

Implementation of the Improvement of marks policy

Policy notified on 10.02.2023

Grade obtained (Combined)	Grade – in Theory	Grade – in Tutorial/ Practical	Re-register for the paper/ course	Manner of improving the grades of the course/paper
F (fail)	Not satisfied*	Satisfied	No	appear in end term theory exam of that course/paper
More than F (Pass)	Not satisfied*	Satisfied	No	appear in end term theory exam of that course/paper
More than F (Pass)	Not satisfied (satisfied in IA)	Satisfied	No	appear in end term theory exam of that course/paper
More than F (Pass)	Not satisfied (including IA)	Satisfied	Yes	attend classes of the course and appear for IA and end term theory examination#

Students who do not wish to improve the attendance component of IA, are allowed to carry forward their previous attendance marks of IA and improve upon the rest of the two components i.e. Class test and Assignment by re-registering for the course/paper and learning through self-study mode.

Grade obtained (Combined)	Grade – in Theory	Grade – in Tutorial/ Practical	Re-register (Yes/No)	Manner of improving grades of the course/paper
More than F (Pass)	Satisfied	Not satisfied*	Yes	attend the course and appear in both theory and practical examinations, along with their CA and IA
F (Fail)	Satisfied	Not satisfied*	Yes	- DO -
F (Fail)	Not satisfied*	Not satisfied*	Yes	- DO -

*** Not satisfied indicates Grade below the passing marks prescribed for theory/practical**

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- **Improving marks of only theory of a paper**
 - No need to re-register and attend classes of that paper
 - Fill the examination form and appear in the written exam
- **Improving marks of IA** (satisfied with the Tutorial/Practical marks)
 - Re-register for the paper/course at the college
 - attend classes of that paper, if attendance component is to be improved otherwise do self study and appear for class test and assignment of IA to improve the marks
 - Fill the examination form and appear in the written exam of the said course/paper.

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- **Improving marks of IA and Tutorial/Practical marks**
 - Re-register for the paper/course at the college and attend classes of that paper including tutorial/practical
 - Fulfil all academic requirements
 - Fill the examination form and appear in the written exam of the said course/paper.

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Meaning of 'Re-register'

- To re-register for a paper/course for improvement of marks (by choice/ER) means to formally inform the College authority of his/her intent to do so.
- College may create a proforma/ Google Form to seek such information from the students and may charge a very nominal fee (to a maximum of Rs 100) to systematise it.
- College may facilitate to the extent possible, the attending of such class, tutorial/practical by such students.

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- The matter of overlapping of classes of different semesters has been brought to the notice, which indirectly unable a student to attend the classes of earlier semester to improve the marks of a paper/course.
- The Committee examining this matter also took note of it.

Proposals to facilitate the implementation

- **Holding classes for such students from 6 pm to 8 pm OR on Saturdays / Sundays or on both the days**
- In case there are **very less number of students** who wish to improve the marks of a particular paper/course, **Colleges can cluster together and hold classes** for such students and thus share the responsibility for better viability.
- **Teachers** who teach such students **be paid extra honorarium** as per norms of the University, if they take such classes **over and above their prescribed workload**. However, a teacher may be permitted to take **a maximum of four credits in a semester** for such students.

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As per Ordinance IX (2), improvement of marks obtained in a course/paper can be made in the immediately succeeding odd/even semester only, i.e. **marks obtained in a paper/course of semester 1 can only be improved in the next immediate cycle i.e. in semester III and those of Semester II in Sem. IV, so on and so forth.**

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For the sake of information, it is hereby stated that -

Students who are unable to clear an elective/optional paper/course under UGCF 2022 are now permitted to change such paper/course and pick up another one from the relevant elective pool and appear for the examination after completion of all academic requirements, including attendance, IA (Internal Assessment) , CA (Continuous Assessment) or Practical, as applicable.