



College of Vocational Studies

(University of Delhi)
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01-09-2024

Notice Regarding SEC options for Semester III students

Please note this notice is only for the students who have opted for E-commerce and Advanced Spreadsheet in Business as their SEC preference in semester III.

The SEC papers E-commerce and Advanced Spreadsheet in Business have been withdrawn. Therefore, students who had opted for these papers are requested to fill the google form again with new preferences.

The students are required to give three preferences for SEC in the google form out of which, one will be allotted to them.

Please read the complete guidelines before submitting the form. (See guidelines below)

To give your preferences for SEC subjects offered by the College of Vocational Studies, please click on the Google form: <https://forms.gle/yZZBY2Ntm7RdeXGe9>

The last date of submitting the options for SEC preferences is **5th September 2024**. Please note that the form will be closed after the due date.

The student will be held responsible in case of any false/misleading information on his/her part.

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Nodal Officers

Principal (OSD)

Guidelines for SEC

1. It is mandatory for all the students of all courses of Semester III to choose their options for one Skill Enhancement Course (SEC) that they want to opt for the 2024-25 session (Odd semester, Semester-III).
2. The college will allot the SEC subjects on a first come first serve basis.
3. Students will not be allowed to change their SEC subject at a later stage. Therefore, the students should follow extreme care while choosing their options.
4. Students are advised to go through the syllabi of the Skill Enhancement Courses (SEC) before choosing their options. The syllabi are available on the DU website: <https://www.du.ac.in/>
5. Students cannot opt for the same paper in Semester III which they have studied in any of the previous semester (Semester I, II). For example: if the student has studied the SEC Paper “Digital Marketing” in any of the previous semester (Semester I, II), then he/she cannot opt the same paper in Semester III.
6. Semester III students are informed that they may study any SEC other than those provided by College of Vocational Studies. For details regarding other SEC papers, kindly check the DU website <https://www.du.ac.in/>. In such a case, students are required to send an email at **subjectoptions@cvs.du.ac.in** mentioning their Name, Roll Number, Course, Contact Number, and SEC paper that they wish to study in Semester III. In case the student opts for a SEC paper not offered by College of Vocational Studies, then he/she will have to attend classes in any other college belonging to the Cluster Colleges (South Campus) of the University of Delhi. The fulfillment of the choice of the student depends on the terms and conditions set by the host college.

The student will be held responsible in case of any false/misleading information on his/her part.

If you have any queries, please feel free to mail us at **subjectoptions@cvs.du.ac.in**.

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