

**COLLEGE OF VOCATIONAL STUDIES  
UNIVERSITY OF DELHI**

**UNDERTAKING  
(To be filled by the student)**

I \_\_\_\_\_ son/daughter of \_\_\_\_\_  
student of College of Vocational Studies, Sheikh Sarai, Phase-II, New Delhi-110017, have  
\_\_\_\_\_ % attendance in \_\_\_\_\_ Semester (2023-24) while the University requires a minimum  
attendance of 66.67%. I am therefore short of attendance and I am thus signing this undertaking  
stating that I will make up the shortfall in the next Semester, failing which I will be detained in the  
next semester.

**Signature of the Student**

Student's Name \_\_\_\_\_

Class Roll No. \_\_\_\_\_ Sem. & Year \_\_\_\_\_, 2023-24

Subject \_\_\_\_\_

Address & Phone No. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Declaration by the Parent/Guardian**

I \_\_\_\_\_ Parent/Guardian of Mr./Ms. \_\_\_\_\_  
am aware of the attendance rules and of the undertaking signed by my ward and will ensure that  
he/she fulfills the same.

Signature \_\_\_\_\_

Parent's Name \_\_\_\_\_

Address & Phone No. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**For Office Use**

Admission ticket may be issued.

**Convenor, Attendance Committee**

**PRINCIPAL**