserting/deleting worksheets, entering data in cell, cut, copy, paste, paste special, selecting cells, moving data from selected cells, rearranging worksheets, imports to spreadsheets, resizing rows/columns. Working with Excel: creating series, use of basic formulae in Excel, formatting different types of data in Excel, naming of a range of cells, using cell references in a formula, copying/moving formula, sorting data. Creating simple charts: Pie, Line, Bar-chart, using chart wizard. Using the following functions in Excel: logical (IF, AND, OR, NOT), Statistical, Mathematical, Date & Time
	Week 8-11	What is presentation, Need and use of presentation in office administration, Software available intermarket for presentations, Introduction to Microsoft PowerPoint software & its advantages, PowerPoint interface: title bar, menu bar, toolbars, status bar, task pane, Components of a presentation: slides, outlines, speaker notes, handouts, Creating a simple presentation in PowerPoint, Add-ons to a presentation: images, shapes, videos, audio files

		<p>PowerPoint formatting Basics: Slide Layouts, changing the background of the slides, applying design templates, changing the colour schemes, font and formatting, Slide Master. Viewing presentation: Normal view, Slide Sorter view, Notes page view, Slide Show view, adding transition between slides, and adding animation in a slide, automatic slideshow.</p> <p>Working with slides: changing layout, duplicating a slide, hiding a slide, moving a slide, deleting a slide, inserting pictures into a slide, inserting word art into a slide, inserting auto shapes, inserting hyperlinks and action buttons.</p>
	Week 12-16	<p>Meaning of database, introduction to MS-Access software</p> <p>Working with MS-Access: Creating table, entering data into a table, creating relationship between two tables, enforcing referential integrity, sorting contents of table, executing simple queries, creating a report based on existing tables, adding a title and a footer in a report, creating forms, creating a form with a sub form, adding a title to a form, adding buttons to a form, adding records in a table using a form</p>

Provide the Detailed Syllabus Outline of the Course as an Annexure

NAME OF FACULTY: Surender Singh

SUBJECTS LIST SEMESTER WISE:

Semester V- B. Com (Hons.) Management Accounting

Semester III- BMS (Hons.)- Management Accounting

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
Management Accounting	B. Com (Hons.) Sem. V	5L+3T
Management Accounting	BMS (Hons.)- Sem. III	3L+3T

Teaching Plan Details		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered
Management Accounting B. Com (Hons.) Sem. V	1 st and 2 nd Week 3 rd to 6 th Week 7 th to 10 th Week 11 th and 13 th Week 14 th and 15 th Week	Unit 1 Unit 2 and Assignment 1 Unit 3 and Assignment 2 Unit 4 and Class Test Unit 5
Management Accounting BMS (Hons.)- Sem. III	1 st to 3 rd Week 4 th to 10 th Week 11 th to 15 th Week	Unit 1 Unit 2 and Assignment 1 Unit 3 and Class Test

Provide the Detailed Syllabus Outline of the Course as an Annexure

SUBJECTS LIST SEMESTER WISE:

Semester IV- B. Com (Hons.) - Cost Accounting

Semester IV- BMS (Hons.) - Financial Management

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
Cost Accounting	B. Com (Hons.) Sem. IV	5L+4T
Financial Management	BMS (Hons.)- Sem. III	3L+2T

Teaching Plan Details		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered
Cost Accounting B. Com (Hons.) Sem. V	1 st and 2 nd Week 3 rd , 4 th and 5 th Week 6 th and 7 th Week 8 th and 13 th Week 14 th and 15 th Week	Unit 1 Unit 2 and Assignment 1 Unit 3 and Assignment 2 Unit 4 and Class Test Unit 5
Financial Management BMS (Hons.)- Sem. IV	1 st to 3 rd Week 4 th to 10 th Week 11 th to 15 th Week	Unit 1 Unit 2 and Assignment 1 Unit 3 and Class Test

Provide the Detailed Syllabus Outline of the Course as an Annexure

**COURSE CODE : COST ACCOUNTING
TEACHING PLAN EVEN SEMESTER 2022-23**

OBJECTIVES: To provide an in depth study of the Cost Accounting Principles for identification, analysis and classification of cost components and cost ascertainment by various costing methods for planning, control and managerial decision making.

Course Outcomes:

CO1: Ability to understand thoroughly the conceptual framework of Cost Accounting; identification of differences between different financial and cost accounting; cost concept and elements of cost; preparation of cost sheet.

CO2: Understanding in detail the accounting and control of material and labour cost. CO3: Develop ability to understand Classification, allocation, apportionment and absorption of overheads in cost determination; under and over absorption of overheads; treatment of various items as overheads

CO4: Develop ability to calculate the cost of products, jobs, contracts, processes and services after understanding the basic concepts and processes involved in them.

CO5: Understanding of cost accounting book keeping systems and reconciliation of cost and financial account profits

COURSE CONTENTS: (15 Weeks)

Unit 1: Introduction (1st and 2nd Week) Meaning, scope, objectives and advantages of cost accounting. Difference between financial and cost accounting. Cost concepts and classifications. Elements of cost. Preparation of Cost sheet. Installation of Costing System. Role of a cost accountant in an organization.

Unit II: Elements of Cost: Material and Labour (3rd, 4th and 5th Week) With Assignment 1

(a) *Materials*: Material/inventory control techniques. Accounting and control of purchases, storage and issue of materials. Inventory systems, Methods of pricing of materials issues — FIFO, LIFO, Simple Average, Weighted Average, Replacement, Standard Cost; Physical Verification, Accounting treatment and control of losses—Wastage, scrap, spoilage and defectives (b) *Labour*: Accounting and Control of labour cost. Time-keeping and time-booking. Concept and treatment of idle time, over time, labour turnover and fringe benefits. Methods of wage payment and Incentive schemes- Halsey, Rowan, Taylor's differential piece wage.

Unit III: Elements of Cost: Overheads (6th and 7th Week) With Assignment 2

Classification, allocation, apportionment and absorption of overheads Under- and over absorption; Capacity Levels and Costs; Treatments of certain items in costing like interest on capital, packing expenses, bad debts, research and development expenses. Activity based costing.

Unit IV: Methods of Costing (8th to 13th Week) With Class Test

Unit costing, Job costing, Contract costing, Process costing (process losses, valuation of work-in-progress, joint and by-products). Service costing (only transport).

Unit V: Cost Accounting Book-Keeping Systems (14th and 15th Weeks) Integral and non-integral systems; Reconciliation of cost accounting records with financial accounts.

MANAGEMENT ACCOUNTING – 5th SEMESTER

Objective: : Enable students to acquire knowledge of concepts, methods and techniques of management accounting for the purpose of managerial planning, control and decision making.

Course outcomes:

CO1: Ability to understand thoroughly the conceptual framework of Management Accounting; identification of differences between different forms of accounting—Financial, Cost and Managerial; distinction between cost control and cost reduction.

CO2: Understanding budgetary control system as a tool of managerial planning and control; ability to prepare various types of budget.

CO3: Ability to understand standard costing system as a tool of managerial control; calculation of variances in respect of each element of cost and sales; control ratios.

CO4: Understanding the concept of marginal cost and marginal costing; preparation of income statements using absorption and variable costing; learning of cost-volume-profit analysis and break even analysis through statements, mathematical and graphical approaches; identification of key factor and determination of profitability; determination of cost indifference point.

CO5: Understanding the concept of relevant cost and make decisions related to different business situations using marginal costing and differential costing techniques.

CO6: Facilitating basic understanding of different contemporary issues involved in management accounting like Responsibility Accounting, Divisional Performance Measurement and Transfer Pricing.

COURSE CONTENTS: (15 Weeks)

Unit 1: Introduction (1st and 2nd week) Meaning, objectives, nature and scope of management accounting, Difference between different forms of accounting — Cost, Financial and Management accounting, Cost control and Cost reduction, Cost management.

Unit 2: Budgetary Control and Standard Costing System (3rd to 6th week) (a) **Budgeting and Budgetary Control:** Concept of budget, budgeting and budgetary control; Objectives, merits and limitations; Budget Administration; Functional Budgets; Fixed and Flexible budgeting; Zero base budgeting; Programme and Performance budgeting.

(b) **Standard Costing and Variance Analysis:** Meaning of standard cost and standard costing; advantages, limitations and applications; Variance Analysis – material, labour, overheads and sales variances; Disposition of variances; Control ratios.

Unit 3: Marginal Costing (7th to 10th week)

Concept of marginal cost and marginal costing; Absorption versus Variable Costing; Distinctive features and income determination; Cost-volume-profit analysis; Break-even analysis- Statements, mathematical and graphical approaches; Profit-volume ratio, angle of incidence, margin of safety, key factor, determination of cost indifference point.

Unit 4: Decision Making (11th to 13th week) Steps in Decision Making Process, Concept of Relevant Costs and Benefits, Various short-term decision making situations – profitable product mix, Acceptance or Rejection of special/ export offers, Make or buy, Addition or Elimination of a product line, sell or process further, operate or shut down. Pricing Decisions: Major factors influencing pricing decisions, various methods of pricing

Unit 5: Contemporary Issues in Management Accounting (14th and 15th week) Responsibility Accounting: Concept, Significance, Different Responsibility Centres; Divisional Performance Measurement: Financial and Non-Financial measures; Transfer pricing.

DEPARTMENT OF COMPUTER SCIENCE

NAME OF FACULTY: Ashish Jha

NAME OF PAPER	SEMESTER - ODD/EVEN	TEACHING PLAN (PER 4 WEEKS)	ASSESSMENT
COMPUTER SYSTEM ARCHITECTURE	ODD	Unit 1	Written tests, assignments and presentations
	SEMESTER - 1	Digital Logic Circuits: Logic Gates, truth tables, Boolean Algebra, digital circuits, combinational circuits, sequential	

		circuits, circuit simplification using Karnaugh map, Don't Care Conditions,	
		flip-flops, characteristic tables	
		Unit 2	
		Digital Components: Half Adder, Full Adder, Decoders, Multiplexers,	
		Registers and Memory Units	
		Unit 3	
		Data Representation and Basic Computer	
		Arithmetic:	
		Number system, complements, fixed and floating point representation, Alphanumeric representation. Addition, subtraction.	
		Unit 4	
		Basic Computer Organization and Design:	
		Common Bus system, instruction codes,	
		Instruction format, instruction set completeness, Sequence Counter, timing and control, instruction cycle, memory reference instructions and their implementation using arithmetic, logical, program control, transfer and input output micro-operations, interrupt cycle.	
		Unit 5	
		Central Processing Unit: Micro programmed	
		Control vs Hardwired Control, lower level programming languages, Instruction format, accumulator, general register organization, stack organization, zero-address instructions, one-address instructions, two-address instructions, three address instructions, Addressing Modes, RISC, CISC	

		architectures, pipelining and parallel processing.	
		Unit 6	
		Memory Organization and Input-Output Organization:	
		Input-Output Organization: Peripheral Devices, I/O	
		interface, I/O vs. Memory Bus, Programmed I/O,	
		Interrupt-Driven I/O, Direct Memory Access.	
Computer Networks	ODD	Unit 1	
	SEMESTER-3	Introduction: Types of computer networks, Internet, Intranet, Network topologies, Network classifications.	Written tests, assignments and presentations
		Unit 2	
		Network Architecture Models: Layered	
		architecture approach, OSI Reference Model, TCP/IP Reference Model.	
		Unit 3	
		Physical Layer: Analog signal, digital signal, digital modulation techniques (ASK, PSK, QAM), encoding techniques, maximum data rate of a channel, transmission media (guided transmission media, wireless transmission, satellite communication), multiplexing (frequency division multiplexing, time division multiplexing, wavelength division multiplexing).	
		Unit 4	
		Data Link MAC Layer: Data link layer services, error-detection and correction	
		techniques, error recovery protocols (stop and wait, go back n, selective repeat),	
		multiple access protocols, (TDMA/FDP, CDMA/FDD/CSMA/CD, CSMA/CA),	
		Data link and MAC addressing, Ethernet,	

		data link layer switching, point-to-point protocol.	
		Unit 5	
		Network layer: Networks and Inter networks, virtual circuits and datagrams, addressing, sub netting, Routing- (Distance vector and link state routing),	
		Network Layer Protocols- (ARP, IPV4, ICMP, IPV6).	
		Unit 6	
		Transport and Application Layer: Process to process Delivery- (client server paradigm, connectionless versus connection oriented service, reliable versus unreliable); User Datagram Protocols, TCP/IP protocol, Flow Control.	
		Unit 7	
		Protocols: FTP (File Transfer protocol), SMTP (Simple, Mail Transfer Protocol), Telnet and remote login protocol, WWW (World Wide Web), HTTP (Hyper Text Transfer protocol), Uniform Resource Locator, HTML and forms.	
DISCRETE STRUCTURE	EVEN	Unit 1	
	SEMESTER-2	Introduction: Sets - finite and infinite sets, uncountable infinite sets; functions, relations, properties of binary relations, closure, partial ordering relations; counting - Pigeonhole Principle, permutation and combination; mathematical induction, Principle of Inclusion and Exclusion.	Written tests, assignments and presentations
		Unit 2	
		Growth of Functions: asymptotic notations, summation formulas and properties, bounding	

		summations, approximation by integrals.	
		Unit 3	
		Recurrence: recurrence relations, generating functions, linear recurrence relations with constant coefficients and their solution, recursion trees, Master Theorem	
		Unit 4	
		Graph Theory: basic terminology, models and types, multi-graphs and weighted graphs, graph representation, graph isomorphism, connectivity, Euler and Hamiltonian Paths and Circuits, planar graphs, graph coloring, Trees, basic terminology and properties of Trees, introduction to spanning trees.	
		Unit 5	
		Propositional Logic: logical connectives, well-formed formulas, tautologies, equivalences, Inference Theory	
COMPUTER GRAPHICS	EVEN	Unit 1	
	SEMESTER-6	Introduction: Introduction to Graphics systems, Basic elements of Computer graphics, Applications of computer graphics. Architecture of Raster and Random scan display devices, input/output devices.	Written tests, assignments and presentations
		Unit 2	
		Drawing and clipping primitives: Raster scan line, circle and ellipse drawing algorithms, Polygon filling, line clipping and polygon clipping algorithms	
		Unit 3	
		Transformation and Viewing: 2D and 3D Geometric Transformations, 2D and 3D Viewing Transformations (Projections- Parallel and Perspective), Vanishing points.	
		Unit 4	
		Geometric Modeling: Polygon Mesh Representation, Cubic Polynomial curves (Hermite and Bezier).	

		Unit 5	
		Visible Surface determination and Surface Rendering:	
		Z-buffer algorithm, List-priority algorithm and area	
		subdivision algorithm for visible surface determination.	
		Illumination and shading models, RGB color model and	
		Basics of Computer Animation.	

NAME OF FACULTY: Dhanajaya Singh

NAME OF PAPER	SEMESTER - ODD/EVEN	TEACHING PLAN	ASSESSMENT
DATA STRUCTURES	ODD(SEM 3)	Unit 1	Written tests, assignments and presentations
		Arrays: single and multi-dimensional arrays, analysis of insert, delete and search operations in arrays (both linear search and binary search), implementing sparse matrices, applications of arrays to sorting: selection sort, insertion sort, bubble sort, comparison of sorting techniques via empirical studies. Introduction to Vectors.	
		Unit 2	
		Linked Lists: Singly- linked, doubly-linked and circular lists, analysis of insert, delete and search operations in all the three types, implementing sparse matrices. Introduction to Sequences	
		Unit 3	
		Queues: Array and linked representation of queue, de-queue, comparison of the operations on queues in the two representations. Applications of queues.	
		Unit 4	
		Stacks: Array and linked representation of stacks, comparison of the operations on stacks in the two representations, implementing multiple stacks in an array; applications of stacks: prefix, infix and postfix expressions, utility and conversion of these expressions from one to another; applications of stacks to recursion: developing recursive solutions to simple problems, advantages and limitations of recursion	

		Unit 5	
		<p>Trees and Heaps: Introduction to tree as a data structure; binary trees, binary search trees, analysis of insert, delete, search operations, recursive and iterative traversals on binary search trees. Height-balanced trees (AVL), B trees, analysis of insert, delete, search operations on AVL and B trees.</p> <p>Introduction to heap as a data structure. analysis of insert, extract-min/max and delete-min/max operations, applications to priority queues.</p>	
		Unit 6	
		<p>Hash Tables: Introduction to hashing, hash tables and hashing functions -insertion, resolving collision by open addressing, deletion, searching and their analysis, properties of a good hash function.</p>	
THEORY OF COMPUTATON	ODD(SEM 5)	Unit 1	Written tests, assignments and presentations
		<p>Languages: Alphabets, string, language, basic operations on language, concatenation, union, Kleene star.</p>	
		Unit 2	
		<p>Regular Expressions and Finite Automata: Regular expressions, Deterministic finite automata (DFA).</p>	
		Unit 3	
		<p>Regular Languages: Non-deterministic Finite Automata (NFA), relationship between NFA and DFA, Transition Graphs (TG), properties of regular languages, the relationship between regular languages and finite automata, Kleene's Theorem.</p>	
		Unit 4	
		<p>Non-Regular Languages and Context Free Grammars: Pumping lemma for regular grammars, Context-Free Grammars (CFG),</p>	

		Unit 5	
		Context-Free Languages (CFL) and PDA: Deterministic and non-deterministic Pushdown Automata (PDA), parse trees, leftmost derivation, pumping lemma for CFL, properties of CFL.	
		Unit 6	
		Turing Machines and Models of Computations: Turing machine as a model of computation, configuration of simple Turing machine, Church Turing Thesis, Universal Turing Machine, decidability, halting problem.	
DESIGN & ANALYSIS OF ALGORITHMS	EVEN(SEM 4)	Unit 1	Written tests, assignments and presentations
		Algorithm Design Techniques: Iterative technique: Applications to Sorting and Searching (review), their correctness and analysis. Divide and Conquer: Application to Sorting and Searching (review of binary search), merge sort, quick sort, their correctness and analysis. Dynamic Programming: Application to various problems (for reference; Weighted Interval Scheduling, Sequence Alignment, Knapsack), their correctness and analysis. Greedy Algorithms: Application to various problems, their correctness and analysis.	
		Unit 2	
		More on Sorting and Searching: Heapsort, Lower Bounds using decision trees, sorting in Linear Time - Bucket Sort, Radix Sort and Count Sort, Medians & Order Statistics, complexity analysis and their correctness.	
		Unit 3	
		Advanced Analysis Technique: Amortized analysis	
		Unit 4	
		Graphs: Graph Algorithms - Breadth First Search, Depth First Search and its Applications.	
ARTIFICIAL INTELLIGENCE	EVEN(SEM 6)	Unit 1	Written tests, assignments and presentations
		Introduction: Introduction to artificial intelligence, background and applications, Turing test, rational agents, intelligent agents, structure, behaviour and environment of intelligent agents.	
		Unit 2	
		Knowledge Representation: Propositional logic, first order predicate logic, resolution principle, unification, semantic nets, conceptual dependencies, frames, scripts, production rules, conceptual graphs.	
		Unit 3	
		Reasoning with Uncertain Knowledge: Uncertainty, non-monotonic reasoning, truth maintenance systems, default reasoning and closed world assumption, Introduction to probabilistic reasoning,	

		Bayesian probabilistic inference, introduction to fuzzy sets and fuzzy logic, reasoning using fuzzy logic.	
		Unit 4	
		Problem Solving and Searching Techniques: Problem characteristics, production systems, control strategies, breadth first search, depth first search, hill climbing and its variations, heuristics search techniques: best first search, A* algorithm, constraint satisfaction problem, means-end analysis.	
		Unit 5	
		Game Playing: introduction to game playing, min-max and alpha-beta pruning algorithms. Prolog Programming: Introduction to Programming in Logic (PROLOG), Lists, Operators, basic Input and Output	
		Unit 6	
		Understanding Natural Languages: Overview of linguistics, Chomsky hierarchy of grammars, parsing techniques.	
		Unit 7	
		Ethics in AI, Fairness in AI, Legal perspective	

OF FACULTY: Geetika Vashisht

Paper - 1

Course: B.Sc Hons Computer Science

Semester: V

Paper: Microprocessors (Theory)

Topic	Chapter No.	Reference	Schedule
Microprocessor Architecture	Chap 2 (2.1, 2.3,2.5)	[1]	August 2023 (1 st week)
Addressing Modes	Chap 3	[1]	August 2023 (2nd week)
Instruction format	Chap 4(upto 4.5)	[1]	August 2023(3rd & 4th week)
Microprocessor programming	Chap 6	[1]	September 2023 (1st week)
Interfacing	Chap 9(upto 9.4)	[1]	September 2023 (2nd week)
Memory Interfacing	Chap 10(upto 10.4)	[1]	September 2023 (3rd week)

I/O interfacing	Chap 11(11.1 upto 384, 11.2,11.3 upto page 399, 414-421, 11.4 upto page 429, 11.5)	[1]	September 2023 (4th week) October 2023 (1st week)
Interrupts	Chap 12(upto page 475)	[1]	October 2023 (2nd week)
DMA & DMA I/O	Chap 13(13.1 and 13.2)	[1]	October 2023 (4th week)
Microprocessor Architecture	Chap 18(18.1 page 734-7388, 18.5 page 748-750, 754-756)	[1]	October 2023 (4th week)

References and Study Material Recommended:

1. Barry B Brey: The Intel Microprocessors

Paper - 1

Course: B.Sc Hons Computer Science

Semester: VI

Paper: Data Mining (Theory)

Name of the Teacher: Geetika Vashisht

Topic	Chapter No.	Reference	Schedule
Introduction	1.1 - What Is Data Mining? 1.2 Challenges 1.3 Data Mining Origins 1.4 Data Mining	[1]	January 2023 (1 st week)
Data mining techniques	2.1- Types of data, 2.2 – Data Quality, 2.3.1 Aggregation, 2.3.2 Sampling, 2.3.3 Dimensionality reduction – upto pg 51, 2.3.4 Feature subset selection upto pg 52,	[1]	January 2023 (2 nd , 3rd week)
Data mining techniques	2.4.5 Feature creation upto pg 55, 2.3.6 Discretization upto pg 59, 2.3.7 variable transformations	[1]	January 2023 (4th week)
Data mining techniques	2.4.3 Dissimilarity among data objects 2.4.4 similarity among data object	[1]	February 2023 (1st week)
Classification	4.1 – Preliminaries, 4.2 – General Approach to Solving a Classification Problem, 4.3 Decision Tree Induction (Till Pg. 165), 4.5 – Evaluating the Performance of a Classifier	[1]	February 2023 (2nd week)
Classification	5.1 – Rule Based Classifier (upto page 212),5.2 – Nearest Neighbor Classifiers,	[1]	February 2023 (3rd week)
Classification	5.3– Bayesian Classifiers (Complete for discrete data and only introduction of Bayes classifier for continuous attributes) till pg. 233, 5.7.1 – Alternative Metric	[1]	February 2023 (4th week) March 2023 (1st week)
Association Rules	6.1-Problem definition, 6.2-Frequent itemset generation	[1]	March 2023 (2nd week) (mid sem break)

Association Rules	6.3-Rule generation till Pg 351	[1]	March 2023 (4th week)
Clustering	8.1 Basic concepts of clustering analysis, 8.2 KMeans (8.2.1-8.2.5 except 8.2.3), 8.3 Agglomerative Hierarchical Clustering (except pg 522-524), 8.4 DBSCAN	[1]	April 2023

Recommended:

1. Introduction to Data Mining, Pang-Ning Tan, Michael Steinbach, Vipin Kumar, Pearson Education.

Other References:

2. Data Mining: Concepts and Techniques, 3rd edition, Jiawei Han and Micheline Kamber
3. Data Mining: A Tutorial Based Primer, Richard Roiger, Michael Geatz, Pearson Education 2003.
4. Introduction to Data Mining with Case Studies, G.K. Gupta, PHI 2006

Paper - 1

Course: B.Sc Hons Computer Science

Semester: VI

Paper: Machine Learning (Theory)

Name of the Teacher: Geetika Vashisht

S.No.	Topic	Reference	Schedule
1	Basic definitions	Reference [2], Chapter 1, page 1-5	January 2023 (1 st week)
2	Hypothesis space and inductive bias	Reference [2], Chapter 2, section 2.1 - 2.4	January 2023 (2nd week)
3	Bayes optimal classifier and Bayes error, Naive Bayes classifier	Reference [2], Chapter 6, section 6.1, 6.2, 6.7, 6.9	January 2023(3rd & 4th week)
4	Curse of dimensionality, dimensionality reduction, feature scaling, feature selection methods	Reference[3] Page 33-35 Reference [1], Chapter 10,	February 2023 (1st week)
5	Linear regression with one variable, linear regression with multiple variables	Reference [1], Chapter 7, page 194-205	February 2023 (2nd week)
6	Gradient Descent	https://medium.com/analytics-vidhya/linear-regression-with-gradient-descent-derivation-c10685ddf0f4	February 2023 (3rd week)
7	logistic regression, over-fitting, regularization, performance	1. https://towardsdatascience.com/introduction-to-logistic-regression-66248243c148 2. https://medium.com/@shiny_jay/ml-regularization-79a081666fbc 3. https://medium.com/@qempsil0914/courseras-machine-	February 2023 (4th week) March 2023 (1st week)

	evaluation metrics, validation methods	learning-notes-week3-overfitting-and-regularization-partii-3e3f3f36a287	
8	Decision trees	Reference [2], Chapter 8, page 52 - 60, 63 - 66	March 2023 (2nd week)
9	k-nearest neighbor classifier	Reference [2], Chapter 8, page 231-233	March 2023 (4th week)
10	perceptron, multilayer perceptron, neural networks, back-propagation algorithm	Reference [2], Chapter 4, page 81-99	April 2023

References and Study Material Recommended:

1. Flach, P. (2015). Machine Learning: The Art and Science of Algorithms that Make Sense of Data. Cambridge University Press.
2. Mitchell, T.M. (2017). Machine Learning. McGraw Hill Education.

Additional References:

3. Christopher & Bishop, M. (2016). Pattern Recognition and Machine Learning. New York: Springer-Verlag

NAME OF FACULTY: Parul Chachra

NAME OF PAPER	SEMESTER - ODD/EVEN	TEACHING PLAN (PER 4 WEEKS)
Operating Systems	ODD (Sem III)	<p>Week 1 – 4 Unit 1: Introduction: Operating systems (OS) definition, Multiprogramming and Time Sharing operating systems, real time OS, Multiprocessor operating systems, Multicore operating systems, Various computing environments. Unit 2: Operating System Structures: Operating Systems services, System calls and System programs, operating system architecture (Micro Kernel, client server) operating.</p> <p>Week 5 – 8 Unit 3: Process Management: Process concept, Operation on processes, Multi-threaded processes and models, Multicore systems, Process scheduling algorithms, Process synchronization. The Critical-section problem and deadlock characterization, deadlock handling.</p> <p>Week 9 – 13 Unit 4: Memory Management: Physical and Logical address space; Memory allocation strategies - Fixed and Variable Partitions, Paging, Segmentation, Demand Paging and virtual memory, Page Replacement algorithm.</p>

		<p>Week 14 – 16</p> <p>Unit 5: File and I/O Management: Directory structure, File access methods, Disk scheduling algorithms.</p>
Internet Technologies	ODD (Sem V)	<p>Week 1 – 4</p> <p>Unit 1: Introduction: Network address translation, Subnet Masking, Difference between Intranet and Internet, Working of Internet, Dynamic and Static Routing, Domain Name Server , networking tools - ipconfig, ping, netstat, traceroute. Unit 2: Introduction to Internet Protocols: HTTP, HTTPS, FTP, SMTP, IMAP, POP3, VoIP</p> <p>Week 5 – 8</p> <p>Unit 3: Web Servers: Introduction, Working, Configuring, Hosting and Managing a Web server, Proxy Servers: Introduction, Working, Type of Proxies, setting up and managing a proxy server Client-side Technologies, Server-side Technologies and hybrid technologies.</p> <p>Week 9 – 13</p> <p>Unit 4: Javascript, jQuery, JSON, NODE.js, BOOTSTRAP, Introduction to forums, blogging, portfolio, developing a responsive website, Combining Web Applications and Mobile Applications</p> <p>Week 14 – 16</p> <p>Unit 5: Search Engines - components, working, optimization, Crawling, BOTS. Unit 6: Introduction to cookies and sessions, Introduction to e-commerce websites and e-carts.</p>
Object Oriented Programming using C++ (NEP)	Even (Sem II)	<p>Week 1 – 4</p> <p>Introduction to C and C++, Data Types, Variables, Constants, Operators and Basic I/O, Expressions, Conditional Statements and Iterative Statements, Functions and Arrays, Call by Value, Call by Reference,</p> <p>Week 5 – 8</p> <p>Command Line Arguments/Parameters in Functions, Functions with variable number of Arguments. Creating and Using One Dimensional Arrays, Two-dimensional Arrays. Derived Data Types (Structures and Unions). Pointers and References in C++.</p> <p>Week 9 – 13</p> <p>Memory Allocation in C++, File I/O, Preprocessor Directives, Using Classes in C++</p> <p>Week 14 – 16</p> <p>Overview of Function Overloading and Operator Overloading, Inheritance, Polymorphism and Exception Handling</p>
Database Management Systems	Even (Sem IV)	<p>Week 1 – 4</p> <p>Unit 1: Introduction to databases: Characteristics of database approach, data models, database system architecture, data independence and data abstraction. Unit 2: Data modeling: Entity relationship (ER) modeling: Entity types, relationships, constraints, ER diagrams, EER model</p> <p>Week 5 – 8</p> <p>Unit 3: Relation data model: Relational model concepts, relational constraints, relational algebra. Unit 4: SQL queries: SQL data definition, data types, specifying constraints, Queries for retrieval, insertion, deletion, updation, introduction to views.</p> <p>Week 9 – 13</p> <p>Unit 5: Database design: Mapping ER/EER model to relational database, functional dependencies, Lossless decomposition, Normal forms (upto BCNF).</p>

		<p>Week 14 – 16</p> <p>Unit 6: Transaction and data storage: Introduction to transaction processing: ACID properties, concurrency control; Introduction to indexing structures for files.</p>
Software Engineering	Even (Sem IV)	<p>Week 1</p> <p>Nature of Software, Software Application Domains, Legacy Software; Software Engineering-A Layered Approach; Software Process–Process Framework, Framework and Umbrella Activities</p> <p>Week 2 -4</p> <p>Process Models–Waterfall Model, Incremental Model, and Evolutionary process Model (Prototyping, Spiral Model);Agility, Cost of Change, Agility Principles</p> <p>Agile Model-Scrum; Software Process Assessment</p> <p>Week 5 - 7</p> <p>Requirements Modeling - Requirements Modeling Approaches, Control Specification, Process Specification, Behavioral Model, State Diagram, Sequence Diagrams; Design Modeling, Design Process, Abstraction, Modularity, Information hiding, Functional Independence,</p> <p>Week 8 - 12</p> <p>Refinement, Refactoring; Risk Management, Risk Mitigation, Monitoring and Management, Function based Product Metrics, Software Quality Metrics, Estimation for Software Project, Project Scheduling, Quality, Software Quality Assurance – SQA Tasks</p> <p>Week 13-15</p> <p>Software Testing - Strategic Approach to Software Testing, Unit Testing, Integration Testing, Validation Testing, System Testing, Black-Box and White Box Testing, Basis Path Testing</p>

DEPARTMENT OF ECONOMICS

NAME OF FACULTY: Annushri

TEACHING PLAN (PER 4 WEEKS)					
NAME OF PAPER	First 4 weeks	Second 4 weeks	Third 4 weeks	Fourth 4 weeks	Syllabus Link
BA(H) Essentials of Economics	Unit 1	Unit 2	Unit 3		https://www.du.ac.in/index.php?page=nep-ugcf-2022-syllabi
BA(H) G.E Theory of Public Finance	Unit 1	Unit 1&5	Unit 3	Unit 3	https://www.du.ac.in/index.php?page=nep-ugcf-2022-syllabi
BA(VS)- Microeconomics for SME	Unit 1 and Unit 2	Unit 2&3	Unit 4	Unit 4&5	https://www.du.ac.in/index.php?page=nep-ugcf-2022-syllabi

NAME OF FACULTY: Dr. Anand Kumar

Odd Semester (2022-23)-

1. Economics (Hons.) SEM - I

Paper : Introductory Microeconomics

November 2022 to February 2023

- (a) Unit 1 to be covered in November, 2022
 - (b) Unit 2 to be covered in December, 2022
 - (c) 1st Class Test in the second week of December, 2022
 - (d) Unit 3 to be covered in January, 2023.
 - (e) Unit 4 to be covered in February, 2023.
 - (f) 2nd class test in third week of January, 2023.
 - (g) Assignment the last week of January, 2023.
 - (h) Revisions in February, 2023
 - (i) Presentations in the first and Second weeks of February 2023
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2. TEACHING PLAN

Odd Semester (2022-23)-

MMRB – SEM-I- Section - A (2022-23)

Paper : Principles of Microeconomics

November 2022 to February 2023

- (a) Unit 1 to be covered in November, 2022
 - (b) Unit 2 and first part of 3 to be covered in December, 2022
 - (c) 1st Class Test in the second week of December, 2022
 - (d) Second part of Unit 3 and unit 4 to be covered in January, 2023.
 - (e) Unit 5 to be covered in February, 2023.
 - (f) 2nd class test in second week of January, 2023.
 - (g) Assignment at the last week of January, 2023.
 - (h) Revisions in February, 2023
 - (i) Presentations in the first and Second weeks of February 2023
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3. TEACHING PLAN

Odd Semester (2022-23)-

MMRB – SEM- I Section - B

Paper : Principles of Microeconomics

November 2022 to February 2023

The paper is taught on sharing basis – Two lectures per week given to me.

- (a) Unit 1 to be covered in November and December, 2022
 - (b) Unit 2 and first part of 3 to be covered in January, 2023
 - (c) 1st Class Test in the third week of December, 2022
 - (d) Second part of Unit 3 to be covered in February, 2023.
 - (e) Assignment in the last week of January, 2023.
 - (f) Revisions in February, 2023
 - (g) Presentations in the first and Second weeks of February 2023
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1. TEACHING PLAN

Even Semester (2022-23)-

Economics (Hons.) SEM - II

Paper : Introductory Macroeconomics

March 2023 to July 2023

- (a) Unit 1 to be covered in March 2023.
- (b) Unit 2 to be covered in April, 2023
- (c) 1st Class Test in the second week of April, 2023
- (d) Unit 3 to be covered in May, 2023.
- (e) Unit 4 to be covered in June, 2023.
- (f) 2nd class test in third week of June, 2023.
- (g) Assignment the last week of June, 2023.
- (h) Revisions in July, 2023
- (i) Presentations in the last week of June and first week of July, 2023

2. TEACHING PLAN

Even Semester (2022-23)-

Business Economics (Hons.) SEM - II

Paper : Macroeconomics - I

March 2023 to July 2023

The paper is taught on sharing basis – one lecture per week given to me.

- (a) Unit 1 to be covered in March and April, 2023.
- (b) Unit 2 to be covered in May and June, 2023.
- (c) 1st Class Test in the second week of May, 2023.
- (d) Assignment in the last week of June, 2023.
- (e) Revisions in July, 2023
- (f) Presentations in the last week of June and first week of July, 2023

3. TEACHING PLAN

Even Semester (2022-23)-

H R M SEM – II SECTION - B

Paper : Macroeconomics

March 2023 to July 2023

The paper is taught on sharing basis – one lecture per week given to me.

- (a) Unit 1 to be covered in March and April, 2023.
- (b) Unit 2 to be covered in May and June, 2023.
- (c) 1st Class Test in the second week of May, 2023.
- (d) Assignment the last week of June, 2023.
- (e) Revisions in July, 2023
- (f) Presentations in the last week of June and first week of July, 2023

4. TEACHING PLAN

Even Semester (2022-23)-

S M E SEM – II

Paper : Macroeconomics

March 2023 to July 2023

The paper is taught on sharing basis – one lecture per week given to me.

- (a) Unit 1 to be covered in March and April, 2023.
 - (b) Unit 2 to be covered in May and June, 2023.
 - (c) 1st Class Test in the second week of May, 2023.
 - (d) Assignment the last week of June, 2023.
 - (e) Revisions in July, 2023
 - (f) Presentations in the last week of June and first week of July, 2023
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5. TEACHING PLAN

Even Semester (2022-23)-

M M SEM – II

Paper : Macroeconomics

March 2023 to July 2023

The paper is taught on sharing basis – one lecture per week given to me.

- (a) Unit 1 to be covered in March and April, 2023.
- (b) Unit 2 to be covered in May and June, 2023.
- (c) 1st Class Test in the second week of May, 2023.
- (d) Assignment the last week of June, 2023.
- (e) Revisions in July, 2023
- (f) Presentations in the last week of June and first week of July, 2023

NAME OF THE FACULTY: Dr. Pradip Biswas

Odd Semester

Papers taught (i) to B.A. (Honours) Economics, V Semester, Development Theory and Experiences I,

(ii) to B.A. (Honours) Business Economics, V Semester, Economic Growth and Development

Teaching Plan for

1. Development Theory and Experiences I

(a) Unit 1 to be covered in July, 2022

(b) Unit 2 to be covered in August

(c) 1

st Class Test in the early September

(d) Unit 3 to be covered in September

(e) Unit 4 to be covered in October till middle of November

(f) 2nd class test in end of October

(g) 3rd class test in early November (optional)

2. Economic Growth and Development

(a) Unit 1 to be covered in July- August, 2022

(b) Unit 2 to be covered in September- October

(c) Class test in early November

(d) Revision till middle of November

The paper is taught on sharing basis

Even Semester

Papers taught B.A. (Honours) Economics, VI Semester , (i) Environmental Economics, (ii) Economics of Health and Education

Teaching Plan for

1. Environmental Economics

(a) Unit 1 and half of Unit 2 to be covered in January, 2023

(b) Unit 2 (remaining) to be covered in February

(c) 1st Class Test in the middle of March after the break

(d) Unit 3 to be covered in March and first week of April

(e) Unit 4 to be covered in April

(f) 2nd class test in the middle of April

(g) 3rd class test in the end of April (optional)

3. Economics of Health and Education

(a) Unit 1 & Unit 2 to be covered in January, 2022

(b) Unit 3 to be covered in February- March

(c) Unit 4 to be covered in April

(d) Class test in the end of April

The paper is taught on sharing basis

NAME OF THE FACULTY :Dr. Vijaya Rajni

Teaching plan 2022-23 (Odd Semester)

Academic Session -26-08-22 to 20-12-2022

	Name of the Program and Paper taught	Semester	Lecture + Tute (weekly)	Teaching Plan (per 4 weeks)	Assessment (Class Test)
1	B.A (hons) economics, Intermediate Microeconomic -I	III	5+5	1. Varian, Ch.2-7 2. Varian, ch. 8-10 3. B & W - ch. 11, N & S - ch. 9-10 4. N & S, ch. 11, Revision of unit 1 & unit 2.	1. 3rd sept., ch. 2, 3, 4 from Varian 2. 24th sept. ch. 5, 6, 7 from Varian 3. 22nd Oct., ch. 8, 9, 10- Varian 4. 18th nov., ch. 8, 9, 10, N & S, unit 2
2	B.A (Hons) Economics, Political Economy-I	V	3+1	1. unit 1 and unit 2 2. unit 2 3. unit 2 4. unit 3	Submission of Home assignment in third week of September. Topic will be assigned later

Annexure-1

**DEPARTMENT OF ECONOMICS
DELHI SCHOOL OF ECONOMICS
UNIVERSITY OF DELHI**

Minutes of Meeting

Subject: B.A. (Hons) Economics – Third Semester (CBCS)

Course: 05 - Intermediate Microeconomics - I

Date of Meeting: Wednesday, 4th May, 2016

Venue: Department of Economics, Delhi School of Economics, University of Delhi, Delhi – 110 007

Chair:

Dr. Anirban Kar

Attended by:

- 1 Anil S. Kakrody HRC
- 2 Rajiv Jha SRCC
- 3 Shashibala Garg LSR
- 4 Leema Paliwal St. Stephen
- 5 Pintu Parui Ramjas
- 6 Savitri Sidona ARSD
- 7 Vandana Dyal Singh
- 8 Shilpa Chaudhary JDM
- 9 Ravinder Jha MH
- 10 Naveen Thomas Jesus & Marry College
- 11 Shikha Singh DRC
- 12 Shalini Saksena DCAC
- 13 Surajit Deb Arya Bhatt

The course Committee decided to maintain the same syllabus as last year.

Course Description

The course is designed to provide a sound training in microeconomic theory. Since students are already familiar with the quantitative techniques in the previous semesters, mathematical tools are used to facilitate understanding of the basic concepts. This course looks at the behaviour of the consumer and the producer and also covers the behaviour of a competitive firm.

Course Outline

1. Consumer Theory

Preference; utility; budget constraint; choice; demand; Slutsky equation; buying and selling; choice under risk and intertemporal choice; revealed preference.

(a) Hal Varian (2010): Chapters 2-10, Chapter 12.1-12.4. (b) B. Douglas Bernheim and M. Whinston (2009): Chapter 11.

2. Production, Costs and Perfect Competition

Technology, isoquants, production with one and more variable inputs, returns to scale, short run

and long run costs, cost curves in the short and long run; review of perfect competition.

(a) C. Snyder and W. Nicholson (2010): Chapters 9-11.

Readings

1. **Hal Varian (2010):** *Intermediate Microeconomics: A Modern Approach*, 8th edition, Affiliated East West Press (India). The workbook by Varian and Bergstrom could be used for problems.

2. **B. Douglas Bernheim and M. Whinston (2009):** *Microeconomics*, Tata McGraw Hill (India).

3. **C. Snyder and W. Nicholson (2010):** *Fundamentals of Microeconomics*, Cengage Learning (India)

Annexure 2

UNIVERSITY OF DELHI

DELHI SCHOOL OF ECONOMICS DEPARTMENT OF ECONOMICS

Minutes of the Meeting Subject : B.A. Economics (Hons.) Course : HE57 Political Economy I (fifth semester)

Date of Meetings : July 12 and July 17, 2021 Venue : Online Chair: Anirban Kar

Attended by: 1. Bir Singh, Delhi college of Arts & Commerce 2. Janailung Kamei Francis, Satyawati College (Eve) 3. Saumyajit Bhattacharya, Kirori Mal College 4. Harish Dhawan, Aryabhatta College 5. Archana Aggarwal, Hindu College 6. Nandini Dutta, Miranda House

Course Objective :

This course explores the systemic structures and institutions of capitalist economies and their evolution in a political economic framework. Students will be exposed to alternative schools of thought and are expected to read some classic texts and commentaries as well as more contemporary essays on the subject.

Course Outline:

Unit 1: Analysing Social Change in Historical Perspective: The method of historical materialism; the transition from feudalism to capitalism; capitalism as a historical process – alternative perspectives

Unit 2: Capitalism as an Evolving Economic System: Basic features; accumulation and crisis; monopoly capitalism— alternative perspectives

Unit 3: The State in Capitalism: The state and the economy – contestation and mutual interdependence; the state as an arena of conflict; imperialism – the basic foundations

Unit-wise References

Unit 1:

1. Lange, O. (1963). *Political Economy*, Vol. 1. Chapters 1 and 2. Macmillan.

2. Gurley, J. (1978). *The Materialist Conception of History*. In R. Edwards, M. Reich, T. Weisskopf (eds.): *The Capitalist System*, 2nd ed. Prentice-Hall.

3. Hunt, E. (2004). *History of Economic Thought*. Chapter 1. Shilpi Publications.

4. Habib, I. (1995). *Capitalism in History*. *Social Scientist*, 23, 15-31.

Unit 2:

5. Heilbroner, R. (1987). "Capitalism". Entry in *The New Palgrave Dictionary of Modern Economics*. Macmillan. Also reprinted in Heilbroner R. (1978). *Behind the Veil of Economics*. W. W. Norton

6. Harvey, D. (2014). *Seventeen Contradictions and the End of Capitalism*, Ch.3 (Private Property and the Capitalist State). Oxford University Press. (Only pgs. 38-41 are essential; rest of the chapter can be additional reading for interested students.)

7. Sweezy, P. (1942). *The Theory of Capitalist Development*. Monthly Review Press. Chs. II, IV, V, Ch. VI (Sections 1&2 only. Section 3 "Critique of the law" is omitted), Ch. VIII and Ch. X (pgs 156 – 169 - Only a basic understanding of Disproportionality Crisis may be provided, no detailed treatment of the reproduction schemes necessary and pgs. 180-183 for Underconsumption Crisis.)

8. Heinrich, M. (2012). An Introduction to the Three Volumes of Karl Marx's Capital. (English translation by A. Locascio). Monthly Review Press. Only Section 4.4. Also reprinted by Aakar Books (2013) only pgs. 93 to 97.
9. Shaikh, A. (2000). "Economic Crises", Entry in T. Bottomore, et al. (eds.): The Dictionary of Marxist Thought. Maya Blackwell.
10. Shaikh, A. (2000). "Falling Rate of Profit", Entry in T. Bottomore et al. (eds.): The Dictionary of Marxist Thought. Maya Blackwell.
11. Vakulabharanam, V. (2009). The Recent Crisis in Global Capitalism: Towards a Marxian Understanding. Economic and Political Weekly, 44, pgs. 144-150
12. Schumpeter, J. (1976). Capitalism, Socialism and Democracy. Chapters 6,7 & 8, George Allen and Unwin.
13. Baran, P. (1973). The Political Economy of Growth. Chapter 3. Pelican.

Unit 3:

14. Heilbroner, R. (1985). The Nature and Logic of Capitalism. Chapter 4. W.W. Norton
15. Kalecki, M. (1972). Political Aspects of Full Employment. In E. Hunt, J. Schwarz (eds.): A Critique of Economic Theory. Penguin Books.
16. Patnaik, P. (2006). Lenin's Theory of Imperialism Today. In K. S. Jomo (ed.): The Long Twentieth Century: The Great Divergence: Hegemony, Uneven Development and Global Inequality. Oxford University Press.

Additional Resources 1. Hilton, Rodney (1978). "Introduction" in The Transition from Feudalism to Capitalism (ed.) R. Hilton, Verso. Also reprinted by Aakar Books (2013) [The introduction by Rodney Hilton can be treated as an essential reading for the teachers to place the prescribed readings on "Transition" by E.K. Hunt and Irfan Habib in context.]

Teaching plan 2022-23 (Even Semester)

Academic Session -05-01-23 to 04-05-2023

	Program and Paper taught	Sem.	Lecture + Tute	Teaching Plan (per 4 weeks)	Assessment (Class Test)
1	B.A (hons) economics Intermediate Microeconomic -I	IV	5+4	1. Unit 1 2. Unit 2 3. Unit 3 4. Unit 4.	1. 16th Feb., unit 1 2. 9th March, unit 2 3. 28th, March unit 3 4. 13th April, unit 4
2	B.A (vocational), MMRB-A	IV	3+2	1. unit 1 2. unit 2 3. unit 2 4. unit 5	Submission of Home assignment in third week of March. Class test in second week of April. Topic will be assigned later.

Annexure 1.

UNIVERSITY OF DELHI
DELHI SCHOOL OF ECONOMICS
DEPARTMENT OF ECONOMICS
Minutes of Meeting

Subject

:

B.A. (Hons) Economics – 4 th Sem. (CBCS)

:

Intermediate Microeconomics - II

Date of Meeting

:

11th January, 2017

Venue

:

Department of Economics, Delhi School of Economics, University of Delhi

Chair

:

Dr. Anirban Kar

Attended by:

1. Arjita Chandna, SPM College
2. Surajit Deb, Aryabhata College
3. Sandhya Varshney, Dyal Singh College
4. Neelam, Satyawati College (E)
5. Manavi, IP College
6. Naveen Thomas, Jesus & Mary College
7. Parul Gupta, LSR College
8. Valbha Shakya, Daulat Ram College
9. Priyanka Singh, Daulat Ram College
10. Himani Shekhar, Kalindi College
11. Sandeep Kumar, Kalindi College
12. Neetu Khullar, Dyal Singh College
13. Shirin Akhter, Zakir Hussain College
14. Ravinder Jha, Miranda House College
15. Ram Gati Singh, SLC (E)
16. Swaran Lata Meena, CVS
17. Pragya Nayyar, SGTB Khalsa College
18. Sanjeev Grewal, St. Stephens College
19. J.R. Meena, SBSC
20. Rajiv Jha, SRCC
21. Meenakshi Sharma, SVC2
22. Sakshi God Bansal, JDMC

1 Syllabus and Readings

Course Description

This course is a sequel to Intermediate Microeconomics I. It covers general equilibrium and welfare, imperfect markets and topics under information economics. To discuss imperfect market and information, we also need to introduce students to strategic interactions and game theory. The emphasis will be on providing conceptual clarity to the student coupled with the use of mathematical tools and analytical reasoning. Abstract proofs can be complemented by numerical examples.

Textbooks

1.

Hal R. Varian [V]: Intermediate Microeconomics: A Modern Approach, 8th edition, W.W. Norton and Company/Affiliated East-West Press (India), 2010. The workbook by Varian and Bergstrom could be used for problems.

2.

C. Snyder and W. Nicholson [S-N]: Fundamentals of Microeconomics, Cengage Learning (India), 2010, Indian edition.

3.

M. J. Osborne [O]: An introduction to Game Theory, Indian Edition

Course Outline

1. General Equilibrium, Efficiency and Welfare

Equilibrium and efficiency under pure exchange and production; overall efficiency and welfare economics Readings:

(i) [V]: Chapters 31 and 33

(ii) [S-N]: Chapter 13, p418-p427. Numericals need not be done.

2. Strategic form game with perfect information;

(i) [O]: Chapter 2 (except 2.10), p13-p50

Mixed strategy and extensive form games with perfect information

(ii) [S-N]: Chapter 8 (p231-p253, except concepts already covered above);

3. Market Structure and Game Theory Monopoly; pricing with market power; price discrimination; peak-load pricing;

two-part tariff; monopolistic competition and oligopoly;

(i) [S-N]: Chapter 14 (p464-p485); Chapter 15 (p492-p507 and p511-p519)

4. Market Failure

Externalities; public goods and markets with asymmetric information

Readings:

(i) [V]: Chapter 34, 36 and 37, except 'Vickrey-Clarke-Groves Mechanism' ([V], p711-p715).

Assessment

Semester examination:

The question paper will have two sections. Section A will contain 4

questions from topic 1 and 4. Students will be required to answer 2

questions out of 4. Section B will contain 4 questions from topic 2 and 3.

Students will be required to answer 2 questions out of 4.

Internal assessment:

There will be two tests/assignments (at least one has to be a test) worth 10 and 15 marks.

Annexure 2

Labour and Development in India

((CBCS) B.A.(VOCATIONAL STUDIES)

Core Course (CC) - Credit: 6

Course Objective(2-3)

The course is designed to equip the students with conceptual, empirical and legal issues with special reference to India. The focus of the course would be on the changing profile and position of labour in modern India and the specific problems in the post reform period. The role of state, nation and international labour organisations will be emphasized.

Course Learning Outcomes

Learning Outcome

unit 1- Students will know the concept of labour markets, basic theories of wage determination, concepts of employment, trends and measurement of employment in India, relationship between economic development and occupational structure.

unit 2- Students will know about the evolution of labour markets in India and its relationship with economic development and characteristics of various forms and types of labour.

unit 3- Students will know about the functioning of the trade unions, its evolution and growth.

unit 4- students will know about the role of state in labour administration, regulation and skill formation.

unit 5- Students will know about the role of International Labour organisation in setting labour standards.

At the end of the course the students can understand the contemporary developments in Indian economy and society from the point of labour. The students will know the intricacies of the labour market in India. They will be aware about the characteristics of the labour market in India and the challenges it faces. They will also be aware about the basic labour legislation which protect workers. Thus equipped, they may have the opportunities to work in the various organizations, NGOs, as well as corporate sector. LOCF - Page: 2 of 5

Unit 1

UNIT 1: Economics of labour market

1.1 Wage rate determination in labour market: Labour Demand, Labour Supply, Determination of wages, Minimum wage laws, Minimum wage legislation

1.2 India's labour market

a) Employment and unemployment: Concepts, measurement, trends and types of

unemployment

b) Dynamics of economic and occupational structure: Growing importance of tertiary sector

Unit 2

UNIT II Forms of labour

2.1 Evolution of Labour market in India:

a) Pre- colonial pattern of Industrial Development

b) Post-colonial Pattern of Development: Industrialisation, Planning and achievements

2.2 Types of labour and associated labour legislation

a) Organised and unorganised labour

b) Rural Labour

c) Migrant Labour

d) Bonded labour

e) Women and child labour

Unit 3

UNIT III: Labour protest and Trade union movement

3.1 Evolution and growth of trade union movement in India- Pre and post independence period

3.2 Forms of Industrial action and Labour Protests

(Forms of Industrial action, Types of Disputes, Causes of Industrial disputes, LOCF - Page: 3 of 5

Industrial Dispute act 1947, Modes of Protest)

Unit 4

UNIT IV: State and Labour

4.1 a) Labour Administration – Union government and state government Machinery

b) Mechanism of Dispute settlement: Arbitration, Adjudication and other methods of dispute settlements

4.2 Regulation of Labour

(Factories act, Employees state Insurance act, Worker's compensation act, National commission on labour etc.)

4.3 Role of the state in skill formation

Unit 5

UNIT V: International Labour Organisation

a) Structure and role of ILO

b) ILO programmes in India

References

1. Mankiw, Principles of Economics, Cengage learning, 6th edition, ch. on demand and supply of labour, wage determination, wage floor.

2. Case, Karl E, and Fair, Ray, Principles of Economics, Pearson 8th edition, ch. on demand and supply of labour, wage determination, wage floor.

3. India Labour and employment Report 2014: Institute of Human development, Academic Foundation, 2014.

4. Uma Kapila, Indian economy: Performance and Policies, Academic Foundation, latest edition

5. Uma Kapila, Indian economy since independence, Academic Foundation, Latest edition

6. T.S papola and Alakh N. Sharma, Labour and employment in fast growing India, in Uma Kapila (ed), Indian economy, latest edition LOCF - Page: 4 of 5

7.. Thirthankar Roy, the Economic history of India 1857-1947, Oxford Publication, second edition,

(Chapter6: small scale industry, Chapter7: large scale Industry)

8. UNICEF Report, Overview of Internal Migration in India,

9. Ravi.S. Srivastava, Bonded Labour in India: its incidence and pattern- working paper ILO, 2005.

10.. Shervick, Women's labour force participation in India: Why is it low? - ILO, 2014.

11. Azadeh Barati, Rooh ollah Arab & Seyed Saadat Masoumi, Challenges and problems faced by women workers in India, ISSN. 2230- 9667.

12. Majnu, Women in Unorganised sector: problems and issues in India, International Journal of Applied Research 2017.

13.. Organising the unorganised- IGNOU BLD_102(2004)

14. P N Singh and Neerja Kumar, Employee relations management, Pearson, 2012, ch12.
 15. Sinha, PRN, Sinha, Indubala and shekhar, Seema Priyadarshini, Industrial Relations, Trade Unions and Labour legislation, Pearson, 2003, ch. 1, ch.3.
 16. India labour market update, July 2017.
 17. V.K Puri and S.K Mishra, Indian Economy, 2015, ch. 35.
 18. B. K. Bhargava and Vandana sethi, 2013-14, ch. 13 and ch.17.

Teaching Learning Process

Total classes - 60 lectures per semester + 1 tutorial per group (10 students) per week

- unit 1- 12 lectures
- unit 2- 18 lectures
- unit 3 - 12 lectures
- unit 4- 12 lectures
- unit 5- 6 lectures

Two assessments of 20 marks each will be taken. One after 6 weeks of teaching and one after 10 weeks of teaching

Assessment Methods LOCF - Page: 5 of 5

The maximum marks for the final examination would be 75, with the remaining 25 (5 marks for attendance, 10 marks for class test 10 marks for Project Assignment presentation for internal assessment. Students shall be asked to answer 5 questions in all.

Unit wise indicative percentage of mark: unit I -20%

Unit II-30%

Unit III- 20%

Unit IV – 20%

Unit V- 10%

Keywords

- unit 1. Labour markets, equilibrium wage, labour demand, labour supply, wage floor, minimum wage, Employment, unemployment, occupational structure, service sector, participation rate
- unit2. Economic Development, Industrial development, Economic planning, Organised workers Unorganised workers, Bonded labour, migration, Rural labour,
- unit 3. labour protest, Trade Unions, labour disputes, arbitration, adjudication, industrial action.
- unit4. labour administration, labour regulation
- unit 5. Labour policy, International labour organisation, Globalisation.

NAME OF THE FACULTY: Kanika Goyal

SUBJECTS LIST SEMESTER WISE:

Name of the Course	Programme, Semester	Lectures + Tutorials (L+T)
Game Theory	B.A. (H) Economics V Sem	3L + 1T
Introductory Statistics for Economics	B.A. (H) Economics I Sem	3L + 4T
Microeconomics for Insurance	B.A. (VS) Insurance Management I Sem	3L + 2 T

Teaching Plan Details		
Course, Programme, Semester	Week	Topics Covered
Game Theory, B.A. (H) Economics V Sem	Week 1- 2	Normal Form Games: Pure Strategy Nash Equilibrium, Mixed Strategy Nash Equilibrium, Applications
	Week 3	Extensive Games with Perfect Information: Modelling, Game trees
	Week 4	Backward Induction, Subgame Perfect Equilibrium, Illustrations
	Week 6 - 8	Simultaneous move games with incomplete information: Strategies; Bayesian Nash equilibrium; applications
	Week 9 - 11	Extensive form games with imperfect information: Strategies; beliefs and Signalling games
	Week 12	Practice questions
Introductory Statistics for Economics, B.A. (H) Economics I sem	Week 1	Introduction and overview: The distinction between populations and samples and, between population parameters and sample statistics; Pictorial Methods in Descriptive Statistics; Measures of Location and Variability
	Week 2 - 3	Elementary probability theory Sample spaces and events; probability axioms and properties; counting techniques; conditional probability and Bayes' rule; independence.

	Week 4 - 6	Random variables and probability distributions Defining random variables; discrete and continuous random variables, probability distributions; expected values and functions of random variables.
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	We ek 7 - 10	Sample Distributions Properties of commonly used discrete and continuous distributions (uniform, binomial, exponential, Poisson, hypergeometric and Normal random variables).
	We ek 11 - 13	Random sampling and jointly distributed random variables Density and distribution functions for jointly distributed random variables; computing expected values of jointly distributed random variables; conditional distributions and expectations, covariance and correlation.
Microeconomics for Insurance, B.A. (VS) Insurance Management I sem	We ek 1 - 4	Demand & Supply with special reference to insurance markets, Price and resource allocation, Elasticity, Market equilibrium
	We ek 5 - 8	The consumption decision - budget constraint, consumption and income/price changes, demand for all other goods and price changes; preferences; consumer's optimum choice; income and substitution effects; labour supply and savings decision; choice between leisure and consumption, Decision making under uncertainty, risk, moral hazard, adverse selection, bounded rationality
	We ek 9 - 12	Production, Costs and Profit maximization by an insurance Firm
	We ek 13 - 15	Market structures, Market failure and Role of information and working of insurance markets

		<p>consumption, Decision making under uncertainty, risk, moral hazard, adverse selection, bounded rationality</p> <p>Unit 3. Production, Costs and Profit maximization by an insurance Firm - 15 Hours Production functions, Laws of production, Producer's equilibrium with the help of isoquants and iso-cost line, Expansion path in the long run and short run, Short run and long run costs curves, Economies and diseconomies of scale, Short-run costs and output decisions; costs and output in the long-run.</p> <p>Unit 4. Market structures, Market failure and Role of information and working of insurance markets – 15 Hours Perfect competition, monopoly, monopolistic markets, Price discrimination under monopoly, equilibrium in short run and long run, allocative efficiency in perfect competition, Difference between monopoly and perfect competition, Sources of Market Failure and corrective measures, Insurance Markets with asymmetric information.</p> <p>Exercises:</p> <p>The learners are required to:</p> <ol style="list-style-type: none"> engage in a group project dealing with consumer demand for insurance products (Unit1). conduct classroom discussions on the efficacy of insurance products for the poor by the government (Unit4) study in small groups and analyse the costs involved, profitability and benefits of compulsory group insurance schemes offered by the government or private sector employers (Unit4) <p>Course Assessment: Internal Assignments/projects/class tests/presentations - 25, Exam - 75</p> <p>Suggested Readings:</p> <ol style="list-style-type: none"> Banerjee P. "Finance and Health" in Biswas, P.K. and Das P. (eds.) Indian economy: Reforms and Development - Essays in honour of Manoj Kumar Sanyal 2019, Springer, Singapore. Satyajit P. Das and Gayal J. K. (2022) Managerial economics, Sage Publications, 2nd revised edition. Farnham, Paul G., Economics for Managers, Pearson, 2014-2015. Lipsey, R. and Alton Chrysal: Economics, Oxford University Press, 14th Edition. Case, Karl E. & Ray C. Fair: Principles of Economics, Pearson Education, Inc., 13th edition, 2020 Borrichain and Whinston (2014) Microeconomics, Tata McGraw-Hill, Special Indian Edition Rubinfeld, Pindyck and Melita (2017) Pearson 7th Edition Sansobhan William F, Stephen G Marks and Jay L. Zagersky, Managerial economics, Wiley, 9th edition 2021. <p>Note: Students are advised to use the latest editions of textbooks</p>
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SUBJECTS LIST SEMESTER WISE:

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
Basic Econometrics	B.A. (H) Business Economics IV Sem	5L + 5T
Intermediate Statistics for Economics	B.A. (H) Economics II Sem	3L + 3T

Teaching Plan Details		
Course, Programme, Semester	Week	Topics Covered
Basic Econometrics, B.A. (H) Business Economics IV Sem	Week 1- 2	Classical Linear Regression Model Types of Data: Time Series, Cross Section and Panel Data. Concept of Population Regression Function and Sample Regression Function, Assumptions of the model, Derivation of Coefficients of Regression in a two variable model, Estimation of the SRF using OLS, Analysis of variance and R squared.

	Week 3	Expectation and standard errors of the regression coefficients and the error term. Gauss Markov Theorem. Interval estimation and tests on population regression coefficients, variance of population disturbance term and forecasts. Testing the significance of the model as a whole. Testing the normality assumption.
	Week 4 - 6	Extensions of the Two Variable Linear Regression Model: Regressions through the origin, Scaling of Variables and Regression on Standardized Variables. Functional forms of Linear Regression Models: The double log, semi-log, reciprocal, log-reciprocal models with applications.
	Week 7 - 8	Multiple Regression Model, Goodness of fit and the Adjusted R square, structural stability, Restricted least squares.

	Week 9	Dummy Variable Regression Models
	Week 10	Multicollinearity
	Week 11	Heteroscedasticity
	Week 12	Autocorrelation
	Week 13	Specification errors and revision
Intermediate Statistics for Economics, B.A. (H) Economics II Sem	Week 1-2	Concept of Statistic and parameter, Sampling distributions, Central Limit Theorem.

	Week 3-7	Estimator and methods of estimation, Point Estimation: method of moments and method of maximum likelihood; Interval Estimation, Properties of an estimator: Consistency, Unbiasedness, Efficiency and Sufficiency, confidence level and sample size, intervals based on Z-distribution, t distribution and chi-squared distribution, F distribution.
	Week 8-10	Meaning of a statistical hypothesis, errors in hypothesis testing: Type 1 and Type 2 errors, power of a test.
	Week 10-12	Testing of a population Mean, proportions - small and large sample tests, P-value; Testing for variance; Testing hypothesis for two samples, testing for equality of means; testing for ratio of variances.
	Week 13	Revision and practice questions

NAME OF THE FACULTY: Ms. Mamta Lamba

Course/Paper name: Data analysis

Course Objective

This is a skill enhancement course for data analysis. The students will be given hands on training on using statistical and computing software to better visualize and understand data concepts.

The course is designed to be delivered through 2 classroom lectures and 4 computer lab classes per week.

Course Learning Outcomes

The course will use data simulations and publicly available data sources to help students learn about data types, their organization and visual representation. They will learn how to compute summary statistics and do some basic statistical inference.

- 1. Pedagogy/teaching methods: Lecture, Lab Classes, Classroom discussions, Class tests, Projects.**
- 2. Resources Needed (if any): Blackboard, Laptop, Google classroom.**
- 3. Plan and Progress**

	Plan	Progress
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MONTH	TOPIC/Unit	Tutorial/Practical	Tentative Test/Assignment Work/Schedule	
Classes commence on: 16th August 2023				
August	Unit-1	Lecture, Practical, Classroom Assignments	Homework Practice questions	
September	Unit-2	Lecture, Practical, Classroom Assignments	Test-1 Mid-September, Homework practice questions	

			to be submitted on google classroom.	
October	Unit-3	Lecture, Practical, Classroom Assignments	Problem solving-1, Homework practice questions to be submitted on google classroom.	
November	Unit-4	Lecture, Practical, Classroom Assignments	Problem solving-2	
December	Revision	Doubt sessions, Discussion	Practice questions to be submitted on google classroom.	
Dispersal of classes, Preparatory Leave and Practical Examination: Theory Examination: Internal Assessment Dates:				

4. References:

1. D. Levine, D. Stephan, K. Szabat: Statistics for Managers using Microsoft Excel, 8th ed., Pearson (2017)
2. P. Tattar, S. Ramaiah, B. Manjunath: A Course in Statistics with R, Wiley (2018)
3. Mark Gardener: Beginning R The Statistical Programming Language, Wiley (2012)

Reference for Teachers

1. Hadley Wickham & Garrett Grolemund: R for Data Science, (2017). It's a freely available online book.

Name of the paper: Introductory Econometrics

Course: BA(H)Economics 4th semester

SUBJECTS LIST SEMESTER WISE:

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
Basic Econometrics	B.A. (H) Business Economics IV Sem	5L + 5T
Intermediate Statistics for Economics	B.A. (H) Economics II Sem	3L + 3T

Teaching Plan Details

Course, Programme, Semester	Week	Topics Covered
Basic Econometrics, B.A. (H) Business Economics IV Sem	Week 1- 2	Classical Linear Regression Model Types of Data: Time Series, Cross Section and Panel Data. Concept of Population Regression Function and Sample Regression Function, Assumptions of the model, Derivation of Coefficients of Regression in a two variable model, Estimation of the SRF using OLS, Analysis of variance and R squared.
	Week 3	Expectation and standard errors of the regression coefficients and the error term. Gauss Markov Theorem. Interval estimation and tests on population regression coefficients, variance of population disturbance term and forecasts. Testing the significance of the model as a whole. Testing the normality assumption.
	Week 4 - 6	Extensions of the Two Variable Linear Regression Model: Regressions through the origin, Scaling of Variables and Regression on Standardized Variables. Functional forms of Linear Regression Models: The double log, semi-log, reciprocal, log- reciprocal models with applications.
	Week 7 - 8	Multiple Regression Model, Goodness of fit and the Adjusted R square, structural stability, Restricted least squares.

	Week 9	Dummy Variable Regression Models
	Week 10	Multicollinearity
	Week 11	Heteroscedasticity
	Week 12	Autocorrelation
	Week 13	Specification errors and revision

Intermediate Statistics for Economics, B.A. (H) Economics II Sem	Week 1-2	Concept of Statistic and parameter, Sampling distributions, Central Limit Theorem.
	Week 3-7	Estimator and methods of estimation, Point Estimation: method of moments and method of maximum likelihood; Interval Estimation, Properties of an estimator: Consistency, Unbiasedness, Efficiency and Sufficiency, confidence level and sample size, intervals based on Z-distribution, t distribution and chi-squared distribution, F distribution.
	Week 8-10	Meaning of a statistical hypothesis, errors in hypothesis testing: Type 1 and Type 2 errors, power of a test.
	Week 10-12	Testing of a population Mean, proportions - small and large sample tests, P-value; Testing for variance; Testing hypothesis for two samples, testing for equality of means; testing for ratio of variances.
	Week 13	Revision and practice questions

NAME OF FACULTY: Rakesh Kumar

TEACHING PLAN OF 2022-23				
NAM E OF PAPER	SEM. - ODD /EVEN	Teaching plan (per 4 week	SYLLABOUS LINK ON DU WEBSITE	Assessment
Statistics for business economics	3rd	1st 4 week unit		
		2nd 4 week Unit1	http://www.du.ac.in/uploads/Syllabus_2015/B.A.%20Hons.%20Business%20Economics.pdf	
		3 rd 4 week Unit 4		Class test after mid sem break

		4 th 4 Week -unit 4		
Indian econo my - Sector al issue	3rd sem.	1st 4 week Unit 2	http://www.du.ac.in/uploads/Syllabus_2015/B.A.%20(Vocational%20Studies)%20Management%20and%20Marketing%20of%20Insurance.pdf	
Sharin g with anothe r teache r		2nd 4 Week Unit 2		Class test after completed unit 2nd
		3rd 4 week Unit 3		
		4th 4 Week Unit 3		
Intern ational econo mics B.H(H)BBE	6th	1st 4 week Unit Unit 1,2		Class test after completed unit 1,2
		2nd 4 week Unit 3		Assignment ater completed unit4
		3rd 4 week Unit 4	http://www.du.ac.in/uploads/Syllabus_2015/B.A.%20Hons.%20Business%20Economics.pdf	
		4th 4 week Unit 5		
Global isation	6th	1st 4 week Unit 1	http://www.du.ac.in/uploads/Syllabus_2015/B.A.%20(Vocational%20Studies)%20Human%20Resource%20Management.pdf	
		2nd 4 week unit 2		Class test after completed unit 1,2
		3rd 4 week unit 3,4		class test after miod sem break
		4th 4 Week Unit 5		

NAME OF FACULTY:Silpa P.R.

NAME OF PAPER	SEMESTER - ODD/EVEN	TEACHING PLAN (PER 4 WEEKS)
POLITICAL ECONOMY 1- DSE PAPER-(ECONOMICS(H)) 3 LECTURES PER WEEK*	V SEMESTER	1st 4 WEEKS- UNIT 1 :Analysing Social Change in Historical Perspective (Hunt and Habib)
		2nd 4 WEEKS- UNIT 1 :Analysing Social Change in Historical Perspective
		3rd 4 WEEKS- UNIT 2: Monopoly Capitalism, alternative perspective
		4th 4 WEEKS- UNIT3: State and capitalism (topic 1)
INDIAN ECONOMY: SECTORAL ISSUES-BA(VS)* 5 lectures+2 tutorial	III SEMESTER	1st 3 weeks:Agriculture: Institutional Framework and Inputs
		2nd 3 WEEKS- UNIT 2 :Policy Instruments for Agriculture and Agricultural Growth
		3rd 4 WEEKS- UNIT 3: Industry
		4th 3 WEEKS- UNIT4: Industrial Finance and Foreign Investment
		5th 1 week- Unit 5: Service sector
INDIAN ECONOMY: SECTORAL ISSUES-BA(VS) SME* 2 lectures+2 tutorial	III SEMESTER	1st 7 weeks: Industry
		2nd 6 weeks: Industrial Finance
Micro economics for MSME 2L+1T	I SEMESTER	1st 7 weeks: unit1: understanding demand and supply, Price and resource allocation,elasticity,equilibrium
		2nd7 weeks unit2: Consumer behaviour
		3rd 3 weeks: Monopoly

		EVEN SEMESTER 2022-23
GLOBALISATION-BA(VS)	SEMESTER-VI 5 LECTURES+2T	1ST 4 WEEKS: UNIT 1, Meaning of globalisation, Past and Present
		2nd 3 weeks: unit 2, Benefits of globalisation
		3rd 3 WEEKS:Globalization and the world economy
		4th 5 WEEKS:Critique of globalization
		5th 3 WEEKS:Global governance
GLOBALISATION-BA(VS)	SEMESTER-VI 3 LECTURES	1ST 6 WEEKS: UNIT 1, Meaning of globalisation, Past and Present
		2nd 5 weeks: unit 2, Benefits of globalisation
		3rd 5 WEEKS:Globalization and the world economy

MACRO ECONOMICS FOR MSME- BA(VS)	SEMESTER-III 2LECTURES	2nd 8 WEEKS- UNIT 3: Determination of GDP
		3rd 8 WEEKS- UNIT 4: IS-LM analysis
SEC Statistics with R		1st 2 weeks: unit1
		2nd 6 weeks: unit 2
		3rd 8 weeks unit3

NAME OF FACULTY: Suman Rani

		TEACHING PLAN (PER 4 WEEKS)			
NAME OF PAPER	SEMESTER - ODD/EVEN	First 4 weeks	Second 4 weeks	Third 4 weeks	Fourth 4 weeks
BA(VS)- Indian Economy-Sectoral Issues	ODD(III)	Unit 1	Unit 1	Unit 2	Unit 2
BA(H) G.E INDIAN ECONOMY-1	ODD(III)	ARTICLES 1-3	ARTICLES 4-7	ARTICLES 8-11	ARTICLES 12-15
BA(VS)- PRINCIPLES OF MICRO ECONOMICS *	ODD(I)	Unit 1 and Unit 2	Unit 3	Unit 4	Unit 5
BA(H) G.E INDIAN ECONOMY-2	EVEN (IV)	ARTICLES 1-3	ARTICLES 4-7	ARTICLES 8-11	ARTICLES 12-14
BA(VS)- Labor and Development in India*	EVEN (IV)	Unit 3	Unit 3	Unit 4	Unit 4&5
BA(VS)-Macro Economics*	Even(II)	Unit 4	Unit 4	Unit 5	Unit 5

DEPARTMENT OF ENGLISH

NAME OF THE FACULTY: Anuradha Bawa Singh

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
DSC 1: 14 th to 17 th Century English Poetry	B.A. (Hons.) English, 2nd Semester	1(L)
DSC 9: British Romantic Literature	B.A. (Hons.) English, 4th Semester	3 (L)
Modern European Drama	B.A. (Hons.) English, 6th Semester	1 (L)

Teaching Plan Details (Paradise Lost, Book 1)		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered
	Week 1	Introduction to Paradise Lost and John Milton
	Week 2	Introduce the epic poem "Paradise Lost," its themes, and its significance in literature. Discuss the fall of man, free will, and divine justice.
	Week 3	Analysis of Book 1: Satan's Rebellion
	Week 4	Close Reading of certain passages
	Week 5	Themes and Literary Devices
	Week 6	Character Analysis and Motivations

	Week 7	Literary Devices and Cultural Context
	Week 8	Themes in Book 1: Rebellion and Ambition audience.
	Week 9	Context and Critical Interpretations
	Week 10	Critical Interpretations and Analysis
	Week 11	Assessments and Conclusion

Teaching Plan Details		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered
	Week 1	Introduction to Romantic Age; William Blake- Songs of Innocence and Experience <i>Lamb, Tiger, The Chimney Sweeper</i>
	Week 2	<i>The Little Black Boy, London</i>
	Week 3	Charlotte Smith- <i>To Melancholy, Nightingale</i>
	Week 4	William Wordsworth - <i>Tintern Abbey</i>
		<i>Ode: Imitations of Immortality</i>
	Week 5	Introduction to Coleridge – <i>Kubla Khan</i> and <i>Dejection: An Ode</i>
	Week 6	Byron- <i>Child Harold</i> (Canto III)
	Week 7	<i>Child Harold</i> (Canto IV)
	Week 8	P.B. Shelley- <i>Ozymandius</i>

	Week 9	<i>Ode to West Wind</i>
	Week 10	John Keats: <i>Ode to Nightingale</i> <i>Ode on a Grecian Urn</i>
	Week 11	Compare the stylistic elements like imagery, symbolism, and use of language in the works of these poets Assessments and Conclusion

Teaching Plan Details (The Good Person of Szechuan)

Course, Programme, Semester	Week and Calendar Dates	Topics Covered
	Week 1	Introduction to Bertolt Brecht and Epic Theater
	Week 2	Explore the historical context of the play, including its setting in pre-Communist China and its themes of morality, capitalism, and social change.
	Week 3	Themes in the Play: Morality and Capitalism
	Week 4	Close Reading of certain passages
	Week 5	Themes and Literary Devices
	Week 6	Literary Devices - Epic Similes and Symbolism
	Week 7	Close reading: Students analyze a passage containing an epic simile and discuss its significance in the context of the story.

	Week 8	Brechtian Techniques: Alienation and Gestus
	Week 9	Analyze the character of Mrs. Shin and other female characters, discussing their agency and limitations.
	Week 10	Discuss the ethical dilemmas faced by Shen Te and other characters
	Week 11	Assessments and Conclusion

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
DSC 1: 14 th to 17 th Century English Poetry	B.A. (Hons.) English, 2nd Semester	1(L)
DSC 9: British Romantic Literature	B.A. (Hons.) English, 4th Semester	3 (L)
Modern European Drama	B.A. (Hons.) English, 6th Semester	1 (L)

Teaching Plan Details (Paradise Lost, Book 1)		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered
	Week 1	Introduction to Paradise Lost and John Milton
	Week 2	Introduce the epic poem "Paradise Lost," its themes, and its significance in literature. Discuss the fall of man, free will, and divine justice.
	Week 3	Analysis of Book 1: Satan's Rebellion

	Week 4	Close Reading of certain passages
	Week 5	Themes and Literary Devices
	Week 6	Character Analysis and Motivations
	Week 7	Literary Devices and Cultural Context
	Week 8	Themes in Book 1: Rebellion and Ambition audience.
	Week 9	Context and Critical Interpretations
	Week 10	Critical Interpretations and Analysis
	Week 11	Assessments and Conclusion

Teaching Plan Details		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered
	Week 1	Introduction to Romantic Age; William Blake- Songs of Innocence and Experience <i>Lamb, Tiger, The Chimney Sweeper</i>
	Week 2	<i>The Little Black Boy, London</i>
	Week 3	Charlotte Smith- <i>To Melancholy, Nightingale</i>
	Week 4	William Wordsworth - <i>Tintern Abbey</i>
		<i>Ode: Imitations of Immortality</i>

	Week 5	Introduction to Coleridge – <i>Kubla Khan</i> and <i>Dejection: An Ode</i>
	Week 6	Byron- <i>Child Harold</i> (Canto III)
	Week 7	<i>Child Harold</i> (Canto IV)
	Week 8	P.B. Shelley- <i>Ozymandius</i>
	Week 9	<i>Ode to West Wind</i>
	Week 10	John Keats: <i>Ode to Nightingale</i> <i>Ode on a Grecian Urn</i>
	Week 11	Compare the stylistic elements like imagery, symbolism, and use of language in the works of these poets Assessments and Conclusion

Teaching Plan Details (The Good Person of Szechuan)		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered
	Week 1	Introduction to Bertolt Brecht and Epic Theater
	Week 2	Explore the historical context of the play, including its setting in pre-Communist China and its themes of morality, capitalism, and social change.
	Week 3	Themes in the Play: Morality and Capitalism
	Week 4	Close Reading of certain passages

	Week 5	Themes and Literary Devices
	Week 6	Literary Devices - Epic Similes and Symbolism
	Week 7	Close reading: Students analyze a passage containing an epic simile and discuss its significance in the context of the story.
	Week 8	Brechtian Techniques: Alienation and Gestus
	Week 9	Analyze the character of Mrs. Shin and other female characters, discussing their agency and limitations.
	Week 10	Discuss the ethical dilemmas faced by Shen Te and other characters
	Week 11	Assessments and Conclusion

NAME OF THE FACULTY : Ayushi Bartwal

SUBJECT LIST SEMESTER WISE

Name of the Course	Programme, semester Lectures+ Tutorials
B.A.(H) ENGLISH	14-17TH CENTURY 1L LITERATURE , SEMESTER 2
B.A.(H) ENGLISH	18TH CENTURY 1L LITERATURE , SEMESTER 2

GENERAL ELECTIVE	READING INDIAN ENGLISH 2L LITERATURE, SEMESTER 4
B.A.(VOC) OMSP	GENERAL ELECTIVE , 3L SEMESTER 2
B.A. (VOC) TOURISM MANAGEMENT	GENERAL ELECTIVE , 1L SEMESTER 2
ALL COURSES	COMMUNICATION IN 1L PROFESSIONAL LIFE

DETAILED TEACHING PLAN

COURSE, PROGRAMME, SEMESTER	WEEKS TOPICS COVERED
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B.A.(H) ENGLISH, 14-17TH CENTURY LITERATURE , PARADISE LOST
SEMESTER 2
Week 1

Week 2 Week 3

Introduction to "Paradise Lost" and Book 1**

Explain the historical and literary context of "Paradise Lost" and John Milton. Present the objectives and goals of studying Book 1 in depth.

Dive into the life of John Milton and the historical backdrop in which he wrote. Discuss Milton's political

NAME OF THE FACULTY: Aparna Pathak

SUBJECTS LIST SEMESTER WISE:

(Please provide the number of lectures and tutorials assigned for a particular paper.)

Name of the Course	Programme, Semester Lectures+Tutorials (L+T)
GE LTL	MMRB-A Semester 2 3 L
GE LTL	HRM-A Semester 2 1 L
16th and 17th Century Drama	B.A. (Hons.) English, 1 L Semester 2
18th century Literature	B.A. (Hons.) English, 1 L Semester 2
SEC Communication in Professional Life	Semester 2 2 P
GE Cinematic Adaptations of Literary Texts	Semester 4 1 L
Business Communication and Personality Development	MM Semester 4 2 L
SEC Public Speaking in English	
GE Literature and Human Rights	Semester 1 2 P
Indian Classical Literature GE LTL	Semester 1 2 L
	Semester 1 1 L
	Tourism Management- B 2 L Semester 1
GE Comic Books and Graphic Novels	Semester 3 2 L
English Language through Literature	MM Semester 3 3 L
English Proficiency	Semester 3 2 L

English Language through Literature	SME, Semester 3 2 L
English Language through Literature	MMI, Semester 3 2 L
English Language through Literature	MM, Semester 3 2 L
English Fluency	SME, MMI, MM Semester 3 2 L

Teaching Plan Details	
Course, Programme, Semester	Week and Calender Dates Topics Covered

<p>16th and 17th Century Drama</p> <p>B.A. (Hons.) English, Semester 2</p>	<p>Weeks 1-2: Introduction to the Play</p> <p>Week 1</p> <p><i>Week 1: Course Overview and Introduction to "Doctor Faustus" (1 week)</i></p> <ul style="list-style-type: none">● Course objectives, expectations, and syllabus overview.● Introduction to Christopher Marlowe and the Elizabethan context.● Overview of the play's themes and major characters. <p>Week 2</p> <p><i>Week 2: Historical and Cultural Context (1 week)</i></p> <ul style="list-style-type: none">● Detailed exploration of the Elizabethan era, including religious, political, and societal aspects.● Discussion of the Faust legend and its significance.
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- Reading relevant excerpts from Marlowe's era and other literary works.

Weeks 3-4: Act1 and Faust's Bargain

Week 3: Act 1 Analysis (1 week)

- Close reading and discussion of Act 1.
- Introduction to Faust's character and his dissatisfaction with life.
- Examination of key themes and symbols introduced in Act 1.

Week 4: The Pact with the Devil (1 week)

- Discussion of Faust's pact with Mephistopheles.
- Exploration of the themes of power, ambition, and the consequences of Faust's decision.
- Analysis of key scenes in which Faust signs the contract.

Weeks 5-7: Faust's Experiences and Temptations

Week 5: Faust's First Experiences (1 week)

- Analysis of Faust's first experiences with Mephistopheles.

- Discussion of his desires and the pleasures he seeks.
- Exploration of the comic and tragic elements in the play.

Week 6: Faust's Temptations and Conquests (1 week)

- Analysis of Faust's various temptations and achievements.

Week6

- Discussion of the portrayal of magic, illusion, and the supernatural.
- Examination of the themes of knowledge and power.

Week 7: Student Presentations (1 week)

- Students present their analysis of specific scenes or themes in Act 2.

Week7

- Class discussion and feedback.

Weeks 8-10: The Tragic Downfall of Faustus

Week 8: Faustus' Moral Dilemmas (1 week)

Week8

- Analysis of Faustus' growing moral dilemmas and inner conflict.
- Discussion of the good and evil angels as symbols of his conscience.
- Exploration of the Renaissance

humanism theme in the play.

Week 9: Act 3 - The Seven

Week 9

Deadly Sins (1 week)

- Close reading and discussion of Act 3.
- Examination of the episode with the Seven Deadly Sins.
- Analysis of Faustus' descent into debauchery.

Week 10: The Clock Ticks (1 week)

Week 10

- Discussion of the symbolic significance of the clock and time.
- Analysis of Faustus' awareness of his impending damnation.
- Exploration of the theme of repentance and its absence in Faustus.

Weeks 11-13: The Climax and Resolution

Week 11: Act 4 - The Pope and the Emperor (1 week)

Week 11

- Close reading and discussion of Act 4.
- Analysis of the episodes involving the Pope and the Emperor.
- Exploration of satire and humor in the play.

*Week 12: Act5- Faustus'
Final Moments (1 week)*

Week 12

- Analysis of Faustus' final soliloquy.
- Discussion of his despair, regrets, and the inevitability of his fate.
- Examination of the dramatic tension in the final scenes.

*Week 13: Student
Presentations (1 week)*

Week 13

- Students present their analysis of specific scenes or themes in Acts 4 and 5.
- Class discussion and feedback.

Weeks 14-15: Post-Reading
Discussions and Final
Assessments

*Week 14: Themes,
Interpretations, and
Adaptations (1 week)*

Week 14

- Discussion of various interpretations of the play.
- Exploration of modern adaptations and retellings of the Faust legend.
- Review of key themes and character development.

*Week 15: Course Conclusion
and Assessment (1 week)*

	<p>nificance.</p> <ul style="list-style-type: none"> ● Final assessments, including essays, discussions, or exams. ● Course evaluations and future recommendations. <p>Throughout the course, encourage students to actively participate in discussions, debates, and group activities. Assignments can include essays, character analyses, scene reenactments, or creative projects related to "Doctor Faustus." Adjust the pace and content as needed to suit your students' proficiency levels and interests.</p>
<p>18th century Literature B.A. (Hons.) English, Semester2</p>	<p>Week1 Week 1: Introduction to the Course and Alexander Pope</p> <p>Week 2: The Augustan Age Week2 and Mock Epic Poetry</p> <p>Week 3: Canto I - The Invocation and Introduction Week3</p> <p>Week 4: Canto II - The Week4 Sylphs and the Baron's Plot</p> <p>Week 5: Canto III - The Rape of the Lock Week5</p> <p>Week 6: Canto IV- The Week6 Battle and Clarissa's Speech</p> <p>Week 7: Canto V - Belinda's Week7 Lament and the Moral Lesson</p> <p>Week 8: Canto VI- Week8 Clarissa's Warning and</p>

	Reconciliation
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	Week 9 Week 9: Historical Context and Satirical Elements Week 10: Gender and Social Week 10 Commentary Week 11: Mock Epic Tradition and Literary Week 11 Techniques Weeks 12-15: Student Presentations and Final Week 12 doubts and discussions Week 13 Week 14 Week 15
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<p>GE LTL HRM-A Semester 2</p>	<p>Weeks 1-4: Introduction to Drama and Play Analysis</p> <p>Objectives: To introduce students to the basics of drama, play analysis, and the course materials.</p> <p>Week 1: Course Introduction</p> <ul style="list-style-type: none">● Course overview, objectives, and expectations.● Introduction to the importance of studying drama in language learning.● Discussion: What do you expect to learn from this course? <p>Week 2: Understanding the Elements of Drama</p> <p>Week 2</p> <ul style="list-style-type: none">● Exploring the elements of drama (plot, characters, setting, etc.).● Reading and analyzing excerpts from different plays.
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- Homework: Choose a play and identify its key elements.

Week 3: Analyzing Dramatic Structure

- Introduction to the three-act structure.

Week3

- Analysis of plot development in various plays.
- Group discussion: Identifying the structure in a chosen play.

Week 4: Introduction to "Crossing the River" by C.S. Lakshmi

- Introduction to the play "Crossing the River" and its author.

Week4

- Reading and discussing the initial scenes of the play.
- Homework: Write a brief summary and initial analysis of the play's themes and characters.

Weeks 5-8: Deepening Understanding of "Crossing the River"

Week 5: Character Analysis

- In-depth analysis of the play's characters.

Week5

- Discussion on character development and motivation.
- Group activity: Character profiles.

Week 6: Themes and Symbolism

- Exploring the themes and symbolism in "Crossing the River."

- Group discussion:

Week6

What do you think the river symbolizes in the play?

- Homework: Analyze a specific theme or symbol in the play.

Week 7: Dialogue and Conflict

- Analyzing the play's dialogue and conflicts.

Week7

- Role-playing exercises to understand character interactions.
- Group discussion: Key conflicts in the play and their resolutions.

Week 8: Playwright's Style and Techniques

- Discussing the playwright's style and techniques.

Week8

- Analyzing language, stage directions, and dramatic choices.
- Homework: Write a brief analysis of C.S. Lakshmi's writing style in "Crossing the River."

Weeks 9-12: Application of the understanding of the drama

Introduction to Playwriting
and Story Analysis

Week 9: Exploring
Character Development

Objectives: To delve into
character creation and
development for the play.

Week 9

Week 10: Crafting Dialogue
and Scene Building

Objectives: To focus on
writing compelling dialogue
and building scenes for the
Week 10
play.

Week 11: Dramatic
Structure and Conflict

Objectives: To understand
the three-act structure,
pacing, and conflict
development in a play.
Week 11

Week 12: Revising and
Polishing the Play

Objectives: To revise and
polish the play, focusing on
improving dialogue,
character arcs, and overall
Week 12
structure.

Week 13: Rehearsals and
Feedback

Objectives: To engage in
rehearsals and receive
feedback from peers for
improvements.

Week 13

Week 14: Final
Presentations and
Reflections

Objectives: To present the
final plays to the class and
reflect on the playwriting
Week 14
process.

Doubt Session

	<p>Week 15</p>
<p>GELTL MMRB-B Semester2</p>	<p>Unit 1: Understanding EverydayTexts (Weeks 1-5)</p> <p>Week 1: Introduction to Unit Week1 1 and Text Analysis</p> <ul style="list-style-type: none"> ● Introduction to the concept of understanding everyday texts. ● Initial discussion: What are everyday texts, and why are they important? ● Analyzing short excerpts from various everyday texts. <p>Week 2: Forced DisplacementWorldwide Week2 (Edwards)</p> <ul style="list-style-type: none"> ● Reading and discussion of Adrian Edwards' article on forced displacement. ● Analysis of key vocabulary, concepts, and themes. ● Group discussion: Global issues related to forced displacement. <p>Week 3: GroomWanted: Week3 Trader Peon...Anyone Buta Farmer (Jadhav)</p>

- Reading and discussion of Radheshyam Jadhav's article on matrimonial preferences.
- Analyzing cultural and societal implications.
- Homework: Write a reflective response to the article.

Week4

Week 4: Selfitis- The Obsessive Need for Selfies (Knapton)

- Reading and discussion of Sarah Knapton's article on "selfitis" as a mental disorder.
- Exploring the influence of social media on behavior.
- Group activity: Analyzing and categorizing types of social media posts.

Week 5: 13 Letters Every
Week5
Parent and Child Should Read (The Indian Express)

- Reading and discussion of letters from The Indian Express.
- Analyzing emotional content and persuasive techniques.
- Letter-writing exercise: Students compose their letters on a chosen topic.

Unit 2: Understanding
Drama (Weeks 6-10)

Week 6: Introduction to Unit
2 - Drama Analysis

Week6

- Course overview and objectives for Unit 2.
- Introduction to drama as a literary form.
- Initial discussion: What makes a good play?
- Selection of the play "Crossing the River" by CS Lakshmi (Ambai).

Week 7-8: Reading and
Analyzing "Crossing the
River" (Lakshmi)

Week7

- Reading and discussion of

Week8

"Crossing the River."

- Character analysis, themes, and plot development.
- Group discussions on the play's cultural and social contexts.

Week 9: Staging Resistance:
Plays by Women in
Translation (Tutun

Week9
Mukherjee)

- Introduction to the anthology "Staging Resistance."
- Selection of a play from the anthology for further analysis.

- Homework: Begin reading the selected play.

Week 10

Week 10: Play Analysis- Themes and Contexts

- In-depth analysis of the selected play from "Staging Resistance."
- Discussion on themes, character motivations, and cultural contexts.
- Group presentation: Students present key aspects of the selected play.

Unit 3: Understanding Poetry (Weeks 11-15)

Week 11: Introduction to Week 11
Unit 3- Poetry Analysis

- Course overview and objectives for Unit 3.
- Introduction to poetry as a literary form.
- Initial discussion: What makes a poem memorable?

Week 12-14: Reading and Analyzing Selected Poems

● Reading and
Week 12
discussion of
selected poems by
Maya Angelou,
Nissim Ezekiel,
Gabriel Okara, and

Week 13
DH Lawrence.

- Analysis of poetic devices, themes, and

Week 14
emotional impact.

	<ul style="list-style-type: none"> ● Group discussions on the cultural and historical contexts of the poems. <p>Week 15: Poetry Analysis and Final Projects</p> <p>Week 15</p> <ul style="list-style-type: none"> ● Final poetry analysis and discussion. ● Students select a poem for their final project.
<p>SEC Communication in Professional Life</p>	<p>Unit 1: Theory of Business Communication (Weeks 1-2)</p> <p>Week 1: Introduction to Week 1 Business Communication</p> <ul style="list-style-type: none"> ● Course overview, objectives, and expectations. ● Introduction to the theory of business communication. ● Understanding the significance of effective communication in professional life. <p>Week 2: What is Business Communication and Cultural Components</p> <p>Week 2</p> <ul style="list-style-type: none"> ● Definition and components of business communication. ● Language of business communication and its nuances. ● Exploring cultural components: Cross-cultural communication,

cultural shock,
stereotyping, and
ethnocentrism.

- Discussion:
Miscommunication
and strategies for
effective
communication.

Unit 2: Writing Skills (Weeks 3-6)

Week 3: Summarizing & Paraphrasing

- Introduction to
Week 3
summarizing and
paraphrasing
techniques.
- Practical exercises
on summarizing and
paraphrasing.
- Homework:
Summarize and
paraphrase a given
text.

Week 4: Job-Oriented Skills - CV, Resume & Bio-Data, Job Application Letter Week 4

- Crafting effective
CVs, resumes, and
bio-data.
- Writing job
application letters.
- Peer review and
feedback on
application letters.

Week 5: Documentation and Advertisements/Invitations

- Importance of
Week 5
documentation in
professional settings.

NAME OF THE FACULTY: Dr Swati Chandra

SUBJECTS LIST SEMESTER WISE:

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
American Literature	BA(H)English, Sem 3	2 +1
Popular Literature	BA(H)English, Sem 3	1+1
Women's Writing	BA(H)English, Sem 5	1+1
Literature for Children and Young Adult	BA(H)English, Sem 5	2+2
British Poetry and Drama	BA(H)English, Sem 5	1 L
English Fluency	Tourism Sec B, Sem 3	1 T
English Fluency	Tourism Sec B, Sem 3	1 T
English Fluency	MMI Sem 3	1 T

Teaching Plan Details		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered
Women's Writing, Sem 5	UNIT 2 – Week 1 and 2	Short Story- The yellow Wallpaper
	Week 3 and 4	Short Story: Sultana's Dream
	Week 5	Introduction to Maria Irene Fornes
	Week 6-and 7	Writing Style, Theme, Reception: Fefu and her Friends.
	Week 8 and 9	Textual Reading
	Week 10,11 and 12	Critical Reading, Possible Themes and Questions
Literature for Children and Young Adult, Sem 5	Unit 1 – de Saint-Exupéry The Little Prince, Week 1	Introduction to Children's Literature and Young Adult Literature
	Week 2 and 3	Textual Reading -The Little Prince
	Week 4	Mahasweta Devi The Why-Why Girl
	Week 5	Oliver Jeffers' Heart in a Bottle
	Week 6	Short story -Happy to be Nappy
	Week 7- Unit 3	Introducing 'disability studies and children's literature'
	Week 8 and 9 and 10	Textual Reading - The Curious Incident of the Dog in the Night-Time
	Week 11 and 12	Critical Reading
British Poetry and Drama, Sem 5	Week 1	Introduction - modernism
	Week 2	Camus- absurdity and suicide
	Week 3	Existentialism
	Week 4	Theatre of the Absurd
	Week 5, 6, 7, 8, 9	Textual Reading -Waiting for Godot
	Week 10, 11, 12	Critical Reading
	Week 13	Revision
American Literature, Sem 3	Unit 5, Week 1 and 2	Brief History of America
	Week 3 and 4	Declaration of Independence, Lincoln's Speech
	Week 5 and 6	Self Reliance
	Week 8	Martin Luther – I have a dream'
	Week 9	Frederick Douglass
	Week 10	When we dead Awaken
	Week 11 and 12	Revision
Popular literature, Sem 3	Unit 3, Week 1	Introducing 'Science Fiction'

	Week 2 and 3	Asimov's Nightfall
	Week 4 and 5	The ones who walked away from Omellas
	Week 6 and 7	Minority Report
	Week 8 and 9	A sound of thunder
	Week 10 and 11	Ice Age Cometh
	Week 12 and 13	Revision

Provide the Detailed Syllabus Outline of the Course as an Annexure

Detailed Syllabus Sem 5 : <https://drive.google.com/file/d/19MDLH-U3494m04TWSyBRZ-Z4PC8BnioV/view?usp=sharing>

Detailed Syllabus: Sem 3:

https://drive.google.com/file/d/1hV407ptp_C2GmUxlu4FbXkA7O24AdQW_/view?usp=sharing

TEACHING PLAN FOR 2022-23- EVEN SEMESTER (Jan-April 23)

NAME OF THE FACULTY: Dr Swati Chandra

DEPARTMENT: English

SUBJECTS LIST SEMESTER WISE:

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
VAC- Social and Emotional Learning	All courses, Sem 1	1 + 1
British Romantic Literature	BA(H)English, Sem 4	2 L+1 T
Business Communication and Personality Development	OMSP Sec A, Sem 4	2 L
English Fluency	All Vocational, Sem 4	2 L
Literary Theory	BA(H)English, Sem 6	2L +1 T
Post -colonial literature	BA(H)English, Sem 6	2L +1 T

Teaching Plan Details			
Course, Programme, Semester	Week and Calendar Dates	Topics Covered	
Social and emotional Learning , Sem1	Week 1	Importance of Social and Emotional Learning	
	Week 2 and 3	Self-Identity -Awareness	
	Week 4 and 5	Self and society, peers	
	Week 6 and 7	Social Interaction and Human Values	
	Week 8	Digital Identity	
	Week 9 and 10	Lifestyle Choices	
	Week 11 and 12	Understanding a Gendered World	
	British Romantic literature, Sem 4	Week 1	French Revolution and pre romantic world
		Week 2	Precursors to Romanticism
		Week 3 and 4	Shelley
		Week 5 and 6	Byron
		Week 7 and 8	Keats
Week 9		Introduction to Lyrical Ballads	
Week 10		Sublime and the Beautiful	
Week 11		On Picturesque Travel	
Business Communication and Personality Development , Sem 4	Week 12	Revision	
	Week 1, 2, 3 and 4	Theory of Communication	
	Week 5	Words Often Misspelt	

	Week 6, 7 and 8	Practical Grammar
	Week 9 and 10	Business Etiquette and Body Language
	Week 11 and 12	Common errors and Vocabulary
English Fluency, Sem 4	Week 1 and 2	Element of Debate
	Week 3 and 4	Academic Writing
	Week 5 and 6	Preparing a Presentaion, write-up
	Week 7 and 8	Informal Writing, Epistolary Writing
	Week 9 and 10	Descriptive and expository writing
	Week 11 and 12	Practice
Literary Theory, Semester 5	Unit 3: Week 1	Sigmund Freud -The Uncanny
	Week 2	Jacques Lacan, 'The Mirror Stage'
	Week 3 and 4	Julia Kristeva (i) 'The Semiotic Chora Ordering the Drives', and (ii) 'The Thetic: Rupture and/or Boundary',
	Unit 5: Week 5, 6, and 7	'The Schema of Mass Culture',
	Week 8, 9	Homi Bhabha, 'How Newness Enters the World',
	Week 10,11, 12	Postmodernism
Post-colonial literature	Unit 3: Week 1	Introduction – Post colonialism
	Week 2 , 3, 4	Neo-colonisation/ Indra Sinha's 'Animal's people
	Week 5 and 6	Dedan Kimathi
	Week 7 and 8	Critical Reading
	Week 9	'The Negro and Language',
	Week 10 and 11	Orientalism
	Week 12 and 13	'Colonialism and the Politics of Postcolonial Critique',

Detailed syllabus – English Hons, Sem 4 and 6 :

https://drive.google.com/file/d/1hV407ptp_C2GmUxlu4FbXkA7O24AdQW/view?usp=sharing

Syllabus VAC :

https://docs.google.com/document/d/16TT500kxWVs7pEltQUN12NZo2WUFRGWZ_THNmHpei9M/edit?usp=sharing

NAME OF THE FACULTY: Dr. Ankita Sethi

SUBJECTS LIST SEMESTER WISE:

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
B.A (H) English	16 th and 17 th Century English Drama, Sem II	1L
B.A (VS) OMSP	English Language Through Literature, Part I, Sem II	3 L
All Courses	SEC-Communication in Professional Life, Sem II	2L

All Hons. Courses	GE: Indian English Literature, Sem IV	1L
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Teaching Plan Details		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered- <i>The Rover</i>
Indian Classical Literature, Sem I	Week 1	Introduction to Aphra Behn and Restoration Drama
	Week 2	Explore the social and political context of the Restoration era, including the influence of the monarchy, the Restoration comedy tradition, and the role of women in society.
	Week 3	Themes and Character Analysis
	Week 4	Close Reading of certain passages
	Week 5	Explore themes such as love, desire, deception, and freedom. Discuss how these themes are portrayed through the characters' actions and dialogues.
	Week 6	Character Analysis and Motivations
	Week 7	Language and Wit in Restoration Drama
	Week 8	Discuss the theatrical elements of <i>The Rover</i> , including costumes, staging, and music. Explore how these elements contribute to the atmosphere and mood of the play.
	Week 9	Explore modern adaptations of <i>The Rover</i> , including stage productions or contemporary retellings. Discuss how the themes of the play are relevant in a modern context.
	Week 10	Social Commentary and Gender Roles Introduce feminist perspectives on <i>The Rover</i> . Discuss how the play can be interpreted through feminist literary theory, considering the agency and empowerment of female characters.
	Week 11	Assessments and Conclusion

Teaching Plan Details (English-A)
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Course, Programme, Semester	Week and Calendar Dates	Topics Covered
B.A (VS) Tourism English A	Week 1	Introduction
	Week 2	Interactive discussions in small groups in Tutorial classes
	Week 3	How to think critically and write with clarity
	Week 4	Reading material together in small groups initiating discussion topics participation in discussions
	Week 5	Demonstrating conceptual and textual understanding in tests and exams
	Week 6	Expressing concepts through writing
	Week 7	Practice LSRW skills
	Week 8	Writing essay length assignments
	Week 9	Discussing exam questions and answering technique
	Week 10	Class tests
	Week 11	Assessments and Conclusion

Teaching Plan Details		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered Communication in Professional Life
SEC Sem II	Week 1	Introduction, need for Communication, Process of Communication,
	Week 2	Written and Verbal Communication
	Week 3	Cross Cultural Communication, Cultural Shock, Stereotyping
	Week 4	Audio Book listening and discussions
	Week 5	Note taking and Presentation Skills
	Week 6	Communication through Questionnaires, Business Letter Writing, Electronic Communication
	Week 7	Business Etiquettes

	Week 8	Reading and Composition
	Week 9	Group Discussions
	Week 10	LSRW Skills
	Week 11	Assessments and Conclusion

Teaching Plan Details		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered- <i>Swami and Friends</i>
GE: Indian English Literature, Sem IV	Week 1	Introduction to R.K. Narayan and the Novel
	Week 2	Discuss the historical and cultural context of British India during the time the novel is set. Provide an overview of the British colonial rule and its impact on Indian society.
	Week 3	Themes and Character Analysis
	Week 4	Close Reading of certain passages
	Week 5	Analyze the character of Swaminathan (Swami) in detail, discussing his personality, motivations, and relationships with other characters.
	Week 6	Character Analysis and Motivations Identify symbols and allegorical elements in the novel, such as the school, the town of Malgudi, and specific characters. Discuss their symbolic meanings.
	Week 7	Explore the supporting characters, such as Swami's friends, family members, and teachers. Discuss their roles in the story and their impact on Swami's life.
	Week 8	Explore Indian cultural traditions and customs depicted in the novel, including festivals, rituals, and social norms.
	Week 9	British Colonialism and Independence Movement
	Week 10	Analyze R.K. Narayan's writing style, including his use of language, humor, and storytelling techniques.

	Week 11	Assessments and Conclusion
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TEACHING PLAN FOR 2022-23-ODD SEMESTER

NAME OF THE FACULTY: Dr. Ankita Sethi

DEPARTMENT: English

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
All Hons. Courses	GE: Literature and Human Rights, Sem 1	1L

Teaching Plan Details		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered- <i>To Kill a Mockingbird</i>
Indian Classical Literature, Sem I	Week 1	Introduction to the Author and Historical Context
	Week 2	Introduction to Harper Lee, her background, and the historical context of the novel (1930s America, Great Depression, Jim Crow laws). Discuss the impact of these factors on the story and characters.
	Week 3	Themes and Character Analysis
	Week 4	Close Reading of certain passages
	Week 5	Exploration of major themes: racism, empathy, moral growth, and social justice. Use specific examples from the text to illustrate these themes.
	Week 6	Character Analysis and Motivations
	Week 7	Analyze Harper Lee's writing style, including the use of first person narration, symbolism, and foreshadowing.
	Week 8	Identify and discuss literary devices used in the novel, such as metaphors, allusions, and imagery. Connect these devices to the themes and character development.

	Week 9	Exploration of major themes: racism, empathy, moral growth, and social justice. Use specific examples from the text to illustrate these themes.
	Week 10	Students present their research on a specific aspect of the novel, such as character analysis, themes, or historical context.
	Week 11	Assessments and Conclusion

NAME OF THE FACULTY: Gauri Mishra

NAME OF PAPER	SEMESTER - ODD/EVEN	TEACHING PLAN (PER 4 WEEKS)	Week 1	Week 2	Week 3	Week 4
Graphic Narratives	ODD English Hons		Introduction	Persepolis	Amruta Patil	Kari
Literature in Social Spaces	ODD English Hons		Introduction	Reading 1	reading 2	Reading 3
				Rowling	Kipling	Sandberg
PartitionLit	Even English Hons DSC		introduction	Basti	Short stories	Readings
Film Studies	EVEN English Hons SEC		introduction			
				Reading 1	Reading 2	Reading 3
				Dix	Corrigan	Majumdar

NAME OF THE FACULTY- Prajalya Bajpai

SUBJECTS LIST SEMESTER WISE:

Name of the Course	Programme, Semester	Lectures+ Tutorials (L+T)
B.A (Hons) English	16 th and 17 th Century English Drama, Semester II	1L
All Hons courses (GE)	Individual and Society, Semester II	1L
B.A (Voc) MMRB	Language Through Literature-I, Semester II	1L
B.A (Voc) HRM	Language Through Literature-I, Semester II	1L
All courses (SEC)	Communication in Professional Life, Semester II	1L
All Hons courses (GE)	Cinematic Adaptations of Literary Texts, Semester IV	2L

B.A (Voc) MMI	Business Communication and Personality Development, Semester IV	1L
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TEACHING PLAN DETAILS:

Course, Programme, Semester	Week and Calendar Dates	Topics Covered
B.A (Hons) English, 16 th and 17 th Century English Drama, Semester II		Unit II William Shakespeare: Macbeth
	Week 1	Introduction to the Course (Historical context: Brief overview of the 16 th and 17 th centuries in England. Introduction to William Shakespeare and his significance in English Literature)
	Week 2	Historical and Social Context (Scotland and England in the 11 th century. Discussion on the political and social structure of the times)
	Week 3	Character Analysis (In-depth examination of key characters- Macbeth, Lady Macbeth, Witches, Duncan, Malcolm, etc)
	Week 4	Themes and Motifs (Analyzing the major themes of the play: ambition, fate, guilt, etc. Identifying recurring motifs: blood, supernatural elements, etc)
	Week 5	Shakespearean Language and Verse (Understanding Shakespeare's use of language and iambic pentameter, use of language for dramatic effect)
	Week 6	Act 1 (Detailed analysis of plot, character development, important quotes. Themes of ambition and supernatural)
	Week 7	Act 2 (Detailed analysis of plot, character development, important quotes. Themes of ambition and supernatural)
	Week 8	Act 3 and 4 (Detailed analysis of plot, character development, important quotes. Themes of guilt, fate, and political ambition)
	Week 9	Act 4 (Detailed analysis of plot, character development, important quotes. Themes of guilt, fate, and political ambition)
	Week 10	Act 5 (In-depth analysis of the concluding act of the play. Discussion on the resolution of the play)
	Week 11	Critical interpretations-I (Discussion of important critical interpretations of the play, especially Stephen Greenblatt and Dollimore-Sinfield)
	Week 12	Critical Interpretations-II (Discussion of Macbeth and Lady Macbeth's characters in detail. Summarizing of the important concepts and understanding of the play)
	Week 13	Elizabethan and Jacobean Drama

		(Comparative understanding of the play from other works published in the era. Discussion of common elements and stylistic features. Final revision)
	Week 14	Internal Assessment
All Hons courses (GE), Individual and Society, Semester II		Unit I: Caste and Class
	Week 1	Introduction to the Course (Overview of syllabus, course objectives, the relationship between the individual and society)
	Week 2	Caste and Class in India (Historical context, major writings, critical engagement)
	Week 3	“Caste Laws” I (Jotirao Phule’s biographical sketch, summary of the text)
	Week 4	“Caste Laws” II (Analysis of the text, discussion on important points from the text)
	Week 5	“Deliverance” I (Introduction to Premchand’s works on caste and class through different texts, brief summary of the story)
	Week 6	“Deliverance” II (Analysis of the story, discussion on important themes and points from the story)
	Week 7	“Joothan” I (Omprakash Valmiki’s biographical sketch and literary works, discussion on Caste representation and “authentic” voice, brief summary of the text.
	Week 8	“Joothan” II (Analysis of the text, discussion on the relationship between caste and education, basic human rights, social exclusion, etc)
	Week 9	“Kallu” I (Introduction to Ismat Chughtai, summary of the story)
	Week 10	“Kallu” II (Analysis of the story, important themes of the story, relationship between class, caste, and mobility, marriage as a socio-economic contract)
	Week 11	“Bosom Friend” (“ Analysis of the poem, discussion on the caste/class dynamic between friendships, equality, food and caste, etc)
	Week 12	“Who Were the Shudras” I (Dr. B.R.Ambedkar’s biography, Ambedkar’s ideas on caste and religion)
	Week 13	“Who Were the Shudras” II (Analysis of the text, debate and discussion on the arguments of the text)
	Week 14	Comprehensive Revision of the central ideas explicated in the unit.
B.A (Voc) MMRB, Language Through Literature-I, Semester II		Unit III- Understanding Poetry
	Week 1	Introduction to the course (brief overview of the syllabus, course objectives, and desired outcomes)

	Week 2	Introduction to Poetry (Form, syntax, meter, rhyme)
	Week 3	“Last Lesson of the Afternoon” I (Summary and close reading of the poem)
	Week 4	“Last Lesson of the Afternoon” II (Analysis of the poem, themes, motifs, literary devices)
	Week 5	“Caged Bird” I (Summary and close reading of the poem)
	Week 6	“Caged Bird” II (Analysis of the poem, major themes- freedom/oppression, racism, resistance, etc, History of racism in America, Figurative language and metaphors)
	Week 7	“Goodbye Party for Miss Pushpa TS” I (Summary and close reading of the poem)
	Week 8	“Goodbye Party for Miss Pushpa TS” II (Analysis of the poem, Babu English, Language and syntax, colonial impact, etc)
	Week 9	“Once Upon A Time” I (Summary and close reading of the poem)
	Week 10	“Once Upon A Time” II (Analysis of the poem, tradition vs modern, community, loneliness, etc)
	Week 11	Literary devices (In-depth explanation of literary devices through the poems in the unit)
	Week 12	Structure and meter (recognizing and identifying different structures, meters, and form of poems)
	Week 13	Writing practice (Writing RTC and long answers on poetry questions)
	Week 14	Internal Assessment
B.A (Voc) HRM, Language Through Literature-I, Semester II		Unit III- Understanding Poetry
	Week 1	Introduction to the course (brief overview of the syllabus, course objectives, and desired outcomes)
	Week 2	Introduction to Poetry (Form, syntax, meter, rhyme)
	Week 3	“Last Lesson of the Afternoon” I (Summary and close reading of the poem)
	Week 4	“Last Lesson of the Afternoon” II (Analysis of the poem, themes, motifs, literary devices)
	Week 5	“Caged Bird” I (Summary and close reading of the poem)
	Week 6	“Caged Bird” II (Analysis of the poem, major themes- freedom/oppression, racism, resistance, etc, History of racism in America, Figurative language and metaphors)
	Week 7	“Goodbye Party for Miss Pushpa TS” I (Summary and close reading of the poem)
	Week 8	“Goodbye Party for Miss Pushpa TS” II

		(Analysis of the poem, Babu English, Language and syntax, colonial impact, etc)
	Week 9	“Once Upon A Time” I (Summary and close reading of the poem)
	Week 10	“Once Upon A Time” II (Analysis of the poem, tradition vs modern, community, loneliness, etc)
	Week 11	Literary devices (In-depth explanation of literary devices through the poems in the unit)
	Week 12	Structure and meter (recognizing and identifying different structures, meters, and form of poems)
	Week 13	Writing practice (Writing RTC and long answers on poetry questions)
	Week 14	Internal Assessment
All courses (SEC), Communication in Professional Life, Semester II		
	Week 1	Introduction to Professional Communication (Overview of the course and course objectives, importance of effective communication in professional settings)
	Week 2	Basics of Communication (The communication process, channels, and barriers, verbal vs. non-verbal communication, etc)
	Week 3	Listening Skills (Active listening techniques and their significance, practical exercises to improve listening skills)
	Week 4	Written Communication (Essentials of professional writing (emails, reports, memos), tips for clear and concise written communication)
	Week 5	Business Etiquette (Etiquette in professional communication, including phone and email etiquette, cross-cultural communication awareness)
	Week 6	Interpersonal Communication (Building and maintaining professional relationships, conflict resolution and assertiveness in communication)
	Week 7	Presentation Skills (Preparing and delivering effective presentations, overcoming anxiety and enhancing public speaking skills)
	Week 8	Non-verbal Communication (Body language, facial expressions, and their impact on communication, role-play activities to practice non-verbal cues)
	Week 9	Group Communication (Communication within teams and meetings, strategies for effective group discussions and collaboration)
	Week 10	Communication in Leadership (Effective communication for leadership roles, developing leadership presence through communication)

	Week 11	Crisis Communication (Handling communication in challenging situations case studies and crisis communication planning)
	Week 12	Technology and Communication (The impact of technology on professional communication, managing online presence and digital communication)
	Week 13	Networking and Professional Communication (Building a professional network, using social media and networking events for career growth)
	Week 14	Final Revision and Conclusion (Recap of key concepts and skills learned, practical exercises and scenarios to apply course knowledge)
All Hons courses (GE), Cinematic Adaptations of Literary Texts, Semester IV		
	Week 1	Introduction to the Course and Othello (Overview of the course, objectives, and expectations Introduction to Shakespeare's "Othello" as the literary source text. Brief discussion of Stuart Burge's and Oliver Parker's adaptations of "Othello")
	Week 2	Shakespeare's Othello (In-depth analysis of Shakespeare's "Othello", Discussion of key themes, characters, and dramatic elements)
	Week 3	Cinematic Adaptation as a Creative Process (Understanding the art of cinematic adaptation. Discussion of the challenges and opportunities in adapting literary texts to film)
	Week 4	Stuart Burge's Othello (1965) (Analysis of Stuart Burge's adaptation. Comparison between the film and Shakespeare's original text. Exploration of directorial choices and interpretations)
	Week 5	Film Techniques in Stuart Burge's Othello (Examination of cinematography, mise-en-scène, and editing in Burge's adaptation. How visual and audio elements contribute to storytelling)
	Week 6	Adaptation and Cultural Context in Stuart Burge's Othello (Discussion of how Burge's adaptation reflects its historical and cultural context. Race and identity in the film adaptation)
	Week 7	Oliver Parker's Othello (1995) (Analysis of Oliver Parker's adaptation. Comparison between the film and Shakespeare's original text. Exploration of directorial choices and interpretations)
	Week 8	Film Techniques in Oliver Parker's Othello (Examination of cinematography, mise-en-scène, and editing in Parker's adaptation. How visual and audio elements contribute to storytelling)
	Week 9	Adaptation and Modernization in Oliver Parker's Othello (Discussion of how Parker's adaptation modernizes the

		story. Gender dynamics and contemporary relevance in the film adaptation)
	Week 10	Adaptation and Character Portrayal (Analysis of how the characters are portrayed in both adaptations. The evolution of Othello, Iago, Desdemona, and other key figures)
	Week 11	Themes in Cinematic Adaptations (Exploration of recurring themes in both film adaptations. Jealousy, manipulation, power, and tragedy in cinematic contexts)
	Week 12	Comparing and Contrasting Stuart Burge's and Oliver Parker's Othello (A detailed comparative analysis of the two adaptations. Identifying similarities, differences, and their artistic implications)
	Week 13	Reception and Impact of Othello Adaptations (Discussion of critical and audience reception of the films. The legacy and influence of cinematic adaptations on Shakespearean studies)
	Week 14	Final Thoughts and Discussion (Summarizing key takeaways from the course. Open discussion on the enduring appeal of literary-to-cinematic adaptations)
B.A (Voc) MMI, Business Communication and Personality Development, Semester IV		
	Week 1	Introduction to the Course and its Importance (Overview of the course, objectives, and expectations. The role of effective communication and personality development in business. Setting goals for personal and professional growth)
	Week 2	Understanding Communication (Basics of communication -verbal, nonverbal, and written. Barriers to effective communication in business settings. Exercises for improving communication skills)
	Week 3	Business Etiquette (Professional conduct and etiquette in business communication. Email and phone etiquette. Cross-cultural communication awareness)
	Week 4	Listening and Empathy (Active listening techniques. Developing empathy in business interactions. Practicing active listening through roleplay exercises)
	Week 5	Effective Business Writing (Writing clear and concise business documents (emails, reports, memos). Grammar and punctuation for professional writing. Reviewing and editing business documents)
	Week 6	Presentation Skills (Preparing and delivering effective presentations. Overcoming stage fright and enhancing public speaking skills. Using visual aids and storytelling in presentations)
	Week 7	Interpersonal Skills (Building and maintaining professional relationships. Conflict resolution and assertiveness in business communication. Roleplaying exercises for interpersonal skills development)

	Week 8	Nonverbal Communication (Body language and facial expressions in business communication. The role of nonverbal cues in conveying messages. Video analysis of nonverbal communication in realworld scenarios)
	Week 9	Business Negotiation and Persuasion (Strategies for successful business negotiations. Techniques for persuasion in negotiations and sales. Mock negotiation exercises)
	Week 10	Networking and Building a Personal Brand (Building a professional network. Using social media for career growth. Personal branding and online presence)
	Week 11	Emotional Intelligence in Business (Understanding emotional intelligence and its significance. Emotional intelligence in leadership and teamwork. Emotional intelligence assessment and self-awareness activities)
	Week 12	Leadership and Management Communication (Communication skills for effective leadership. Giving and receiving feedback. Managing teams and addressing workplace challenges)
	Week 13	Crisis Communication (Handling communication in challenging situations and crises. Crisis communication planning and case studies. Simulated crisis communication exercises)
	Week 14	Final Revision and Discussion (Summarizing key concepts and skills learned. Reflecting on personal and professional growth)

TEACHING PLAN FOR 2022-23 (ODD SEMESTER)

SUBJECTS LIST SEMESTER WISE:

Name of the Course	Programme, Semester	Lectures+ Tutorials (L+T)
B.A (Hons) English	European Classical Literature, Semester I	1L
B.A (Hons) English	Introduction to Literary Studies, Semester I	1L
All Hons. courses	Comic Books and Graphic Novels, Semester 3	1L
BA (Voc) MM	English A, Semester 3	1L
BA (Voc) MMI	English A, Semester 3	1L
BA (Voc) SME	English A, Semester 3	1L
BA (Voc) Tourism Management	English A, Semester 3	1L
BA (Voc) SME+ BA (Voc) MMI+ BA (Voc) MM	English Fluency, Semester 3	1L
BA (Voc) SME+ BA (Voc) MM+ BA (Voc) MMI+ BA (Voc) TM	English Proficiency, Semester 3	1L

TEACHING PLAN DETAILS:

Course, Programme, Semester	Week and Calendar Dates	Topics Covered

B.A (Hons) English, European Classical Literature, Semester I		Unit III: Lysistrata
	Week 1	Introduction to the Course and Lysistrata (Overview of the course, objectives, and expectations. Introduction to Aristophanes' "Lysistrata" as the focus of study. Historical context of Ancient Greece and its impact on literature)
	Week 2	Aristophanes and Greek Comedy (Aristophanes' life and contribution to Greek comedy. The structure and conventions of ancient Greek comedy. The role of satire in Aristophanes' works)
	Week 3	Plot Summary and Key Characters (Overview of the plot and main characters in "Lysistrata". Discussion of their motivations and roles in the play)
	Week 4	Themes and Social Commentary in "Lysistrata" (Analysis of the major themes (gender, war, politics) in the play. How "Lysistrata" serves as a commentary on ancient Greek society)
	Week 5	Language and Humor in Aristophanes (Examination of the linguistic devices and humor in Aristophanes' works. Puns, wordplay, and comedic elements in "Lysistrata")
	Week 6	Gender and Power in Ancient Greece (Exploration of gender roles and power dynamics in ancient Greek society. How "Lysistrata" challenges traditional gender norms)
	Week 7	Character Motivations and Development (In-depth analysis of the character arcs in "Lysistrata". How characters evolve and contribute to the play's themes)
	Week 8	Theatrical and Performance Aspects (Understanding the theatricality of ancient Greek drama. Stage design, costumes, and music in the production of "Lysistrata")
	Week 9	Adaptations and Interpretations of "Lysistrata" (Discussion of various adaptations and interpretations of the play over time. How different productions have approached the play's themes and characters)
	Week 10	Aristophanes' Influence on European Literature (Aristophanes' impact on later European literature and comedy)
	Week 11	"Lysistrata" in Modern Context (Examining the play's relevance in modern society. Discussion of contemporary issues related to gender, war, and politics)
	Week 12	Gender, Sexuality, and Identity in "Lysistrata" (Exploration of how the play challenges and redefines gender and sexual norms. Discussions on identity and agency in "Lysistrata")
	Week 13	Reception and Critique of "Lysistrata" (Analysis of critical reception and scholarly interpretations of the play. Examining both praise and criticism)

	Week 14	Final Revision and Discussion (Summarizing key takeaways from the course. Open discussion on the lasting impact of "Lysistrata" in European literature)
	Week 15	Course Conclusion and Final Assessment (Review of key concepts, themes, and critical interpretations. Internal Assessment)
B.A (H) English, Introduction to Literary Studies, Semester I		Unit II: Reading Poetry
	Week 1	Introduction to Poetry (course overview, syllabus, significance of poetry in literature and culture. Key elements of poetry- form, structure, imagery, and figurative language)
	Week 2	John Milton's "On His Blindness"- I (introduction to Milton and his socio-historical context, close reading and analysis of the poem)
	Week 3	John Milton's "On His Blindness"- II (Discussion of form, themes, metaphors, etc) Comparative understanding of the poem through Milton's other works.
	Week 4	William Wordsworth's "Composed Upon Westminster Bridge"- I (Introduction to Wordsworth and Romantic Era, close reading of the poem)
	Week 5	William Wordsworth's "Composed Upon Westminster Bridge"- II (Analysis of the poem, discussion of the romantic aesthetic, nature, and urban landscapes, use of language and imagery, etc)
	Week 6	Emily Dickinson's "341 After Great Pain"- I (Introduction to Dickinson, her historical context, and unique style. Close reading of the poem)
	Week 7	Emily Dickinson's "341 After Great Pain"- II (Analysis of the poem, death as a major theme, imagery used in the poem, comparative understanding through Dickinson's other poems of death)
	Week 8	Tagore's "Where the Mind is Without Fear"- I (Introduction to Tagore and his literary contributions, close reading of the poem)
	Week 9	Tagore's "Where the Mind is Without Fear"- II (Analysis of the poem, discussion of themes of freedom, spirituality and nationalism, postcolonial perspective)
	Week 10	"Versification and Poetic Syntax"-I (Introduction to the essay, relevance, importance of syntax and form in interpretation, reading of the essay)
	Week 11	"Versification and Poetic Syntax"-I (Understanding the essay through the poems in course and other applications)
	Week 12	Poetry Form and Structure (sonnet, blank verse, free verse, etc. Use of rhyme, meter, and stanza structure)
	Week 13	Imagery and Figurative language (literary devices, their usage, and impact)
	Week 14	Comprehensive discussion and revision of the poems in the course.
	Week 15	Internal Assessment

All Hons. Courses, Comic Books and Graphic Novels, Semester 3		
	Week 1	Introduction to the Course and Jotiba Phule (Overview of the course. Introduction to Jotiba Phule, his life, and his contributions to social reform in India. The role of comics and graphic narratives in depicting historical events)
	Week 2	The Graphic Novel as a Medium (Understanding the graphic novel as a literary and visual medium. The art of visual storytelling and panel analysis. Introduction to “A Gardener in the Wasteland”)
	Week 3	Biography and Historical Context (Overview of Jotiba Phule's biography and the historical context of 19 th century India. Discussion of the social, political, and cultural factors influencing Phule's work)
	Week 4	Depicting Social Injustice (How graphic narratives can effectively portray social injustice. Analysis of key scenes from the graphic novel illustrating caste discrimination and oppression)
	Week 5	Jotiba Phule's Ideology and Writing (Exploration of Phule's ideology, writings, and the importance of education. How his ideas are presented and adapted in the graphic novel)
	Week 6	Artistic Style and Visual Elements (Analysis of the graphic novel's artistic style, character design, and visual elements)
	Week 7	The Role of Women in Phule's Movement (Discussion of the significant role of women, including Savitribai Phule, in Phule's social reform movement. Depiction of female characters in the graphic novel)
	Week 8	Resistance and Activism (Exploration of Phule's activism and resistance against social norms. Analysis of pivotal moments of protest depicted in the graphic novel)
	Week 9	Education and Empowerment (Phule's emphasis on education as a tool for empowerment and social change. How education is portrayed in the graphic novel)
	Week 10	Reimagining Historical Figures (Discussion of the ethical and creative aspects of reimagining historical figures in graphic narratives. Comparing Phule's historical persona with his graphic novel representation)
	Week 11	Adaptation and Narrative Choices (Examination of the narrative choices made in adapting Phule's life into a graphic novel)
	Week 12	Reception and Impact of the Graphic Novel (How the graphic novel has been received by readers and critics. Exploring its impact on raising awareness of Phule's legacy)
	Week 13	Comic Books as Tools for Social Change (Discussion of other graphic narratives that address social and political

		issues. The potential of comic books and graphic novels as agents of change)
	Week 14	Final Revision and Discussion (Summarizing key takeaways from the course. Open discussion on the intersection of graphic narratives, social reform, and historical representation)
	Week 15	Course Conclusion and Final Assessment (Review of key concepts, themes, and critical interpretations. Internal Assessment)
BA (Voc) MM, English A, Semester 3		Unit II: Exploring Poetry
	Week 1	Introduction to Poetry and Course Overview (Overview of the course, objectives, and expectations. Introduction to the poets and their works in the unit. The role of poetry in literature and culture)
	Week 2	Understanding Poetry (Basics of poetry analysis -form, structure, and style. Discussion of poetic devices (metaphor, simile, imagery). Analyzing a short poem as a class exercise)
	Week 3	Rukmini Bhaya Nair's "Gargi's Silence" (Introduction to Rukmini Bhaya Nair and her poem "Gargi's Silence". Discussion of the themes, symbols, and literary devices in the poem)
	Week 4	Analyzing "Gargi's Silence" (In-depth analysis of Nair's poem, line by line. Exploring the significance of silence and gender in the poem)
	Week 5	Kynpham Sing's "Light in the Night" (Introduction to Kynpham Sing and his poem "Light in the Night". Discussion of the cultural and regional context of the poem)
	Week 6	Analyzing "Light in the Night" (Detailed analysis of Sing's poem, focusing on imagery and symbolism. Exploring the themes of identity and belonging in the poem)
	Week 7	Vikram Seth's "The Golden Gate" (Part 1) (Introduction to Vikram Seth and his novel in verse "The Golden Gate". Discussion of the narrative structure and style of the work)
	Week 8	Analyzing "The Golden Gate" (Part 1) (Discussion of the themes. Analyzing how verse contributes to storytelling)
	Week 9	Charara Hayan "Usage" (Introduction to Charara Hayan Usage and their poetry. Discussion of the sociopolitical themes in their work)
	Week 10	Analyzing Charara Hayan "Usage" (In-depth analysis of selected poems by Charara Hayan. Exploring how their poetry reflects the cultural and political landscape)
	Week 11	Poetry as Social Commentary (How poetry serves as a medium for social and political commentary.

		Comparative analysis of themes in the works of Nair, Sing, Seth, and Charara Hayan)
	Week 12	Modern Poetry and Global Perspectives (Discussion of modern poetry's relevance in a global context. How the poets in this unit address universal themes)
	Week 13	Contemporary Poetry and Adaptation (Exploring contemporary adaptations and interpretations of these poets' works. Discussing how their poems continue to resonate with readers today)
	Week 14	Final Revision and Discussion (Summarizing key takeaways from the unit. Open discussion on the power of poetry in conveying complex ideas and emotions)
	Week 15	Course Conclusion and Final Assessment (Review of key concepts, themes, and critical interpretations. Internal assessment)
BA (Voc) MMI, English A, Semester 3		Unit II: Exploring Poetry
	Week 1	Introduction to Poetry and Course Overview (Overview of the course, objectives, and expectations. Introduction to the poets and their works in the unit. The role of poetry in literature and culture)
	Week 2	Understanding Poetry (Basics of poetry analysis -form, structure, and style. Discussion of poetic devices (metaphor, simile, imagery). Analyzing a short poem as a class exercise)
	Week 3	Rukmini Bhaya Nair's "Gargi's Silence" (Introduction to Rukmini Bhaya Nair and her poem "Gargi's Silence". Discussion of the themes, symbols, and literary devices in the poem)
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	Week 13	Contemporary Poetry and Adaptation (Exploring contemporary adaptations and interpretations of these poets' works. Discussing how their poems continue to resonate with readers today)
	Week 14	Final Revision and Discussion (Summarizing key takeaways from the unit. Open discussion on the power of poetry in conveying complex ideas and emotions)
	Week 15	Course Conclusion and Final Assessment (Review of key concepts, themes, and critical interpretations. Internal assessment)
BA (Voc) SME, English A, Semester 3		Unit II: Exploring Poetry
	Week 1	Introduction to Poetry and Course Overview (Overview of the course, objectives, and expectations. Introduction to the poets and their works in the unit. The role of poetry in literature and culture)
	Week 2	Understanding Poetry (Basics of poetry analysis -form, structure, and style. Discussion of poetic devices (metaphor, simile, imagery). Analyzing a short poem as a class exercise)
	Week 3	Rukmini Bhaya Nair's "Gargi's Silence" (Introduction to Rukmini Bhaya Nair and her poem "Gargi's Silence". Discussion of the themes, symbols, and literary devices in the poem)
	Week 4	Analyzing "Gargi's Silence" (In-depth analysis of Nair's poem, line by line. Exploring the significance of silence and gender in the poem)
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	Week 6	Analyzing "Light in the Night" (Detailed analysis of Sing's poem, focusing on imagery and symbolism. Exploring the themes of identity and belonging in the poem)
	Week 7	Vikram Seth's "The Golden Gate" (Part 1) (Introduction to Vikram Seth and his novel in verse "The Golden Gate". Discussion of the narrative structure and style of the work)
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	Week 9	Charara Hayan "Usage" (Introduction to Charara Hayan Usage and their poetry. Discussion of the sociopolitical themes in their work)
	Week 10	Analyzing Charara Hayan "Usage" (In-depth analysis of selected poems by Charara Hayan. Exploring how their poetry reflects the cultural and political landscape)
	Week 11	Poetry as Social Commentary (How poetry serves as a medium for social and political commentary. Comparative analysis of themes in the works of Nair, Sing, Seth, and Charara Hayan)

	Week 12	Modern Poetry and Global Perspectives (Discussion of modern poetry's relevance in a global context. How the poets in this unit address universal themes)
	Week 13	Contemporary Poetry and Adaptation (Exploring contemporary adaptations and interpretations of these poets' works. Discussing how their poems continue to resonate with readers today)
	Week 14	Final Revision and Discussion (Summarizing key takeaways from the unit. Open discussion on the power of poetry in conveying complex ideas and emotions)
	Week 15	Course Conclusion and Final Assessment (Review of key concepts, themes, and critical interpretations. Internal assessment)
BA (Voc) TM, English A, Semester 3		Unit II: Exploring Poetry
	Week 1	Introduction to Poetry and Course Overview (Overview of the course, objectives, and expectations. Introduction to the poets and their works in the unit. The role of poetry in literature and culture)
	Week 2	Understanding Poetry (Basics of poetry analysis -form, structure, and style. Discussion of poetic devices (metaphor, simile, imagery). Analyzing a short poem as a class exercise)
	Week 3	Rukmini Bhaya Nair's "Gargi's Silence" (Introduction to Rukmini Bhaya Nair and her poem "Gargi's Silence". Discussion of the themes, symbols, and literary devices in the poem)
	Week 4	Analyzing "Gargi's Silence" (In-depth analysis of Nair's poem, line by line. Exploring the significance of silence and gender in the poem)
	Week 5	Kynpham Sing's "Light in the Night" (Introduction to Kynpham Sing and his poem "Light in the Night". Discussion of the cultural and regional context of the poem)
	Week 6	Analyzing "Light in the Night" (Detailed analysis of Sing's poem, focusing on imagery and symbolism. Exploring the themes of identity and belonging in the poem)
	Week 7	Vikram Seth's "The Golden Gate" (Part 1) (Introduction to Vikram Seth and his novel in verse "The Golden Gate". Discussion of the narrative structure and style of the work)
	Week 8	Analyzing "The Golden Gate" (Part 1) (Discussion of the themes. Analyzing how verse contributes to storytelling)
	Week 9	Charara Hayan "Usage" (Introduction to Charara Hayan Usage and their poetry. Discussion of the sociopolitical themes in their work)
	Week 10	Analyzing Charara Hayan "Usage" (In-depth analysis of selected poems by Charara Hayan. Exploring how their poetry reflects the cultural and political landscape)
	Week 11	Poetry as Social Commentary (How poetry serves as a medium for social and political commentary. Comparative analysis of themes in the works of Nair, Sing, Seth, and Charara Hayan)
	Week 12	Modern Poetry and Global Perspectives (Discussion of modern poetry's relevance in a global context. How the poets in this unit address universal themes)

	Week 13	Contemporary Poetry and Adaptation (Exploring contemporary adaptations and interpretations of these poets' works. Discussing how their poems continue to resonate with readers today)
	Week 14	Final Revision and Discussion (Summarizing key takeaways from the unit. Open discussion on the power of poetry in conveying complex ideas and emotions)
	Week 15	Course Conclusion and Final Assessment (Review of key concepts, themes, and critical interpretations. Internal assessment)
BA (Voc) SME+ BA (Voc) MMI+ BA (Voc) MM, English Fluency, Semester 3		Unit III: In Public Places II
	Week 1	Introduction to English Fluency (Overview of the course, objectives, and expectations. The importance of fluency in spoken and written English. Setting goals for improving fluency)
	Week 2	Dialogues and Conversations in Everyday Life (Introduction to dialogues and conversations as essential components of fluency. Analysis of real-life dialogues and conversations. Identifying common conversational patterns and structures)
	Week 3	Dialogues and Conversations in Different Contexts (Discussion of dialogues in various settings (formal, informal, professional). Understanding how context influences language choice and style)
	Week 4	Communication Strategies for Effective Dialogues (Strategies for improving communication in dialogues and conversations. Active listening, turn-taking, and nonverbal cues. Roleplay exercises to practice communication skills)
	Week 5	Narrative Logic and Storytelling (Introduction to narrative logic and its role in fluency. Analyzing the structure of narratives and storytelling techniques. Identifying narrative patterns in spoken and written discourse)
	Week 6	Storytelling in Different Genres (Exploring storytelling across different genres (e.g., personal anecdotes, business presentations, fiction). Adapting narrative techniques to suit different contexts)
	Week 7	Building Vocabulary for Effective Expressions (Strategies for expanding vocabulary to enhance fluency. The role of context in understanding and using vocabulary effectively. Vocabulary building exercises and activities)
	Week 8	Improving Pronunciation and Accent (The significance of clear pronunciation in fluency. Strategies for improving pronunciation and reducing accents. Pronunciation practice exercises)
	Week 9	Expressing Emotions and Attitudes (Using language to express emotions, opinions, and attitudes. Analyzing tone, intonation, and word choice in emotional

		communication. Roleplaying scenarios to practice expressing emotions)
	Week 10	Narrative Logic in Academic and Professional Writing (Applying narrative logic to academic and professional writing Structuring essays, reports, and presentations for coherence and fluency)
	Week 11	Multilingual and Cross-Cultural Fluency (Challenges and opportunities in multilingual and cross-cultural communication. Strategies for navigating language diversity and cultural differences)
	Week 12	Narrative Logic in Media and Entertainment (Exploring narrative logic in film, TV, and other media. Analyzing storytelling techniques in popular culture. Discussing the impact of media on language and narrative styles)
	Week 13	Adaptation and Creativity in Dialogues (Encouraging creativity in dialogues and conversations. Role of humor, wordplay, and improvisation in fluent communication. Creative dialogue writing exercises)
	Week 14	Review and Practice (Review of key concepts, strategies, and techniques covered in the course. Interactive practice sessions to reinforce fluency skills)
	Week 15	Course Conclusion and Final Assessment (Summarizing key takeaways from the course and Internal Assessment)
BA (Voc) SME+ BA (Voc) MM+ BA (Voc) MMI+ BA (Voc) TM, English Proficiency, Semester 3		Unit II
	Week 1	Introduction to Grammar (Overview of the course, objectives, and expectations. The role of grammar in academic and professional writing. Brief review of basic grammar concepts)
	Week 2	Sentence Structure and Types (Sentence structure (simple, compound, complex). Functional sentence types (declarative, interrogative, imperative, and exclamatory). Analyzing and composing sentence structures)
	Week 3	Verb Forms and Functions (Verb tense usage (sequence of tenses, future perfect, past perfect). Complex verb phrases and their functions in sentences)
	Week 4	Modifiers and Clauses (Adjectives (participial, absolute, and comparative). Relative clauses (restrictive vs. non-restrictive) and their punctuation. Using adverbial clauses for precision in writing)
	Week 5	Pronouns and References (Pronoun case and pronoun usage. Avoiding gender bias and using gender-neutral language)
	Week 6	Conjunctions and Connectors (Coordinating and subordinating conjunctions. Using correlative conjunctions effectively. Connectors for transitioning between ideas)

	Week 7	Passive Voice and Active Voice (In-depth exploration of passive and active voice. When to use passive voice for emphasis or clarity. Practice in transforming passive constructions into active ones)
	Week 8	Agreement Rules (Subject-verb agreement in complex sentences. Agreement with collective nouns, indefinite pronouns, and compound subjects)
	Week 9	Punctuation and Mechanics (Punctuation marks (semicolons, colons, dashes). Hyphens and dashes in compound words and number ranges. Parentheses and brackets for clarity in complex sentences)
	Week 10	Complex Sentence Diagramming (Sentence diagramming techniques. Diagramming complex sentences with multiple clauses)
	Week 11	Ambiguity and Precision in Language (Identifying and rectifying ambiguity in writing. Precision in word choice and sentence construction. Strategies for achieving clarity in writing)
	Week 12	Grammar in Academic and Professional Writing (The role of grammar in academic essays and research papers. Incorporating grammar into professional documents. Proofreading and editing for grammar in writing)
	Week 13	Grammar Pitfalls and Common Errors (Analyzing common grammar pitfalls and misconceptions. Strategies for self-editing and error correction. Peer review exercises and feedback sessions)
	Week 14	Grammar in Context (Application of grammar in persuasive writing)
	Week 15	Final Revision and Assessment (Summarizing key grammar concepts covered in the course and Internal Assessment)

NAME OF THE FACULTY: Ram Prakash D

SUBJECTS LIST SEMESTER WISE:

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
English Language through Literature	HRM B IV	3L
Business Communication and Personality Development	TM A IV	2L
Business Communication and Personality Development	TM B IV	2L

Business Communication and Personality Development	SME IV	1L
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Teaching Plan Details		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered
Business Communication and Personality Development	Week 1	Communication – an Introduction
Business Communication and Personality Development	Week 2	Types of Communication
Business Communication and Personality Development	Week 3	Process of Communication
Business Communication and Personality Development	Week 4	Tools of Communication
Business Communication and Personality Development	Week 5	Mass Communication
Business Communication and Personality Development	Week 6	Barriers to effective Communication
Business Communication and Personality Development	Week 7	Linguistic and Psychological Communication
Business Communication and Personality Development	Week 8	Grapevine Communication
Business Communication and Personality Development	Week 9	Presentation plan
Business Communication and Personality Development	Week 10	Powerpoint presentation
Business Communication and Personality Development	Week 11	Leadership Skills and Communication
English Language through Literature		
English Language through Literature	Week 1	Understanding everyday texts
English Language through Literature	Week 2	Prose and its types
English Language through Literature	Week 3	Fiction and Nonfiction as literary genres

English Language through Literature	Week 3	Fiction and Nonfiction as literary genres
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English Language through Literature	Week 4	Understanding Drama
English Language through Literature	Week 5	Dramatic devices
English Language through Literature	Week 6	Classical Greek Drama
English Language through Literature	Week 7	Understanding Poetry
English Language through Literature	Week 8	Poetics and figures of speech
English Language through Literature	Week 9	Literary history of Poetry
English Language through Literature	Week 10	Creating your own voice
English Language through Literature	Week 11	Creative writing as an art

NAME OF THE FACULTY: Surabhi Goel

Semester IV

Name of the Course	Programme, Semester	Weekly Lectures+Tutorials (L+T)
English C (Proficiency)	MMRB –A+OMSP-A +HRM-A+OMSP-B+MMRB –B, Sem IV	3 L
English A (English Language through Literature)	OMSP B, Sem, IV	1 L
English B (Fluency)	HRM-A+MMRB-A+OMSP-A+HRM-B+OMSP-B+MMRB-B, Sem IV	2 L
Indian English Literatures (GE)	Eco (H) + Hindi (H), Sem IV	2L

Teaching Plan Details		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered
1. English Language through Literature, Sem IV	11 weeks	Reading a Novella (<i>The House on Mango Street</i>)
	Week 1	Introduction to close reading
	Week 2	Listening to author interviews
	Week 3	Listening to author interviews-2

	Week 4	Introduction from edition 1
	Week 5	Introduction from edition 2
	Week 6	Closely reading pgs. 3-20
	Week 7	Closely reading pgs. 21-42
	Week 8	Closely reading pgs. 43-55
	Week 9	Closely reading pgs. 56-73
	Week 10	Closely reading pgs. 74-98
	Week 11	Closely reading pgs 99-110
2. English Fluency, Sem IV	11 weeks	
	Week 1	Introduction to the course; Argumentative writing.
	Week 2	Letter writing
	Week 3	Class activity – interview-writing
	Week 4	Enacting interviews
	Week 5	Paragraph Writing – Introduction
	Week 6	Reading Audre Lorde’s “The Transformation of Silence”
	Week 7	Responding to Audre Lorde
	Week 8	Introduction to interface with technology
	Week 9	Reading Rushdie
	Week 10	Composing a Facebook post
	Week 11	Conclusion; discussing previous years’ question papers.
English Proficiency, Sem IV	11 weeks	
	Week 1	Introduction to the course
	Week 2	Reading comprehension; reading a sports article
	Week 3	Writing practice – unseen passage
	Week 4	Grammar – Questions, question tags
	Week 5	Grammar – Conditionals, articles
	Week 6	Grammar – Prepositions
	Week 7	Writing a conversation
	Week 8	Reading the conversation out loud
	Week 9	Writing a job application
	Week 10	Writing a short paragraph
	Week 11	Conclusion
Indian English Literatures (GE), Semester IV	Week 1	Introduction to Indian poetry in English in the postcolonial context; language debates.
	Week 2	Poetry by Kamala Das
	Week 3	Poetry by Mamang Dai
	Week 4	Poetry by Nissim Ezekiel
	Week 5	Poetry by Arun Kolatkar
	Week 6	Poetry by Vikram Seth
	Week 7	Shashi Deshpande, ‘The Intrusion’.
	Week 8	Salman Rushdie, ‘The Courter’.
	Week 9	Rohinton Mistry, ‘Swimming Lessons’
	Week 10	Vikram Chandra, ‘Dharma’
	Week 11	Conclusion; Discussing question papers.

Provide the Detailed Syllabus Outline of the Course as an Annexure:

1. English Language through Literature (Semester IV)

Unit 1

Understanding Life Narratives

Giving students the skills to document their own lives meaningfully; journals, memoirs, and autobiographical writings can be excellent tools for personal reflection and growth, therapeutic as well as a method for organising one's own thoughts in a fashion that helps one live meaningfully

Reading sections from life narratives, biographies, autobiographies and diary entries

Writing a statement of purpose for university applications; CV/resume; daily/weekly journal

Speaking to your class to persuade them to do something public speech

Listening to public speeches like convocation addresses, political speeches, TED Talks to trace structure of argument and worldview; to observe the use of description, persuasion, and argument

Grammar/Vocabulary: Action Verbs

Active and Passive voice

Suggested Readings:

Das, Kamala. 'The Park Street Home' *My Story* Kottayam: DC Books, 2009.

Singh, Mayank 'Mayank Austen Soofi'. Selected extracts from 'I Had Come Too Far' *Nobody Can Love You More* Delhi: Penguin Books, 2014.

Bhattacharjee, Kishalay. 'Back To Where I Never Belonged' *First Proof: The Penguin Book of New Writing From India* Delhi: Penguin Books India, 2005.

Issacson, Walter. Selected extracts from *Steve Jobs* New York: Simon and Schuster, 2011.

Unit 2

Exploring Poetry

Here, students are trained to use the techniques of poetry to write in poetic form; they understand how the concept of beauty works through access to aesthetic forms; they learn how to express the same thought in different ways and observe how form impacts meaning; these skills can become tools for personal confidence in linguistic use

Reading: Using context to read effectively; identifying elements of poetics in different forms of poetry prose poems / slam poetry

Writing slam poetry; writing a critical response to a poem

Listening: Reciting/performing poetry; listening to audio/video clips of poets reading their poetry to appreciate the significance of pauses, rhythm etc

Grammar/Vocabulary: Denotation/Connotation

Suggested Readings:

Nair, Rukmini Bhaya. 'Gargi's Silence' *Yellow Hibiscus: New and Selected Poems* Delhi: Penguin, 2004.

Nongkynrih, Kynpham Sing. 'Light-In-The-Night (For Amanda)'

Seth, Vikram. 'Part One' *The Golden Gate* London: Faber and Faber, 1999.

Charara, Hayan. 'Usage' *Something Sinister* Pittsburgh: Carnegie Mellon University Press, 2016.

Unit 3

Exploring Drama

To highlight the rhetorical possibilities of drama through an understanding of its form and mechanics; students learn how to handle conflict, how to have meaningful conversations, and, above all, learn how one's words and gestures impact others.

Reading a one-act/ longer play to understand the interaction of dramatic forms/elements and social context

Writing a critical response to the dramatic text; writing the script for a skit/short play, keeping in mind formal features like characterisation, plot development, stage directions, etc

Speaking: Students learn to use their voices and bodies to perform/enact skits in groups

Listening to a radio play to appreciate the aural elements of drama

Grammar/Vocabulary: Direct/ Indirect Speech

Phrases and Idioms

Tone and Register

Suggested Readings:

Sarkar, Badal. 'Beyond the Land of Hattamala' *Beyond the Land of Hattamala and Scandal in Fairyland* Calcutta: Seagull Books, 1992.

Unit 4

Exploring Fiction - Novella

Narrative texts can be seen as a tool for exploring reality including contests of what should be accepted as real. Students will learn how to write narrative and through narrative to examine their own responses to issues confronting them

Read a longer piece of fiction to discern narrative voice, narrative structure, character development, while locating the text in its socio-historical context

Write your own short story/novella; speculative fiction can be particularly useful as young people are often in positions of contest with the social reality afforded to them; read and review short stories/novellas/novels

Speak: Initiate discussion about a novella, drawing upon the critical reading skills developed by students in the previous semester; focus will be on broadening their repertoire of reading: texts chosen and responded to for personal pleasure

Listen to audio clips/ videos of writers talking about what writing means to them; audio clips of books being read aloud to enable discussion of reading styles pauses punctuation etc

Grammar/Vocabulary: Punctuation pauses manner of reading/speaking/crafting complex sentences

Suggested Reading:

Cisneros, Sandra. *The House on Mango Street* New York: Knopf Doubleday Publishing Group, 2013.

Unit 5

Writing your own academic essay / paper for the classroom

Using language skills learned over the course, students are to create academic documents such as term papers, reports and assignments. They should examine and revisit earlier such submissions to learn how to improve and edit these better; to learn to identify consult and cite the right sources to avoid plagiarism; to recognise and rectify bias in their own writing: biases such as those of class/caste/race/gender/sexuality/religion can be discussed in class

Writing, revising and formatting drafts of essays analysing the coherence of arguments; perspectives on a topic; balance of presentation; students can test their ability to choose between various forms of information/fact/opinion; they can create questionnaires, conducting surveys; edit and create bibliographies and checklists

Speaking: Students should be able to tell the class what their core idea is in the essay / paper, and why they have chosen a particular topic or idea; they should be able to debate various points of view on the same topic

Listening to others views and being able to figure out which arguments are key and why; examining ideology and location of speakers

Grammar/Vocabulary: Paragraphs

Topic sentences and transitions

Suggested Readings:

Patel, Raj and Moore, Jason W. 'How the chicken nugget became the true symbol of our era' *The Guardian*, 8 May 2018

<https://www.theguardian.com/news/2018/may/08/how-the-chicken-nugget-became-the-true-symbol-of-our-era> Accessed 4 June 2018

Latest editions of the MLA and APA style sheets

TESTING AND EVALUATION

Internal Assessment: Of 20 marks, 10 marks are to be allocated for assessment of reading and writing assignments and 10 marks for assessment of speaking and listening test

Semester III/ IV Final Examination 75 marks

Reading and Writing skills:

- o Unseen comprehension passage 750 words to test reading comprehension critical thinking and vocabulary skills 15 marks
- o Questions related to suggested literary texts: to test awareness of literary form and context through comprehension testing 2 x 15 = 30 marks
- o Questions testing composition skills: essay statement-of-purpose essay / argumentative / personal / descriptive ; diary/journal; questionnaire; dramatise story/write short scene etc 2 x 10 = 20 marks
- o Question testing academic writing formats via exercise of correcting citation or bibliographical entry 5 marks

Grammar: Different grammar topics to be tested via exercise of editing/rewriting a given passage 5 marks

2. English Fluency (Semester IV)-**Unit 1****In the University II**

Elements of debate/ Academic writing

Argument and Textual evidence

- o Prepare a presentation on a topic you have seen debated on television; delineate the arguments and textual evidence used by both sides
- o Write a paragraph on any topic you are studying in any of your courses at present; cite all sources of information you use

Suggested Readings:

Peeradina, Saleem. 'Sisters', *Group Portrait*. Madras: OUP. pp. 21-22.

<https://kafila.online/2016/09/20/the-radical-significance-of-the-du-photocopy-case-for-globalcopyright/>
Accessed on 19 September 2019

Unit 2**In the domestic sphere II**

Informal/ Epistolary writing

Descriptive & Expository writing

- o Write a letter to your daughter -- in your own mother's voice; use a text you have read in class as a sample
- o Prepare a presentation on a fictional place as though you have visited it

Suggested Readings:

"To Jyotiba, From Savitribai Phule: These Aren't Love Letters, But Tell You What Love Is All About". 2016. *Scroll.In*.

<https://scroll.in/article/801848/to-jyotiba-from-savitribai-phule-these-arent-love-letters-but-tell-you-what-love-is-all-about> Accessed on 19 September 2019

Payne, Karen. *Between Ourselves: Letters Between Mothers and Daughters 1750-1982*, Virago 1994.

Unit 3**In public places II**

Dialogue: Conversation/ Interview between fictional characters

Narrative logic; connectives & transitions

- o Group exercise: Prepare an interview between a refugee and her prospective landlord
- o Write a conversation you have overheard in a public place recently

Suggested Readings:

<https://www.businessinsider.com/a-12-year-old-syrian-refugee-wrote-this-heartbreakingletter-to-the-king-of-sweden-2016-2?IR=T> Accessed on 19 September 2019

'We Sinful Women' by KishwarNaheed from *We Sinful Women: Contemporary Urdu Feminist Poetry*. Translated and edited by Rukhsana Ahmed. The Women's Press, 1991.

Unit 4**In the State II**

Paragraph writing

Brainstorming planning/outline rough drafts editing

- o Work in groups to brainstorm ideas for a paragraph on any social topic
- o Prepare individual outlines and rough drafts
- o Peer review and edit each others' writing

Suggested Readings:

Sharma, Natasha. *Squiggle Takes a Walk: All About Punctuation*. Penguin/Young Zubaan and Puffin: 2014.

Orde, Audre. 'The Transformation of Silence into Language and Action'. *Sister Outsider*. Random House: New York, 1984. pp. 40-44

Unit 5

Interface with technology II

Creative writing/ Social media presence

Affective & Poetic expression; rhetoric

- o Write a Facebook post announcing a cultural event
- o Write a poem of 140 characters to post on twitter
- o Evaluate your favourite WhatsApp group's last 10 posts

Suggested Readings:

Extract from *Haroun and the Sea of Stories*: Salman Rushdie. Penguin Books, New Delhi, 1991. pp. 15-23.

Evaluation:

Internal assessment (25 marks)

Reading & Writing assignment(10 marks)

Oral listening & speaking test(10 marks)

Attendance: 5 marks

FINAL EXAM 75 marks

Semester III/IV

Literature review(15 marks)

Comprehension passage(15 marks)

Debate(15 marks)

Job application(10 marks)

Informal letter(10 marks)

Proofreading/Punctuation passage(5 marks)

Paragraph writing(5 marks)

3. English Proficiency (Semester IV)-

UNIT 1

Reading & Comprehending - II

This section involves reading and comprehending passages of greater length and complexity, using the prescribed texts that develop and test these skills through a variety of tasks: reordering, true / false sentence completion, fill in the blanks, short comprehension questions, etc.

Learners are to be encouraged to explore the texts listed below beyond the prescribed sections
The comprehension of an unseen passage will be a part of the end-semester written examination

Suggested Readings:

A Foundation English Course for Undergraduates: Book II, Delhi: University of Delhi, 1992. pp. 1 - 7 Units 1 & 2; pp. 19 - 21 Unit 6; pp. 47 - 49 Unit 13; pp. 61 - 63 Unit 16 & pp. 75 - 79 Unit 19

Everyday English 2, Delhi: Foundation Books, 2006. pp. 14 - 29 Units 3 - 5; pp. 91 - 101 Units 16 - 17 & pp. 121 - 128 Unit 21

UNIT 2

Basic Grammar Rules - II

Questions, negatives, and question tags; conditionals; more on articles, prepositions, tenses, simple present, present continuous, present perfect, simple past, past continuous, past perfect, modals and linking words.

Relevant sections from all the recommended books are to be used in addition to the specific reading prescribed for this unit

Suggested Readings:

Developing Language Skills I Delhi: Manohar, 1997. pp. 183 - 186 & pp. 209 - 216 Units 1, 6 & 7 of 'Grammar'

UNIT 3

Conversing - II

Understanding word stress and features of connected speech; conversational formulae for

getting and giving permission agreeing and disagreeing warning and persuading inviting suggesting accepting and refusing expressing likes and dislikes regulating speech and ending a conversation.

Suggested Readings:

English at the Workplace II, Delhi: Oxford University Press, 2007. pp. 10 - 13 Unit 3 & pp. 38 – 45 Unit 9

Developing Language Skills I, Delhi: Manohar, 1997. pp. 26 - 45 Units 6 - 10 of 'Oral Communication: Speech Patterns'

UNIT 4

Writing Skills - II

Writing short paragraphs of up to 150 words independently including describing people places events; giving directions; short application letters

Suggested Readings:

A Foundation English Course for Undergraduates: Workbook I, Delhi: Oxford University Press, 1991. pp. 32 - 63 Units VI - X

UNIT 5

Applying for a Job

Learning to present oneself at job interviews; writing simple job applications

Suggested Readings:

English at the Workplace, Delhi: Macmillan, 2006. pp. 67 - 75 Unit 11

Everyday English 2, Delhi: Foundation Books, 2006. pp. 121 - 128 Unit 21

References

A Foundation English Course for Undergraduates: Book II, Delhi: University of Delhi, 1992. pp. 1 – 7 Units 1 & 2; pp. 19 – 21 Unit 6; pp. 47 – 49 Unit 13; pp. 61 – 63 Unit 16 & pp. 75 – 79 Unit 19

Everyday English 2, Delhi: Foundation Books, 2006. pp.14 – 29 Units 3 – 5; pp. 91 – 101 Units 16 – 17 & pp.121 – 128 Unit 21

A Foundation English Course for Undergraduates: Workbook I Delhi: Oxford University Press, 1991. pp. 32 – 63 Units VI – X

Developing Language Skills I Delhi: Manohar, 1997. pp 26 – 45 Units 6 – 10 of 'Oral Communication: Speech Patterns'; pp.183 – 186 & pp. 209 – 216 Units 1, 6 & 7 of 'Grammar'

Internal Assessment:

Simple conversations in pairs; short oral presentations

End-semester evaluation pattern:

Reading comprehension 20 marks

Vocabulary 10 marks

Grammar 15 marks

Written composition 20 marks

Oral communication 10 marks

Indian English Literatures (Semester IV)-

Unit 1

R. K. Narayan, Swami and Friends

Unit 2 Firdaus Kanga, Trying to Grow

Unit 3 Mahesh Dattani, Tara

Unit 4

Shashi Deshpande, 'The Intrusion'

Salman Rushdie, 'The Courter'

Rohinton Mistry, 'Swimming Lessons'

Vikram Chandra, 'Dharma'

Unit 5

Kamala Das, 'An Introduction', 'My Grandmother's House'

Nissim Ezekiel, 'Night of the Scorpion', 'Goodbye Party for Miss Pushpa TS'

Arun Kolatkar, 'The Bus', 'A Low Temple'

Vikram Seth, 'The Crocodile and the Monkey'

Mamang Dai, 'The Sorrow of Women'

NAME OF THE FACULTY: Dr. Pavitra Kumari

SUBJECTS LIST SEMESTER WISE:

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
B.A (H) English	British Poetry and Drama: 17th and 18th Century, Sem III	1L +1T
B.A(H) English	Popular Literature, Sem III	1L +1 T
B.A (H) English	British Literature: Early 20th Century, Sem V	2L +2 T
B.A(H) English	Graphic Narratives, Sem V	2L+ 2T
B.A (VS) Tourism	English A, Sem III	1 L+1T

Teaching Plan Details		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered- Macbeth
British Poetry and Drama: 17th and 18th Century, Sem III	Week 1	Introduction to Shakespeare and Macbeth
	Week 2	Provide an overview of "Macbeth," its plot, major characters, and themes. Discuss the concept of tragedy in Shakespearean plays.

	Week 3	Themes and Character Analysis
	Week 4	Close Reading of certain passages
	Week 5	Themes and Literary Devices
	Week 6	Character Analysis and Motivations
	Week 7	Literary Devices and Cultural Context
	Week 8	Themes in Macbeth: Ambition and Guilt
	Week 9	Analyze Shakespeare's use of literary devices such as soliloquies, metaphors, and irony in "Macbeth." Discuss their impact on the audience's understanding of the characters and themes.
	Week 10	Discuss the use of symbolism, foreshadowing, and dramatic irony in specific scenes of the play. Analyze their contribution to the overall atmosphere.
	Week 11	Assessments and Conclusion



Teaching Plan Details		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered- Through the Looking Glass
Popular Literature, Sem III	Week 1	Introduction to Lewis Carroll and Victorian Children's Literature
	Week 2	Provide an overview of "Through the Looking-Glass." Discuss the characters, themes, and the concept of the mirror as a literary device.
	Week 3	Themes and Character Analysis
	Week 4	Close Reading of certain passages
	Week 5	Themes and Literary Devices
	Week 6	Discuss the symbolism of the mirror and the introduction of the characters in the Looking-Glass world.

	Week 7	Literary Devices and Cultural Context
	Week 8	Explore themes of identity, logic, language, and the passage of time in the book. Discuss how these themes are depicted through Alice's adventures.
	Week 9	Language and Wordplay in "Through the Looking-Glass"
	Week 10	Explore Carroll's use of parody, referencing famous literary works and cultural aspects of the Victorian era. Discuss how Carroll satirizes societal norms and conventions.
	Week 11	Assessments and Conclusion

Teaching Plan Details		
Course, Programme, Semester	Week and Calendar Dates	Mrs. Dalloway and Waiting for Godot
British Literature: Early 20th Century, Sem V	Week 1	Introduction to Virginia Woolf and Modernist Literature Provide an overview of "Mrs Dalloway," its narrative style, and its significance in Modernist literature. Discuss the stream-of-consciousness technique.
	Week 2	Read and analyze the opening pages of "Mrs Dalloway," focusing on Clarissa Dalloway's thoughts and perceptions. Discuss the stream-of-consciousness narrative technique.
	Week 3	Themes and Character Analysis
	Week 4	Close Reading of certain passages
	Week 5	Themes and Literary Devices
	Week 6	Introduction to Samuel Beckett and Absurdist Theatre
	Week 7	Literary Devices and Cultural Context
	Week 8	Provide an overview of "Waiting for Godot," its plot, major themes, and the significance of the play in the context of Absurdist literature.
	Week 9	Explore themes of existentialism, the search for meaning, and the absurdity of human existence in "Waiting for Godot." Discuss how these themes are depicted through the characters' actions and conversations.

	Week 10	Analyze the characters of Vladimir, Estragon, Pozzo, and Lucky. Discuss their relationships, motivations, and the dynamics between them.
	Week 11	Assessments and Conclusion

Teaching Plan Details		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered-
		Srividya Natarajan and Aparajita Ninan, <i>A Gardener in the Wasteland</i> S. S. Rege and Dilip Kadam, <i>Babasaheb Ambedkar: He Dared to Fight</i> Art Spiegelman, <i>The Complete Maus</i>
Graphic Narratives, Sem V	Week 1	Introduce Art Spiegelman, the graphic novel genre, and the historical context of the Holocaust. Discuss the significance of "Maus" as a graphic memoir.
	Week 2	Read and analyze Volume I of "Maus," focusing on Vladek Spiegelman's experiences during World War II. Discuss the themes of survival, family, and identity.
	Week 3	Themes and Character Analysis
	Week 4	Close Reading of certain passages
	Week 5	Themes and Literary Devices
	Week 6	Explore the themes of trauma, memory, and generational impact in "Maus." Discuss how trauma is depicted visually and narratively in the graphic novel.
	Week 7	Literary Devices and Cultural Context
	Week 8	Artistic Techniques and Visual Language
	Week 9	<i>A Gardener in the Wasteland</i>
	Week 10	<i>Babasaheb Ambedkar: He Dared to Fight</i>
	Week 11	Assessments and Conclusion

Teaching Plan Details

Course, Programme, Semester	Week and Calendar Dates	Topics Covered- Through the Looking Glass
Popular Literature, Sem III	Week 1	Introduction to Virginia Woolf and Modernist Literature Provide an overview of "Mrs Dalloway," its narrative style, and its significance in Modernist literature. Discuss the stream-of consciousness technique.
	Week 2	Read and analyze the opening pages of "Mrs Dalloway," focusing on Clarissa Dalloway's thoughts and perceptions. Discuss the stream-of-consciousness narrative technique.
	Week 3	Themes and Character Analysis
	Week 4	Close Reading of certain passages
	Week 5	Themes and Literary Devices
	Week 6	Introduction to Samuel Beckett and Absurdist Theatre
	Week 7	Literary Devices and Cultural Context
	Week 8	Provide an overview of "Waiting for Godot," its plot, major themes, and the significance of the play in the context of Absurdist literature.
	Week 9	Explore themes of existentialism, the search for meaning, and the absurdity of human existence in "Waiting for Godot." Discuss how these themes are depicted through the characters' actions and conversations.
	Week 10	Analyze the characters of Vladimir, Estragon, Pozzo, and Lucky. Discuss their relationships, motivations, and the dynamics between them.
	Week 11	Assessments and Conclusion

Teaching Plan Details (English-A)		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered
B.A (VS) Tourism English A	Week 1	Introduction
	Week 2	Interactive discussions in small groups in Tutorial classes

	Week 3	How to think critically and write with clarity
	Week 4	Reading material together in small groups initiating discussion topics participation in discussions
	Week 5	Demonstrating conceptual and textual understanding in tests and exams
	Week 6	Expressing concepts through writing
	Week 7	Practice LSRW skills
	Week 8	Writing essay length assignments
	Week 9	Discussing exam questions and answering technique
	Week 10	Class tests
	Week 11	Assessments and Conclusion

TEACHING PLAN FOR 2022-23- EVEN SEMESTER

SUBJECTS LIST SEMESTER WISE:

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
B.A (H) English	Modern European Drama, Sem VI	1L
B.A(H) English	Literary Theory and Criticism-II, Sem VI	3L + 1T
B.A (H) English	British Literature Nineteenth Century, Sem IV	1L+ 1 T
B.A(H) English	British Literature Eighteenth Century, Sem IV	2 L
B.A (VS) OMSP, B.A (VS) MMRB	Business Communication and Personality Development	2L
B.A (VS) OMSP	English A	2L

Teaching Plan Details

Course, Programme, Semester	Week and Calendar Dates	Topics Covered- <i>Ghosts</i>
Modern European Drama, Sem VI	Week 1	Introduction to Henrik Ibsen and 19th-Century Scandinavian Society
	Week 2	Provide an overview of "Ghosts," its historical and social context, and its significance in the Realist tradition. Discuss major themes and characters.
	Week 3	Themes and Character Analysis
	Week 4	Close Reading of certain passages
	Week 5	Themes and Literary Devices
	Week 6	Explore themes of morality, societal expectations, and the consequences of secrets and lies in "Ghosts." Discuss how these themes are depicted through the characters' actions.
	Week 7	Literary Devices and Cultural Context
	Week 8	Explore the relationships between characters, focusing on mother son dynamics, romantic entanglements, and the influence of societal norms.
	Week 9	Symbolism and Dramatic Techniques
	Week 10	Social Norms and Women's Rights
	Week 11	Assessments and Conclusion

Teaching Plan Details		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered- Unit 1,2 and 4
Literary Theory and Criticism II, Sem VI	Week 1	Introduction to Paper D13: Literary Criticism and Theory – 2

	Week 2	Introduction to the course, syllabus overview, and the importance of literary theory. Discuss the difference between literary theory and literary criticism.
	Week 3	Unit 1 (a) Gramsci, 'The Formation of the Intellectuals', and, 'Hegemony (Civil Society) and Separation of Powers',
	Week 4	Unit 1 (b) Lukàcs, 'The Phenomenon of Reification', (c) Althusser, 'Ideology and Ideological State Apparatuses',
	Week 5	Unit 2 (a) Levi-Strauss, 'The Science of the Concrete', (b) Derrida, 'Structure Sign and Play in the Discourse of Human Sciences'
	Week 6	Unit 2 (a) Levi-Strauss (c) Foucault, 'The Order of Discourse',
	Week 7	– Unit 4 (a) Irigaray (i) 'This Sex Which Is Not One', and (ii) 'Commodities Amongst Themselves',
	Week 8	– Unit 4 (a) Irigaray (i) 'This Sex Which Is Not One', and (ii) 'Commodities Amongst Themselves'
	Week 7	– Unit 4 (b) Butler (i) 'Preface 1990', (ii) 'Women as the Subject of Feminism', (iii) 'Bodily Inscriptions Performative Subversions'
	Week 9	– Unit 4 (c) Scott, 'Gender: A Useful Category of Historical Analysis',
	Week 10	Explore themes of existentialism, the search for meaning, and the absurdity of human existence in "Waiting for Godot." Discuss how these themes are depicted through the characters' actions and conversations.
	Week 11	Class discussion
	Week 12	Assessments and Conclusion

Teaching Plan Details		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered- Great Expectations

British Literature Nineteenth Century, Sem IV	Week 1	Introduce Charles Dickens, his life, and the socio-economic context of Victorian England. Discuss Dickens' writing style and thematic concerns.
	Week 2	Background and Setting of "Great Expectations"
	Week 3	Themes and Character Analysis
	Week 4	Close Reading of certain passages
	Week 5	Themes and Literary Devices
	Week 6	Explore themes of social class, identity, ambition, and redemption in the novel. Discuss how these themes are portrayed through characters and events.
	Week 7	Literary Devices and Cultural Context
	Week 8	Explore Dickens' use of humor, irony, and satire in the novel. Discuss how these techniques contribute to the narrative tone.
	Week 9	Social Commentary in "Great Expectations"
	Week 10	Explore the portrayal of the legal system and justice in the novel. Discuss the themes of guilt, punishment, and redemption. Reception and Adaptations
	Week 11	Assessments and Conclusion

Teaching Plan Details		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered- Way of the World + Background Readings
British Literature Eighteenth Century, Sem IV	Week 1	Introduction to Restoration comedy, its characteristics, and its significance in the 17th and 18th centuries.
	Week 2	Explore the historical and social context of the Restoration period in England, focusing on the political climate, societal norms, and cultural influences
	Week 3	Provide an overview of the play, discussing its plot, major characters, and central themes.

	Week 4	Close Reading of certain passages
	Week 5	Themes and Literary Devices Discuss the use of satire in the play, focusing on the satire of social norms, manners, and the aristocracy.
	Week 6	Explore themes of love, marriage, money, and social class in the play. Discuss how these themes are portrayed through the characters' actions and dialogues.
	Week 7	Literary Devices and Cultural Context
	Week 8	Jeremy Collier, A Short View of the Immorality and Profaneness of the English Stage
	Week 9	2. Daniel Defoe, 'The Complete English Tradesman' (Letter XXII), 'The Great Law of Subordination Considered' (Letter IV), and 'The Complete English Gentleman'
	Week 10	3. Samuel Johnson, 'Essay 156', Rasselas Chapter 10; 'Pope's Intellectual Character: Pope and Dryden Compared', from The Life of Pope
	Week 11	Assessments and Conclusion

Teaching Plan Details		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered Business Communication and Personality Development
B.A (VS) OMSP, B.A (VS) MMRB	Week 1	Introduction, need for Communication, Process of Communication,
	Week 2	Written and Verbal Communication
	Week 3	Visual communication, Signs, Signals and Symbols
	Week 4	Silence as a Mode of Communication
	Week 5	Inter-cultural, Intra-cultural, Cross-cultural and International communication
	Week 6	Communication through Questionnaires, Business Letter Writing, Electronic Communication

	Week 7	Business Etiquettes
	Week 8	Reading and Composition
	Week 9	Group Discussions
	Week 10	LSRW Skills
	Week 11	Assessments and Conclusion

Teaching Plan Details (English-A)		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered
B.A (VS) OMSP English A	Week 1	Introduction
	Week 2	Interactive discussions in small groups in Tutorial classes
	Week 3	How to think critically and write with clarity
	Week 4	Reading material together in small groups initiating discussion topics participation in discussions
	Week 5	Demonstrating conceptual and textual understanding in tests and exams
	Week 6	Expressing concepts through writing
	Week 7	Practice LSRW skills
	Week 8	Writing essay length assignments
	Week 9	Discussing exam questions and answering technique
	Week 10	Class tests
	Week 11	Assessments and Conclusion

DEPARTMENT OF ENVIRONMENTAL STUDIES

NAME OF THE FACULTY: Ruchi Singh

SUBJECTS LIST SEMESTER WISE: Environmental Studies

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
MMRB-A	SEM 1	3 L
MMRB-B	SEM 1	3 L
HRM A	SEM 1	3 L
HRM B	SEM 1	3 L
TOURISM A	SEM 1	3 L
TOURISM B	SEM 1	3 L

Teaching Plan Details		
Course, Sem 1	Week and Calender Dates	Topics Covered
MMRB-A MMRB-B HRM A HRM B TOURISM A TOURISM B	Week 1	Unit 1: Introduction to environmental studies, components of earth, sustainable development, brief history of environmental Practical 1
	Week 2	Unit 2: ecosystem Ecosystem structure and functions
	Week 2	Unit 2: types of ecosystem
	Week 3	Unit 2: case studies and practicals discussion
	Week 4	Showed documentary
	Week 5	Unit 3: Natural resources Types of natural resources Forest resources
	Week 6	Unit 3: mineral resources Energy resources
	Week 7	Unit 3: case studies and practical discussion
	Week 8	Showed documentary
	Week 9	Previous sem question paper discussion
	Week 10	Unit 4: environmental pollution- types of pollution
	Week 11	Unit 4: air and noise pollution
	Week 12	Unit 4: water pollution and solid waste management
	Week 13	Unit 4: e-waste, case studies discussion
	Week 14	Previous sem question paper discussed
	Week 15	Internal test and evaluation of practical files
	Week 16	Practical viva

Provide the Detailed Syllabus Outline of the Course as an Annexure

Year -1

Ability Enhancement Course on

Environmental Science: Theory into Practice (I) -at UG level (AEC-1)

Unit 1

Introduction to Environmental Studies (2 lectures and 3 practical/ outreach activities)

- Multidisciplinary nature of environmental studies; components of environment: atmosphere, hydrosphere, lithosphere, and biosphere
- Scope and importance; Concept of sustainability and sustainable development; Brief history of environmentalism

Suggested Readings

1. Raven, P.H, Hassenzahl, D.M., Hager, M.C, Gift, N.Y., and Berg, L.R. (2015). Environment, 8th Edition. Wiley Publishing, USA. Chapter 1 (Pages: 1-17); Chapter 2 (Pages: 22-23); Chapter 3 (Pages: 40, 41); Chapter 4 (Pages: 64, 66).
2. Singh, J.S., Singh, S.P., and Gupta, S.R. (2017). Ecology, Environmental Science and Conservation. S. Chand Publishing, New Delhi. Chapter 1 (Page: 3-28).

Practical/Exercises/Experiential activities/Outreach activities (College may choose as per requirement)

1. Analysis of achievement of Sustainable Development Goals of any country.
2. Gain insights of sustainability framework for an industrial activity using activity worksheets
3. Use of environmental activity worksheets to understand interdependence and interactions between different environmental components.

Unit 2

Ecosystems (6 lectures and 6 practical/ outreach activities)

- Definition and concept of Ecosystem
- Structure of ecosystem (biotic and abiotic components); Functions of Ecosystem: Physical (energy flow), Biological (food chains, food web, ecological succession), and Biogeochemical (nutrient cycling) processes. Concepts of productivity, ecological pyramids and homeostasis
- Types of Ecosystems: Tundra, Forest, Grassland, Desert, Aquatic (ponds, streams, lakes, rivers, oceans, estuaries); importance and threats with relevant examples from India
- Ecosystem services (Provisioning, Regulating, Cultural, and Supporting); Ecosystem preservation and conservation strategies; Basics of Ecosystem restoration

Suggested Readings

1. Odum, E.P., Odum, H.T., and Andrews, J. (1971). Fundamentals of Ecology. Saunders, Philadelphia, USA. Chapter 1 (Pages: 1-16); Chapter 2 (Pages: 18-76); Chapter 10 (Pages: 414-458).
2. Raven, P.H, Hassenzahl, D.M., Hager, M.C, Gift, N.Y., and Berg, L.R. (2015). Environment, 9th Edition. Wiley Publishing, USA. Chapter 3 (Pages: 38-52); Chapter 4 (Pages: 53-62); Chapter 5 (Pages: 100-103); Chapter 6 (Pages: 106-128).
3. Singh, J.S., Singh, S.P., and Gupta, S.R. (2017). Ecology, Environmental Science and Conservation. S. Chand Publishing, New Delhi. Chapter 13 (Pages: 307-323); Chapter 18 (Pages: 420-442); Chapter 28 (Pages: 747-769).

Practical/Exercises/Experiential activities/Outreach activities (College may choose as per requirement)

1. Schematic collection of data for depicting ecological pyramids in the College campus
2. Differentiation of natural and managed ecosystems using Google Earth/Google Map
3. Field visit to terrestrial and aquatic ecosystems (forests, grasslands, wetlands, biodiversity parks, etc.)
4. Develop a working model of any ecosystem
5. Use of worksheets to identify structure and function of different ecosystems.

Unit 3

Natural Resources (8 lectures and 6 practical/ outreach activities)

- Land resources: Minerals, soil, agricultural crops, natural forest products, medicinal plants, and forest-based industries and livelihoods; Land cover, land use change, land degradation, soil erosion, and desertification; Causes of deforestation; Impacts of mining and dam building on environment, forests, biodiversity, and tribal communities

- Water resources: Natural and man-made sources; Uses of water; Over exploitation of surface and ground water resources; Floods, droughts, and international & interstate conflicts over water
- Energy resources: Renewable and non-renewable energy sources; Use of alternate energy sources; Growing energy needs; Energy contents of coal, petroleum, natural gas and bio gas; Agro-residues as a biomass energy source
- Case studies: Contemporary Indian issues related to mining, dams, forests, energy, etc (e.g ., National Solar Mission, Cauvery river water conflict, Sardar Sarovar dam, Chipko movement, Appiko movement, Tarun Bharat Sangh, etc)

Suggested Readings

1. Gadgil, M. and Guha, R. (1993). *This Fissured Land: An Ecological History of India*. University of California Press, Berkeley, USA. (pp. 1-245).
2. McCully, P. (1996). Rivers no more: the environmental effects of dams, In: *Silenced Rivers: The Ecology and Politics of Large Dams*, Zed Books, New York, USA. Page. 29-64.
3. Raven, P.H, Hassenzahl, D.M., Hager, M.C, Gift, N.Y. and Berg, L.R. (2015). *Environment*, 9th Edition. Wiley Publishing, USA. Chapters 10, 11, 12, 13 (Pages: 180-263); Chapter 14 (Pages: 272-275); Chapter 15 (Pages: 286-289).
4. Singh, J.S., Singh, S.P. and Gupta, S.R. (2017). *Ecology, Environmental Science and Conservation*. S. Chand Publishing, New Delhi. Chapter 25 (Pages: 623-663).

Practical/Exercises/Experiential activities/Outreach activities (College may choose as per requirement)

1. Visit to a paper recycling unit/rainwater harvesting plant/solar plant/biogas plant in the College campus .
2. Develop and understand working model of renewable/non-renewable sources of energy
3. Mapping of natural resources of a given study area using Google Earth
4. Time-series analysis of natural resource consumption of a given country using publicly available data
- 6
5. Comparison of energy demand and consumption of a particular state over the years using graphical tools
6. Assessing the consumption pattern of a natural resource in the dominant industry at local scale and status of natural resource in areas supplying it

Unit 4

Environmental Pollution (8 lectures and 6 practical/ outreach activities)

- Environmental pollution (Air, water, soil, thermal, and noise): causes, effects, and controls; Primary and secondary air pollutants; Air and water quality standards
- Nuclear hazards and human health risks
- Solid waste management: Control measures for various types of urban, industrial waste, Hazardous waste, E-waste, etc; Waste segregation and disposal
- Pollution case studies: Ganga Action plan (GAP}, Delhi air pollution and public health issues, Plastic waste management rules, Bhopal gas tragedy, etc

Suggested Readings

1. Brusseau, M.L., Pepper, I.L. and Gerba, C.P. (2019). *Environmental and Pollution Science*, 3rd Edition. Academic Press, USA. Chapter 16 (Pages: 243-255); Chapter 18 (Pages: 280-305); Chapter 21 (Pages: 352-358); Chapter 22 (Pages: 365-374); Chapter 23 (Pages: 378-388); Chapter 25 (Pages: 416-426).
2. Carson, R. (2002). *Silent Spring*. Houghton Mifflin Harcourt, USA. Pp. 1-264.
3. Raven, P.H, Hassenzahl, D.M., Hager, M.C, Gift, N.Y. and Berg, L.R. (2015). *Environment*, 9th Edition. Wiley Publishing, USA. Chapter 19 (Pages: 359-381); Chapter 21 (Pages: 401-421); Chapter 23 (Pages: 440-453).
4. Singh, J.S., Singh, S.P. and Gupta, S.R. (2017). *Ecology, Environmental Science and Conservation*. S. Chand Publishing, New Delhi. Chapters 19, 20, 12 (Pages: 445-535).

Practical/Exercises/Experiential activities/Outreach activities
(College may choose as per requirement)

1. Determine water quality of a given location using rapid pollution monitoring kits
2. Assess air quality index (AQI) of any location using real-time air quality parameters
3. Determine magnitude of solid waste generated in a home/college on a monthly basis
4. Develop and maintain compost/vermicompost using biodegradable waste in the College
5. Identify suitability of given water samples for various purposes using given kits
6. Prepare water audit report of the college/house/locality/colony.
7. Map solid and liquid discharge of the college/colony and develop a management plan (show it using schematic diagram, and photographs).
8. Repurpose waste for economic and environmental benefits in your college/near by area/colony (submit a small video).
9. Analyze river-society-economy nexus based on primary or secondary data (use quantitative data, and show it using photographs on a poster).

SUBJECTS LIST SEMESTER WISE: Environmental Studies

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
B.A. (H) HISTORY	SEM II	3 L
B.A. (H) ECO	SEM II	3 L
B.A. (H) HINDI	SEM II	3 L
BMS	SEM II	3 L

Teaching Plan Details		
Course, Programme, Semester	Week and Calender Dates	Topics Covered
B.A. (H) HISTORY B.A. (H) ECO B.A. (H) HINDI BMS	Week 1	Unit 1: Introduction to environmental studies, components of earth, sustainable development, brief history of environmental Practical 1
	Week 2	Unit 2: ecosystem Ecosystem structure and fuctions
	Week 2	Unit 2: types of ecosystem
	Week 3	Unit 2: case studies and practicals discussion
	Week 4	Showed documentary
	Week 5	Unit 3: Natural resources Types of natural resources Forest resources
	Week 6	Unit 3: mineral resources Energy resources
	Week 7	Unit 3: case studies and practical discussion
	Week 8	Showed documentary
	Week 9	Previous sem question paper discussion

Year -1

Ability Enhancement Course on

Environmental Science: Theory into Practice (I) -at UG level (AEC-1)

Unit 1

Introduction to Environmental Studies (2 lectures and 3 practical/ outreach activities)

- Multidisciplinary nature of environmental studies; components of environment: atmosphere, hydrosphere, lithosphere, and biosphere
- Scope and importance; Concept of sustainability and sustainable development; Brief history of environmentalism

Suggested Readings

1. Raven, P.H, Hassenzahl, D.M., Hager, M.C, Gift, N.Y., and Berg, L.R. (2015). Environment, 8th Edition. Wiley Publishing, USA. Chapter 1 (Pages: 1-17); Chapter 2 (Pages: 22-23); Chapter 3 (Pages: 40, 41); Chapter 4 (Pages: 64, 66).
2. Singh, J.S., Singh, S.P., and Gupta, S.R. (2017). Ecology, Environmental Science and Conservation. S. Chand Publishing, New Delhi. Chapter 1 (Page: 3-28).

Practical/Exercises/Experiential activities/Outreach activities

(College may choose as per requirement)

1. Analysis of achievement of Sustainable Development Goals of any country.
2. Gain insights of sustainability framework for an industrial activity using activity worksheets
3. Use of environmental activity worksheets to understand interdependence and interactions between different environmental components.

Unit 2

Ecosystems (6 lectures and 6 practical/ outreach activities)

- Definition and concept of Ecosystem
 - Structure of ecosystem (biotic and abiotic components); Functions of Ecosystem: Physical (energy flow), Biological (food chains, food web, ecological succession), and Biogeochemical (nutrient cycling) processes. Concepts of productivity, ecological pyramids and homeostasis
- Types of Ecosystems: Tundra, Forest, Grassland, Desert, Aquatic (ponds, streams, lakes, rivers , oceans, estuaries); importance and threats with relevant examples from India
- Ecosystem services (Provisioning , Regulating, Cultural, and Supporting); Ecosystem preservation and conservation strategies; Basics of Ecosystem restoration

Suggested Readings

1. Odum, E.P., Odum, H.T., and Andrews , J. (1971). Fundamentals of Ecology. Saunders, Philadelphia, USA. Chapter 1 (Pages: 1-16); Chapter 2 (Pages: 18-76); Chapter 10 (Pages: 414-458).
2. Raven, P.H, Hassenzahl, D.M., Hager, M.C, Gift, N.Y., and Berg , L.R. (2015). Environment, 9th Edition. Wiley Publishing, USA. Chapter 3 (Pages: 38-52); Chapter 4 (Pages: 53-62); Chapter 5 (Pages: 100-103); Chapter 6 (Pages: 106-128).
3. Singh, J.S., Singh, S.P., and Gupta, S.R. (2017). Ecology, Environmental Science and Conservation. S. Chand Publishing, New Delhi. Chapter 13 (Pages: 307-323); Chapter 18 (Pages: 420-442); Chapter 28 (Pages: 747-769).

Practical/Exercises/Experiential activities/Outreach activities

(College may choose as per requirement)

1. Schematic collection of data for depicting ecological pyramids in the College campus
2. Differentiation of natural and managed ecosystems using Google Earth/Google Map
3. Field visit to terrestrial and aquatic ecosystems (forests, grasslands, wetlands, biodiversity parks, etc.)
4. Develop a working model of any ecosystem
5. Use of worksheets to identify structure and function of different ecosystems.

Unit 3

Natural Resources (8 lectures and 6 practical/ outreach activities)

- Land resources: Minerals, soil, agricultural crops, natural forest products, medicinal plants, and forest-based industries and livelihoods; Land cover, land use change, land degradation, soil erosion , and desertification; Causes of deforestation; Impacts of mining and dam building on environment, forests, biodiversity, and tribal communities
- Water resources: Natural and man-made sources; Uses of water; Over exploitation of surface and ground water resources; Floods, droughts, and international & interstate conflicts over water
- Energy resources: Renewable and non-renewable energy sources; Use of alternate energy sources; Growing energy needs; Energy contents of coal, petroleum, natural

gas and bio gas; Agro-residues as a biomass energy source

- Case studies: Contemporary Indian issues related to mining, dams, forests, energy, etc (e.g., National Solar Mission, Cauvery river water conflict, Sardar Sarovar dam, Chipko movement, Appiko movement, Tarun Bharat Sangh, etc)

Suggested Readings

1. Gadgil, M. and Guha, R. (1993). *This Fissured Land: An Ecological History of India*. University of California Press, Berkeley, USA. (pp. 1-245).
2. McCully, P. (1996). Rivers no more: the environmental effects of dams, In: *Silenced Rivers: The Ecology and Politics of Large Dams*, Zed Books, New York, USA. Page. 29-64.
3. Raven, P.H, Hassenzuhl, D.M., Hager, M.C, Gift, N.Y. and Berg, L.R. (2015). *Environment*, 9th Edition. Wiley Publishing, USA. Chapters 10, 11, 12, 13 (Pages: 180-263); Chapter 14 (Pages: 272-275); Chapter 15 (Pages: 286-289).
4. Singh, J.S., Singh, S.P. and Gupta, S.R. (2017). *Ecology, Environmental Science and Conservation*. S. Chand Publishing, New Delhi. Chapter 25 (Pages: 623-663).

Practical/Exercises/Experiential activities/Outreach activities (College may choose as per requirement)

1. Visit to a paper recycling unit/rainwater harvesting plant/solar plant/biogas plant in the College campus •
2. Develop and understand working model of renewable/non-renewable sources of energy
3. Mapping of natural resources of a given study area using Google Earth
4. Time-series analysis of natural resource consumption of a given country using publicly available data
- 6
5. Comparison of energy demand and consumption of a particular state over the years using graphical tools
6. Assessing the consumption pattern of a natural resource in the dominant industry at local scale and status of natural resource in areas supplying it

Unit 4

Environmental Pollution (8 lectures and 6 practical/ outreach activities)

- Environmental pollution (Air, water, soil, thermal, and noise): causes, effects, and controls; Primary and secondary air pollutants; Air and water quality standards
- Nuclear hazards and human health risks
- Solid waste management: Control measures for various types of urban, industrial waste, Hazardous waste, E-waste, etc; Waste segregation and disposal
- Pollution case studies: Ganga Action plan (GAP), Delhi air pollution and public health issues, Plastic waste management rules, Bhopal gas tragedy, etc

Suggested Readings

1. Brusseu, M.L., Pepper, I.L. and Gerba, C.P. (2019). *Environmental and Pollution Science*, 3rd Edition. Academic Press, USA. Chapter 16 (Pages: 243-255); Chapter 18 (Pages: 280-305); Chapter 21 (Pages: 352-358); Chapter 22 (Pages: 365-374); Chapter 23 (Pages: 378-388); Chapter 25 (Pages: 416-426).
2. Carson, R. (2002). *Silent Spring*. Houghton Mifflin Harcourt, USA. Pp. 1-264.
3. Raven, P.H, Hassenzuhl, D.M., Hager, M.C, Gift, N.Y. and Berg, L.R. (2015). *Environment*, 9th Edition. Wiley Publishing, USA. Chapter 19 (Pages: 359-381); Chapter 21 (Pages: 401-421); Chapter 23 (Pages: 440-453).
4. Singh, J.S., Singh, S.P. and Gupta, S.R. (2017). *Ecology, Environmental Science and Conservation*. S. Chand Publishing, New Delhi. Chapters 19, 20, 12 (Pages: 445-535).

Practical/Exercises/Experiential activities/Outreach activities (College may choose as per requirement)

1. Determine water quality of a given location using rapid pollution monitoring kits
2. Assess air quality index (AQI) of any location using real-time air quality parameters
3. Determine magnitude of solid waste generated in a home/college on a monthly basis
4. Develop and maintain compost/vermicompost using biodegradable waste in the College

5. Identify suitability of given water samples for various purposes using given kits
6. Prepare water audit report of the college/house/locality/colony.
7. Map solid and liquid discharge of the college/colony and develop a management plan (show it using schematic diagram, and photographs).
8. Repurpose waste for economic and environmental benefits in your college/near by area/colony (submit a small video).
9. Analyze river-society-economy nexus based on primary or secondary data (use quantitative data, and show it using photographs on a poster).

NAME OF THE FACULTY: Dr. Radha Solanki Gulia

Teaching Plan Details

Subject- AECC- Environmental Sciences, semester-1

Course	Subject	L
SME	AECC- EVS	3
OMSP- A	AECC-EVS	3
OMSP- B	AECC-EVS	3
MMI	AECC-EVS	3
MM	AECC-EVS	3
TM-B	AECC-EVS	3

Teaching Plan details

Course	week	Topic covered
AECC-EVS	1-2 week	unit-1 and related Practicals
	3-7 week	unit-2 and related Practicals
	8-11 week	unit-3 and related Practicals
	12-15 week	unit-4 and related Practicals

Teaching plan for Even Semester Year(2022-23)

NAME OF THE FACULTY: Dr. Radha Solanki Gulia
DEPARTMENT: Environmental Sciences

Teaching Plan Details

Subject- AECC- Environmental Sciences, semester-2

Course	Subject	L
English (Hons.)	AECC- EVS	3
B.Com. (Hons.)	AECC-EVS	3
BBE	AECC-EVS	3
B.SC. (CSE)	AECC-EVS	3

Teaching Plan details

Course	week	Topic covered
AECC-EVS	1-2 week	unit-1 and related Practicals
	3-7 week	unit-2 and related Practicals
	8-11 week	unit-3 and related Practicals
	12-15 week	unit-4 and related Practicals

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NAME OF FACULTY: Bhavna Shukla

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NAME OF FACULTY: Dr. Mamta Singh

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DEPARTMENT OF HISTORY

NAME OF THE FACULTY: ANU SINGH

SUBJECTS LIST SEMESTER WISE:

NAME OF PAPER: RISE OF THE MODERN WEST- I

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
BA Hons History	III Semester (ODD)	L5+T5

Teaching Plan Details		
Course, Programme, Semester	Week and Calender Dates	Topics Covered
BA Hons History III Semester (ODD)	3 Weeks	I. Transition from Feudalism to Capitalism [a] Issues and debates. [b] Question of Eurocentrism
	2 Weeks	II. Early colonial expansion [a] Factors for colonization [b] Trade and Empire. [c] Mines and plantations. [d] Labour Systems - indigenous populations and African slaves
	3 Weeks	III. Renaissance [a] In Italy: its social roots [b] Humanism and its spread in Europe [c] Art
	2 Weeks	IV. Origins, course, and results of the European Reformation in the 16th century.

	2 Weeks	V. Economic developments of the 16th century [a] Shift of economic balance from the Mediterranean to the Atlantic [b] Commercial Revolution [c] Price Revolution
	2 Weeks	VI. Emergence of European State system: with two case studies (Spain, France, England, Russia).

Provide the Detailed Syllabus Outline of the Course as an Annexure
TEACHING PLAN FOR 2022-23- EVEN SEMESTER

NAME OF THE FACULTY: ANU SINGH

DEPARTMENT: History

SUBJECTS LIST SEMESTER WISE:

NAME OF PAPER: RISE OF THE MODERN WEST- II

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
BA Hons History	IV Semester (EVEN)	L5+T5

Teaching Plan Details		
Course, Programme, Semester	Week and Calendar Dates	Topics Covered
BA Hons History IV Semester (EVEN)	3 Weeks	Unit 1: The 17th century European crisis: economic, social, and political dimensions.
	2 Weeks	Unit 2: The English Revolution (1603- 1688) [a] Major issues [b] Political, economic and social implications
	2 Weeks	Unit 3: European society and Modern Science: the Renaissance to the 17th century.
	2 Weeks	Unit 4: Mercantilism and European economies: trade and empire -- 17th -- 18th centuries.
	2 Weeks	Unit 5: Enlightenment: ideas and impact

	3 Weeks	Unit 6: Origins of the Industrial Revolution: divergence debate
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Provide the Detailed Syllabus Outline of the Course as an Annexure
TEACHING PLAN FOR 2022-23- EVEN SEMESTER

NAME OF THE FACULTY: ANU SINGH

DEPARTMENT: History

SUBJECTS LIST SEMESTER WISE:

NAME OF PAPER: HISTORY OF INDIA VIII (C.1857 - 1950)

Name of the Course	Programme, Semester	Lectures+Tutorials (L+T)
BA Hons History	VI Semester (EVEN)	L5+T5

Teaching Plan Details		
Course, Programme, Semester	Week and Calender Dates	Topics Covered
BA Hons History VI Semester (EVEN)	2 Weeks	Unit 1: Caste, Community and Nation a) Regional, religious and linguistic identities b) Assertions of gender and caste identity: Sanskritizing trends and lower caste movements
	2 Weeks	Unit 2: Economy and social classes a) Economic critique of colonial rule with special reference to Drain of Wealth b) Rise of modern industry: emergence of capitalists and the working class c) Famines and their impact
	2 Weeks	Unit 3: Early Nationalism a) Emergence of Indian National Congress (INC) b) Moderates and Extremists c) Swadeshi and Revolutionary Movements

	2 Weeks	Unit 4: Emergence and social base of Gandhian Nationalism a) Intellectual foundations of Gandhian Nationalism; Early Interventions: Champaran, Kheda, Ahmed- abad; INC b) Rowlatt, Khilafat and Non-Cooperation Movements c) Civil Disobedience Movement d) Quit India Movement
	2 Weeks	Unit 5: Interfaces: Nationalism and Socio Political Movements a) Ambedkar and the Dalit Movement b) Bhagat Singh and H.S.R.A

		c) Singh Sabha and the Akali Movement; Dravidian movements d) Left movements: peasants and workers' movements e) Tribal Movements
2 Weeks		Unit 6: Communalism: ideologies and practices a) Trends in Communalism b) Partition
2 Weeks		Unit 7: Independence and the New State a) World War II and the Post-War crisis b) Negotiations for Independence c) Integration of the Princely States d) The Making of the Constitution

NAME OF THE FACULTY: Kumar Rama Krishna

History Of Modern Europe	Semester V ODD			
I: A Period of Revolutions 1789-1850 [a] Crisis of the Ancien Regime and the Enlightenment [b] Phases of the French Revolution 1789-99 [c] Social classes and emerging gender relations [d] Bonapartist State and Features of the		At the end of this rubric students would have developed an understanding of the significant transformations in European polity and society till the mid nineteenth century. They would have explored various	https://www.knc.edu.in/document/courses/syllabus-2019-20/History_BA_Hons_locf.pdf	Students will be regularly assessed for their grasp on debates and discussions covered in class. Two

<p>first French Empire [e] Restoration of the old order, social and political currents in the early nineteenth century, revolutions:1830s-1850s</p>		<p>themes starting from the French Revolution, transformations in French Society, the nature of the Bonapartist regime and events leading up to the revolutions 1848. (Teaching time: 6 weeks Approx.)</p>		<p>written submissions; one of which could be a short project, will be used for final grading of the students. Students will be assessed on their ability to explain important historical trends and thereby engage with the historical approach. Internal Assessment: 25 Marks Written Exam: 75 Marks Total: 100 Marks</p>
<p>II: Industrial Revolution and Social Transformation (the 19th century) [a] Process of capitalist development in industry and agriculture; Changing class structure in France, Germany and Russia [b] Industrial Revolution and Society: Family Life and Gender</p>		<p>In this Unit the student would learn about the social and economic changes in Europe during the nineteenth century. The student would be expected to develop on her/his understanding of the social and economic dimensions of the Industrial revolution in eighteenth century Britain to compare and understand the specific case studies of France, Germany and Russia in the nineteenth century.(Teaching time: 3 weeks Approx.)</p>		

<p>III: Liberal democracy, working class movements and Socialism in the 19th and 20th centuries [a] The struggle for parliamentary democracy and civil liberties in Britain : Parliamentary and institutional reforms; working class discontent chartists; suffragettes [b] Socialism: Early socialist thought, Marxian socialism, Debates and Strategies: The International working class movement</p>	<p>At the end of this rubric the student will be expected to demonstrate an understanding of the transformations of the political systems in nineteenth century Europe. Taking up the case study of nineteenth century Britain the student will study the development of parliamentary institutions alongside a new politically assertive working class. The student will also be expected to bring together her/his understanding of the economic and political transformations in this period when exploring the emergence of socialist thought and critique of capitalism.(Teaching time: 3 weeks Approx.)</p>	
<p>IV: Culture and Society: 1789-1850s [d] Art and culture in revolutionary France: neo classical art; reformation of the royal academies [b] The Consumption of Culture in 19th century Europe; Romanticism in art and literature [c] The City in the age of Industrialization</p>	<p>Culture and Society: 1789-1850s: Approx. In this Unit the student will be expected to link various themes from the earlier rubrics and develop an understanding of the cultural, artistic and urban transformations in nineteenth century Europe. The student will be expected to develop a competent understanding of the emergence of new art forms, reformation of various art and cultural academies, the developing notions of consumption of</p>	

		culture and the changing patterns of urbanism.(Teaching time: 2 weeks Approx.)	
History of India – VII (c.1600-1750)	Semester V ODD		
1: Sources (a) Persian Histories, Memoirs: Jahangirnama, Ma'asir-i Alamgiri (b) Travelogues: Bernier, Manucci (c) Vernacular literary cultures: Mangalkavya and Rekhta		Introduces students to the writing of history in the seventeenth and the eighteenth centuries. Through reading official and non-official, courtly and vernacular, public and personal accounts students shall be urged to think through histories, genres, and sources and rethink the above categories. The unit thus, contemplates a critical historiography. (Teaching Time: 3 weeks Approx.)	
2: Political developments and state formation (a) Issues in the wars of succession (b) Mughal relations with Rajput States (Mewar and Marwar) (c) Maratha state formation under Shivaji and expansion (d) Sikh Community formation in the seventeenth century		Foregrounds issues in the formation and maintenance of political power in the Mughal and Maratha states. It analyses events of successions, alliances, and contestations to sketch an image of pre-colonial India. (Teaching Time: 3 weeks Approx.)	Students will be regularly assessed for their grasp on debates and discussions covered in class. Two written submissions; one of which could be a short project, will be used for final grading of the students. Students will be assessed

			on their ability to explain important historical trends and thereby engage with the historical approach. Internal Assessment: 25 Marks Written Exam: 75 Marks Total: 100 Marks
3: Religion, Society and the State (a) Orthodoxy and syncretism: Naqshbandi Sufis and DaraShukoh (b) Historiography on Aurangzeb: jizya, temples a		Contends with state and doctrinal attitudes towards religious belief and practice and their relation to state policy. To that end, it surveys taxations policy, orthodox observances and state sanctioned desecration in the 17th Century. (Teaching Time: 2 weeks Approx.)	
4: Political and Visual Culture (a) Mughal courtly culture: Umara, Haram, Mirzai (b) Shahjahanabad (c) Mughal Painting: allegory and symbolism under Jahangir and Shah Jahan		Acquaints students with core elements and the constitution of a courtly culture. It attends to sites of authority and domesticity, norms of comportment and masculinity, issues of urbanism and imperial identity. (Teaching Time: 2 weeks Approx.)	
5: Trade and Crafts (a) Indian Oceanic trade: European commercial enterprise-Kerala, Coromandel coast, Western India (b) Crafts and technologies		Discusses developments in the practices and representation of Oceanic trade and its attendant influence on craft and technology. (Teaching Time: 2 weeks Approx.)	

6: Interpreting the Eighteenth Century		VI: Concerns with the debate centring on the eighteenth century as a dark age or as an era of prosperity and the diverse historiography related to it. (Teaching Time: 2 weeks Approx.)		
History of Modern Europe- II	Semester VI Even			
I: Tsarist Russia and the coming of the Bolshevik Revolution [a] Serfdom, Populism and Social Democracy [b] The Revolution of 1905; the revolutions of 1917: origins, visions, movements		<p>At the end of this rubric the student will be familiar with the economic, social and political issues that troubled the Tsarist regime in Russia in the nineteenth century. She/he will develop an understanding of popular movements and the political ascendancy of the socialists eventually leading to the revolutions in the early 20th century. (Teaching time: 2 weeks Approx.)</p>		<p>Students will be regularly assessed for their grasp on debates and discussions covered in class. Two written submissions; one of which could be a short project, will be used for final grading of the students. Students will be assessed on their ability to explain important historical trends and thereby engage with the historical approach. Internal Assessment: 25 Marks Written</p>

			Exam: 75 Marks Total: 100 Marks
<p>II: Varieties of Nationalisms, Imperialism, Crisis and the Great War</p> <p>[a] Intellectual currents, popular movements and the formation of national identities: Germany and Italy [b] State and Politics in post-unification Germany and Italy [c] Imperialism: Theories, Race, Darwin and Orientalism [d] War of 1914-18: historiographical debates; developments leading to the Great War</p>		<p>At the end of this rubric the student will be expected to demonstrate an understanding of the complex political and economic interplay associated with the unification of Germany and Italy. They will be able to trace these complexities into the politics of state formation post unification. The students will also develop an understanding of imperialism, wherein they will explore theories and also how questions of race and orientalism shaped the colonial interactions of European nations. (Teaching time: 5 weeks Approx.)</p>	
<p>III: Europe Between Wars [a] Post war developments, international institutions, social and economic consequences of the war [b] Understanding Fascism; Origins, Forms, Nature of the Fascist/Nazi State: Germany, Italy [c] Origins of the Second World War</p>		<p>The student will be expected to develop an understanding of European politics of this period. She/he will examine the emergence of international institutions and the impact of war on European society and economy. This would also be essential to the students understanding of the emergence of right wing movements in Europe. The student will be expected to demonstrate a familiarity with the historiographical debates and discussion associated with the rise and</p>	

		development of the fascist/Nazi state in Italy and Germany eventually leading to the outbreak of the second world war. (Teaching time: 4 weeks Approx.)	
IV: Cultural and Intellectual Developments since c.1850 [a] Print culture, mass education and the extension of literacy [b] Creation of new cultural forms: Realism, Impressionism, Post-Impressionism, Photography; Architecture: Art Nouveau, Expressionism and Futurism [c] Institutionalization of disciplines: History, Anthropology and Sociology		IV: At the end of the rubric the student will be expected to build on her/his understanding of European history to understand the cultural and intellectual transformations experienced in late nineteenth and early twentieth century Europe. The student will develop familiarity with how mass education, print culture, changes in artistic styles, emergence of photography and the academic institutionalization of disciplines shaped the modern European worldview. (Teaching time: 3 weeks Approx.)	
History of India V (c. 1500-1600)	Semester IV Even		
I. Sources and Historiography a. Persian Literary traditions: Tawarikh, Insha and Translations b. Vernacular Literature: Brajhasha and Telugu/Tamil		This unit introduces students to the available Persian and vernacular literary sources for the study of the period under study. It also provides an opportunity to the students to critically analyse these sources based on their modern historiographical interpretations. (Teaching Time: 2 weeks Approx.)	

<p>II. Establishment of Political authority: Mughals and Rajputs</p> <p>a. Historiographies on the nature of 16th century political formations. b. Contexts, Campaigns and Conquests: Military tactics and technology c. Chaghatayid notions of Kingship; Abu'l Fazl's interventions d. Rajputs and other warrior groups</p>	<p>This unit enables students to understand the various contexts and processes involved in the establishment of the Mughal state. Other than Mughal conquests, their warfare tactics and technology, it also discusses other political formations, some of considerable resilience and importance that complicated processes of imperial integration. These factors also inflected Mughal and other notions of kingship. To underline the variegated nature of politics of this period, the unit also studies the Nayaka state formation in South India. (Teaching Time- 3weeks Approx.)</p>	<p>Students will be regularly assessed for their grasp on debates and discussions covered in class. Two written submissions; one of which could be a short project, will be used for final grading of the students. Students will be assessed on their ability to explain important historical trends and thereby engage with the historical approach. Internal Assessment: 25 Marks Written Exam: 75 Marks Total: 100 Marks</p>
<p>III. Consolidation of Political authority: Mughals, Rajputs and Nayakas</p> <p>a. Evolution of Mughal administrative institutions: Mansab, Jagir Land Revenue Systems b. Agrarian and revenue relations: Zamindars</p>	<p>This unit will teach students about the key administrative institutions of the dominant political formation of the time, the Mughals, around whom there is now a rich historiography. Although centred</p>	

<p>and Peasants c. Rajput states (Mewar/Marwar/Amber) d. State formation under the Nayakas: Madurai, Thanjavur and Senji</p>		<p>around the Mughal state the readings and discussion will also enable students to explore questions relating to the medieval state formations and the social contexts of early modern administrative institutions. To provide a rounded picture of these developments the unit also discusses the histories of the emerging Rajput regimes.(Teaching Time: 3 weeks Approx.)</p>		
<p>IV. Articulation of authority a. Fatehpur Sikri b. Temples and Gopurams of the Nayakas</p>		<p>This unit focuses on the nuanced usage of visual culture (particularly architecture) as a means to articulate authority by rulers of different backgrounds and political ambitions.(Teaching Time: 2 weeks Approx.)</p>		
<p>V. Political and Religious ideas a. Akhlaqi traditions; sulh-i kull b. Revivalist trends in Indian Islam: Shaikh Ahmad Sirhindi c. Vaishnava Bhakti Traditions of North India d. Deccan Sultanates, trans-regional links and Shia Ideology</p>		<p>This unit apprises students about the changing agrarian environment wherein the forest areas are brought under cultivation under the land revenue regime of dominant political regimes leading towards a process of peasantisation. Students would also grasp the crucial role of regional and local political formations, the Zamindars and the peasants in the agrarian society and economy of the period under study.(Teaching Time- 2 weeks Approx.)</p>		

NAME OF FACULTY: Vedbrat Tiwari

<p>HISTORY OF MODERN CHINA (c. 1840s-1950s)</p>	<p>Semester V ODD</p>			
<p>I: Late Imperial China: Society, Economy, Polity (a) Confucian Value System (b) China and the Great Divergence Debate</p>		<p>This unit will introduce the student to the history of China since early modern times. As a backdrop, it will discuss Confucianism and it will also examine the Great Divergence debate. (Teaching time: 4 weeks Approx.)</p>	<p>https://www.knc.edu.in/document/courses/syllabus-2019-20/History_BA_Hons_locf.pdf</p>	<p>Students will be regularly assessed for their grasp on debates and discussions covered in class. Two written submissions; one of which could be a short project, will be used for final grading of the students. Students will be assessed on their ability to explain important historical trends and</p>

				thereby engage with the historical approach. Internal Assessment: 25 Marks Written Exam: 75 Marks Total: 100 Marks
II. Imperialism, Popular Movements and Reforms in the 19th century (a) Opium Wars and the Unequal Treaty System (b) Taiping and Boxer Movements – Causes, Ideology, Nature (c) Self-Strengthening Movement; Hundred Days Reforms of 1898		This unit deals with European imperialism in China. It also examines the nature and consequences of popular Movements; Taiping and Boxer Movements. It also deals with Hundred Days Reforms of 1898.(Teaching Time: 4 weeks Approx.)		
III: Emergence of Nationalism (a). The Revolution of 1911: Context, Nationalist Ideologies, Role of Social Groups, Changing Gender Roles. (b). Sun Yat-sen (Sun Zhong Shan)— Ideology and Three Peoples Principles (c) May Fourth Movement of 1919		This unit examines the history of emergence of Nationalism in China. The Revolution of 1911, its character, nature of protest and participation etc. It also deals with the rise and impact of Sun Yat-sen (Sun Zhong Shan), his ideology and Three Peoples Principles. (Teaching Time: 3weeks Approx.)		
IV: Nationalism and Communism (a). 1921-1927: Formation of the CCP and early activities; Reorganization of the KMT (Nationalist Party); The First United Front (b). 1928-		This unit will examine nature of Nationalism and emergence of Communism in China. It will also examine the formation of the CCP and its early activities. History of Reorganization		

<p>1949: Kiangsi (Jiangxi) Period; Evolution of Maoist Strategy and Revolutionary Measures; the Yen-an Phase; Peasant Nationalism and Communist Victory</p>		<p>of the KMT (Nationalist Party) and The First United Front will also be elaborated upon. (Teaching time: 3 weeks Approx.)</p>		
<p>Culture in Indian Subcontinent I</p>	<p>Semester- V ODD</p>			
<p>I. Definitions of Culture and its various aspects :(i) Perspective on Cultures: Indian Cultural tradition: An overview (ii) Plurality of Cultures: Social Content of Culture</p>		<p>vocational students to understand the Indian cultural traditions and heritage from ancient to modern times. It highlights the plurality of Indian culture through the medium of language, literature, music, dance and architecture.</p>		<p>Students will be regularly assessed for their grasp on debates and discussions covered in class. Two written submissions; one of which could be a short project, will be used for final grading of the students. Students will be assessed on their ability to explain important historical trends and thereby engage with the historical approach. Internal Assessment: 25 Marks Written Exam: 75 Marks</p>

				Total: 100 Marks
II. Language and Literature, Sanskrit: Kavya - Kalidasa's Ritusambhara, Prakrit: Gatha Saptasati, Development of vernacular language and literature, Indo-Persian Literature: Amir Khusro's works, Urdu poetry and prose: Ghalib				
III. Performing Arts, Hindustani, Carnatic classical Music, Devotional music: bhakti and sufi				
Architecture: Meanings, form and Function, Rock-cut- Mamallapuram, Structural – temple				
IV. Architecture- Khajuraho complex and Tanjavur temple; Fort				
HISTORY OF MODERN JAPAN (c. 1868-1950s)	Semester VI Even			
1: Transition from Feudalism to Capitalism a. Crisis of the Tokugawa Bakufu System b. The Meiji Restoration : Nature and Significance; Early Meiji Reforms c. Economic Development in the Meiji Era Agrarian Settlement Industrialisation and Capitalism		This unit will introduce student to the history of Japan from its transitions from feudalism to Capitalism. The Unit will also examine historical process which led to Meiji Restoration and its impact on the economy of Japan. (Teaching Time: 5 weeks Approx.)		Students will be regularly assessed for their grasp on debates and discussions covered in class. Two written submissions; one of which could be a short project, will be used for final grading of the students.

				Students will be assessed on their ability to explain important historical trends and thereby engage with the historical approach. Internal Assessment: 25 Marks Written Exam: 75 Marks Total: 100 Marks
2: Democracy and Militarism a. Popular Rights Movement b. Women's Rights in the Meiji Era c. Meiji Constitution d. Failure of Parliamentary Democracy; Militarism and Fascism		This unit deals with emergence and growth of democratic governance in Japan. Role of popular rights movements, polemics of Meiji constitution, and failure of democracy and subsequent rise of Militarism has been examined in this unit. (Teaching Time: 4 weeks Approx.)		
3: Imperialistic Expansion and Resistance a. Imperialism and Japanese Nationalism b. Expansion in China and Manchuria c. Colonisation of Korea and Korean Nationalism		This unit will enable students to understand the imperialistic design of Japan and the role of nationalism in its conception. This unit will examine the nature and consequences of Japanese colonialism over China and Manchuria. It also deals with Japanese colonialism over Korea and the growth of Korean		

		Nationalism.(Teaching Time: 3weeks Approx.	
4: American Occupation, post-War Reconstruction and “Reverse Course”		This unit deals with the period between the two World wars and the subsequent history of Japan. The American occupation of Japan after World War-II and the post war reconstruction has been examined in this unit.(Teaching Time: 2 weeks Approx.)	
Culture in Indian Subcontinent- II	Semester VI Even		
I. Perceptions of visual Past and Present, Sculpture and Painting: Silpashastric normative tradition, Classicism – Narrative and Sculptural, Mural and Fresco paintings: Ajanta caves, Bagh caves, Alchi Murals, Post Classicism – Pallava – Chola: Chola Bronzes		The students will learn critical analysis of the historical events and narratives. Students would be able to find the job opportunity in the field of cultural studies & practices. 2 weeks	Students will be regularly assessed for their grasp on debates and discussions covered in class. Two written submissions; one of which could be a short project, will be used for final grading of the students. Students will be assessed on their ability to explain important historical trends and thereby engage with the

				historical approach. Internal Assessment: 25 Marks Written Exam: 75 Marks Total: 100 Marks
II. Early Medieval idiom- Illustrated texts: Jaina and Pala manuscripts, Horoscopes. Medieval idiom- Mughal paintings, painters and illustrated texts. Late Medieval idiom - An overview of school of paintings from 18th century CE onwards. Modern – company school, Ravi Varma, Bengal School, Amrita Shergil and Progressive Artists.		This will help in the preparation of projects and assignments on history based subjects during training and internship with tourism based work profile. 2 weeks		
III. Popular Culture a) Folk Lore and Oral tradition of Kathas, narratives, legends and proverbs, Linkages of bardic and literary traditions. b) Festivals, fairs and fasts; Links with tirtha, pilgrimage and localities. c) Textile and Crafts; the Culture of Food.		This course will inculcate organizing capability and virtues required to lead the group and organization in an effective and efficient manner. 2 weeks		

<p>VI. Communication, Patronage and Audiences: a) Court Merchant groups and communities. b) Culture as Communication. Nationalism and the issue of Culture; Institutions of Cultural Practices: Colonial and Post-Colonial.temple; Forts etc.</p>		<p>In long run, this course facilitates their comprehension of the tourism industry better. 3weeks and further policy making of the same.</p>		
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DEPARTMENT OF TOURISM

NAME OF FACULTY: Avinash Chandra

NAME OF PAPER	SEMESTER - ODD/EVEN	TEACHING PLAN (PER 4 WEEKS)	SYLLABUS LINK ON DU WEBSITE	ASSESSMENT
Basics of Tourism-DSC	I	1ST 4 WEEK S-UNIT 1	https://www.du.ac.in/uploads/new-web/18112022_CVS.pdf	Class test after four weeks
		2nd 4 WEEK S-UNIT 2		Assignment
		3rd 4 WEEK S-UNIT 3		Power point presentation after mid-sem

		4th 4 WEEK S- UNIT - 4		
Tour Guiding and Escorting - DSC	II	1ST 4 WEEK S- UNIT 1	https://www.du.ac.in/uploads/new-web/15032023_75_merge_CVS.pdf	Oral Presentati on and viva
		2nd 4 WEEK S- UNIT 2		Assignme nt
		3rd 4 WEEK S- UNIT 3		Class test after mid sem break
		4th 4 WEEK S- UNIT-4 AND REVISI ON		
Entrepren eurship & New Venture Planning - DSC	II	1ST 4 WEEK S- UNIT 1	https://www.du.ac.in/uploads/new-web/15032023_75_merge_CVS.pdf	Project- report
		2nd 4 WEEK S- UNIT 2		Class test after mid- sem break
		3rd 4 WEEK S- UNIT 3		Oral Presentati on
		4th 4 WEEK S- UNIT-4		
Tourism Marketing - Core Discipline	III	1ST 4 WEEK S- UNIT 1	http://www.du.ac.in/uploads/Syllabus_2015/B.A.%20(Vocational%20Studies)%20Tourism%20Management.pdf	Assignme nt
		2nd 4 WEEK S- UNIT 2		Class test after mid- sem break
		3rd 4 WEEK S- UNIT 3		Viva

		4th 4 WEEK S- UNIT-3 AND REVISI ON		
Profile of modern tourism	IV	1ST 4 WEEK S- UNIT 1	http://www.du.ac.in/uploads/Syllabus_2015/B.A.%20(Vocational%20Studies)%20Tourism%20Management.pdf	Assignme nt
		2nd 4 WEEK S- UNIT 2		Class test after mid- sem break
		3rd 4 WEEK S- UNIT 3		Oral Presentati on
		4th 4 WEEK S- UNIT-3 AND REVISI ON		
Tourism Undertaki ng - Elective Core – Discipline Based	V	1ST 4 WEEK S- UNIT 1	http://www.du.ac.in/uploads/Syllabus_2015/B.A.%20(Vocational%20Studies)%20Tourism%20Management.pdf	Class test
		2nd 4 WEEK S- UNIT 2		Assignme nt
		3rd 4 WEEK S- UNIT 3		Power point presentati on and viva
		4th 4 WEEK S- UNIT-3 AND REVISI ON		
Business Tourism and Hospitalit y - Skill Enhance	VI	1ST 4 WEEK S- UNIT 1	http://www.du.ac.in/uploads/Syllabus_2015/B.A.%20(Vocational%20Studies)%20Tourism%20Management.pdf	Class test

ment Course (SEC)				
		2nd 4 WEEK S- UNIT 2		Assignme nt
		3rd 4 WEEK S- UNIT 3		Power point presentati on and viva
		4th 4 WEEK S- UNIT-3 AND REVISI ON		
Procedure and Operation s in The Tourism Business- Elective Core – Discipline Based	VI	1ST 4 WEEK S- UNIT 1	http://www.du.ac.in/uploads/Syllabus_2015/B.A.%20(Vocational%20Studies)%20Tourism%20Management.pdf	
		2nd 4 WEEK S- UNIT 2		
		3rd 4 WEEK S- UNIT 3		
		4th 4 WEEK S- UNIT-3 AND REVISI ON		

NAME OF FACULTY: Dr. Ravindra Singh Kushwaha

NAME OF PAPER	SEMESTER - ODD/EVEN	TEACHING PLAN (PER 4 WEEKS)
Basics of Tourism - Core Discipline	III	1ST 4 WEEKS- UNIT 1
		2nd 4 WEEKS- UNIT 2

		3rd 4 WEEKS- UNIT 3
		4th 4 WEEKS- UNIT 4
Airport Handling- Skill Enhancement Course (SEC)	V	1ST 4 WEEKS- UNIT 1
		2nd 4 WEEKS- UNIT 2 & 3
		3rd 4 WEEKS- UNIT 4
		4th 4 WEEKS- UNIT-5
Business Tourism and Hospitality - Skill Enhancement Course (SEC)	VI	1ST 4 WEEKS- UNIT 1
		2nd 4 WEEKS- UNIT 2
		3rd 4 WEEKS- UNIT 3
		4th 4 WEEKS- REVISION
Profile Of Modern Tourism - Core Discipline	IV	1ST 4 WEEKS- UNIT 1
		2nd 4 WEEKS- UNIT 2
		3rd 4 WEEKS- UNIT 3
		4th 4 WEEKS- REVISION
Tourism Undertaking - Elective Core – Discipline Based	V	1ST 4 WEEKS- UNIT 1
		2nd 4 WEEKS- UNIT 2
		3rd 4 WEEKS- UNIT 3
		4th 4 WEEKS- REVISION
E-Tourism	SEC	1ST 4 WEEKS- UNIT 1

