

**COLLEGE OF VOCATIONAL STUDIES
UNIVERSITY OF DELHI**

**Minutes of the Staff Council meeting held on
Wednesday, 28th June, 2023**

A meeting of the Staff Council was held on 28.06.2023 at 11.00 a.m. in the Seminar Room of the College. It was attended by 72 members including Chairman (as per attendance sheet).

The following decisions were taken:

1. The minutes of the Staff Council meeting held on 11.07.2022 were confirmed.
2. Dr. Shweta, Associate Professor, Department of Commerce has been elected Secretary, Staff Council unanimously for the year 2023-24.
3. The various Committee were formed for the year 2023-24, as per Annex.-I. The Chairman pointed out that the performance of some Conveners and members of some committees was not up to the mark. Many of the meetings were postponed due to the lack of quorum or in many cases the meeting were postponed or decisions were deferred on frivolous and baseless grounds.
4. **Any other item:**
Some members expressed concern against major part of College Library budget for books (more than 60 percent) remaining unutilized. It has been due to the teachers/TICs not recommending the books, the Library Committee not holding the meeting to approve the budget in time, lack of monitoring of library budget by the TICs and Library Committee. The Library Committee is duty bound to regulate, monitor and utilize the budget. The Council decided as under:
 - (i) For the purchase of books academic year (July-June.) be followed instead of financial year.
 - (ii) The Library Committee must decide the Budget allocation to different departments at the earliest but not later than end of July.
 - (iii) The Library Committee and TICs have the responsibility to make sure that budget allocated to different departments are being utilized to purchase the relevant and required books.

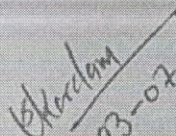
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
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- (iv) Books exhibition inviting various publishers and vendors should be organized at least once a year and books may be purchased through such exhibition also, in addition to books purchased through direct recommendation of the concerned subject teachers/ TICs.
- (v) The books to be purchased for Library may also be discussed and decided in the departmental meetings also and requisitions for such books given to Library duly signed by subject teacher and TIC.
- (vi) The students should be made aware about the e-books and e-journals available through INFLIBNET and the University of Delhi. They should be motivated to refer to such books. The required number of new computers be purchased for resource Centre in the library.
- (vii) The outdated volumes of the books should be identified for condemnation. The Library Committee has the responsibility to identify such books for condemnation.

The meeting ended with a vote of thanks to the Chair.


Secretary


Chairman