



College of Vocational Studies

(University of Delhi)
Triveni (Sheikh Sarai), Phase II
New Delhi – 110017

Tel: +91-11-29258544
Email: cvs_1972@yahoo.com
Website: www.cvs.edu.in

01-09-2024

Notice Regarding SEC options for Semester V students

Please note this notice is only for the students who have opted for E-commerce and Advanced Spreadsheet in Business as their SEC preference and for those who did not fill their preferences earlier.

The SEC papers E-commerce and Advanced Spreadsheet in Business have been withdrawn. Therefore, students who had opted for these papers are requested to fill the google form again with new preferences. Those who missed filling the form earlier may also use this opportunity to give their preferences for SEC.

Kindly note that this is the final chance and those who fail to fill the form will be allocated any paper based on availability.

The students are required to give three preferences for SEC in the google form out of which, one will be allotted to them.

To give your preferences for SEC subjects offered by the College of Vocational Studies, please click on the Google form: <https://forms.gle/oh15MCyEsgjbs5v36>

Please read the complete guidelines before submitting the form. The students of Semester V must fill their options latest by 05-09-2024 (5:00 PM). Those who fail to fill their preferences by the due date will be allotted any paper by the college.

The student will be held responsible in case of any false/misleading information on his/her part.

sd-

Nodal Officers

Principal (OSD)

Guidelines for SEC

1. The college will allot the SEC subjects on a first come first serve basis.
2. Students will not be allowed to change their SEC subjects at a later stage. Therefore, the students should follow extreme care while choosing their options.
3. Students are advised to go through the syllabi of the Skill Enhancement Courses (SEC) before choosing their options. The syllabi are available on the DU website: <https://www.du.ac.in/>
4. Students cannot opt for the same paper in Semester V which they have studied in any of the previous semester (Semester I, II, III and IV). For example: if the student has studied the SEC Paper “Digital Marketing” in any of the previous semester (Semester I, II, III or IV), then he/she cannot opt the same paper in Semester V.
5. Semester V students are also informed that they may study any SEC other than those provided by College of Vocational Studies. For details regarding other SEC papers, kindly check the DU website <https://www.du.ac.in/>. In such a case, students are required to send an email at **subjectoptions@cvs.du.ac.in** mentioning their Name, Roll Number, Course, Contact Number, and SEC paper that they wish to study in Semester V. In case the student opts for a SEC paper not offered by College of Vocational Studies, they will have to attend classes in any other college belonging to the Cluster Colleges (South Campus) of the University of Delhi. The fulfillment of the choice of the student depends on the terms and conditions set by the host college.