

A meeting of the Purchase Committee was held on 06.12.2024 at 11.30 AM in the Committee Room. Following members are present:

1. Dr. Pradip Kumar Biswas
2. Gaurav Singh
3. Priya Paul
4. Rachna
5. Ms. Shikha
6. Dr. Nakarna Taggar
7. Manisha Jain

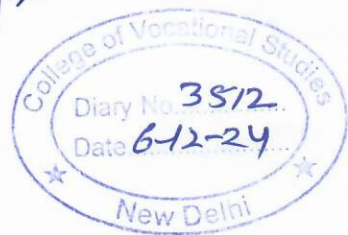
Dr. (Convenor)

Gaurav
Priya

Rachna

Shikha
6/12/24

Nakarna
Mainshafan 6/12/2024
6/12/24



Minutes of the meeting:

1. Required stationary items mentioned in the Note sheet dated 04.12.2024 may be purchased from the Delhi University Cooperative Store.

Mr. Nishu
7/12/24

A.O

2. All the Department TIC's, Convenors of Societies and college administration are requested to provide their annual requirements of goods and services within 15 days.

Pl ask
Prof. Pradip
to send
mail to
all in this
regard.

3. For regularly used goods and services, Rate Contract should be made for one year with a Vendor, and the Vendor will be selected through tendering process (GEM portal may be used for this purpose).

Dr.
06.12.2024
Rachna
6/12/2024

Gaurav
6/12/24

Nakarna
6/12/2024
Priya
06/12/24

Manishafan
6/12/24
Shikha
6/12/24

To,

The Principal (O.S.D.)

C. V. S. (Univ. of Delhi)

Sheikh Sarai - II

New Delhi - 110017.

8-11-2024.

Subject: Minutes of the Canteen Committee.

Respected Sir,

Please find attached the minutes of the Canteen Committee held on 8th Nov. 2024 for your kind perusal.

Thanking you,



(Dr. Anand Kumar)

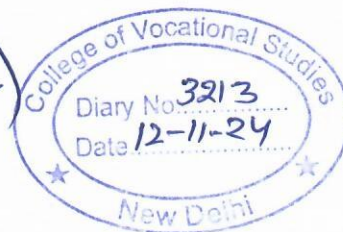
Convener, Canteen Committee.

(Min)
(P. H. S. for
Mr. H. S.)

Canteen
Committee

(Mr. H. S.)

12/11/2024



Nov. 08, 2024.

A meeting of Canteen Committee was held on 8th Nov. 2024 at 12.30 pm. in room no. 32. Following members were present:-

1. Anand Kumar 
2. Dr. Ruchi Sharma 
3. Dr. Aditya Kumar Sharma 
4. Asmita Tyagi 
5. Nandini Chaudhary 
6. VIKAS YADAV 

The committee decided to recommend the following:-

1. The committee decided to see the file of Canteen committee.
2. A new coffee machine (beans grinding Nascate type) should be installed in the canteen.
3. Following items/requirements should be provided :
 - a. New chairs - 25
 - b. New rectangular - 6 tables
 - c. Repair of ceiling of kitchen area.
4. A dedicated phone no. for order to the canteen be maintained by the contractor.
5. Proper Lunch (Rice, Chapati, green veg, dal, Salad) should be provided. Use of spices should be limited.


8.11.2024.


8/11/24.


8/11/24


8/11/24.


8/11/24.



Meeting of Meeting

to Admin to meet

A Purchase committee was held on 10th September 2024 in the committee room at 9:30 am. Following Members were present in the Meeting

P. K. Biswas

1. Dr. Pradip Kumar Biswas

2. Rachna Rachna
10/9/24

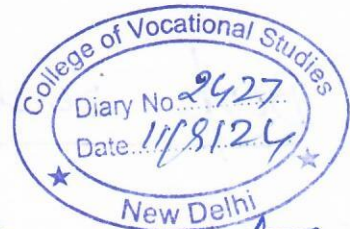
3. Gaurav Singh Gaurav
10/9/24

4. Priya Saha Priya
10/9/24

5. Shipha Shipha
10/9/24

6. Manisha Jain Manishagan
10/9/24

Mr. Pradip



A Purchase of Portable Water Purification System with inbuilt RO + UV water cooler.

GEM Portal was opened for the Purchase. Three Products with lower Prices were analyzed as follows

1. @ emric AEMRIC India

Rs 59,500/-

2. New Universal RO Potable water

Rs 60,000/-

3. AQUACLAN Potable water

Rs 64,900/-

Out of the Above mentioned Products the @emric AEMRIC INDIA with Rs 59,500/- is L1.

Comparative Statement is given in Annexure

Gaurav
10/9/24

Shipha

Manishagan
10/9/24

P. K. Biswas

Priya
10/9/24

B Purchase of Sports goods & Equipments.

Application received was not duly signed by ~~the~~ the Sports committee Members and the requirement mentioned was unclear. Therefore Purchase Committee could't process the purchase of Sports goods & Equipment.

C Book Binding Quotation

Sealed Quotation may be invited for the same.

Gautam
10/9/24

P. K. B. B. B.

Singh
10/9/24

Manish Kumar
10/9/24

Pooja
10/9/24

Rachos
10/9/24

Minutes of Purchase Committee
The meeting of the purchase committee
held in the committee room at 12:00
on 28.08.2024.

Following members were present.

- 1 Shikha Shikha 28/8/24
- 2 Priya Saha Priya 28/8/24
- 3 Gaurav Singh Gaurav 28/8/24
- 4 Rachna Rachna 28/8/24
- 5 Manisha Jain Manisha 28/8/24
- 6 Dr. Pradeep Kumar Biswas [convenor]. P.K.B.

(A) M/s based 3 Refreshment quotations were received.

- i) Ritesh caterers
- ii) Anjum Brandroot
- iii) Deep Sweet Palace.

out of which L1 is Ritesh caterers.
comparative statement is attached.

(B) M/s based 3 tent quotations were received.

- i) Saket caterer & Decorators
- ii) Jyoti Tent House
- iii) Rawat Events & Production.

out of which L1 is Saket caterers & Decorators.

(C) For the Purchase of

① Portable water Purification.

② Sports Goods items.

through GEM couldn't be done due to
non-availability of Supporting staff.

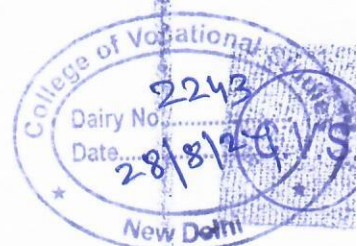
Gaurav
28/8/24

P.K. Biswas

Priya
28/8/24

Manisha
28/8/24

Shikha
28/8/24



comparative Statement for Refreshment Quotations

1. Ritesh caterers Rs 42,000/-
2. Anjum Brandeoot Rs 52,500/-
3. Deep Sweet Palace Rs 63,000/-

L1 is Ritesh caterers with amount of Rs 42,000/-

II comparative Statement for Tent Quotations

	Saket caterer	Rawat Events & Productions	Jyoti Tent House
1. Tent	1000/-	12,00/-	1200/-
2 (2.50) chairs	50/- P.V.	60/- P.V.	60/- P.V.
3 (16) Fans	350/- P.V.	400/- P.V.	350/- P.V.
4 carpets	150/- P.V.	200/- P.V.	200/- P.V.
5. sound System	5000/-	6000/-	6500/-
6. Table	200/- P.V.	300/- P.V.	250/- P.V.

Saket caterer & Decorator is L1. as per the per unit cost of the required items.

Gaurav
28/8/24

Pritya
28/8/24

Rahul
28/8/24

Manish
28/8/24

P. Singh
28/8/24

The two qualified bidders are as follows. The financial quote are

1. HGM Tech Zone — RS 57,400/-
2. Pure Life Solutions — RS 77,000/-

HGM Tech Zone is L1. i.e RS 57,400/-

Sheet Attached.

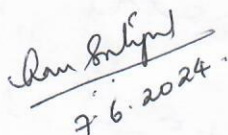
The three bidders had uploaded the representations who were disqualified earlier. Still they stand disqualified since they do not meet the eligibility criteria of "college visit certification"

 7/6/24

 7/6/24

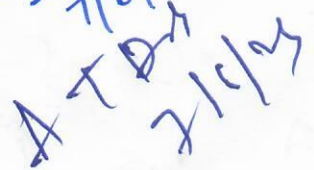
 7/6/24

 09.06

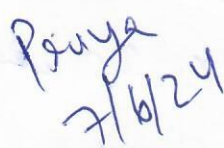
 7.6.2024

 7/6/24

 7/6/24

 7/6/24

 7/6/24

 7/6/24

A meeting of the Purchase Committee was held on 7th June 2024 at 10.30 in the Committee Room to open the financial bid for Annual Maintenance Services for Water Purification and Conditioning System.

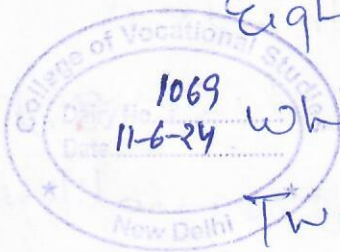
Eight bids were received. Out of which only two qualified technically.

Two days were given to the disqualified bidders for representation.

But since the eligibility criteria was college visit certificate before bidding, six were disqualified.

Only two bidders who qualified technically, the financial bids

of the same were opened today i.e. 7th June 2024.



Mr. Manish
11/6/24

Mr. Manish
11/6/24

A.T. Das
7/6/24

Shalin
7/6/24
Manish
2024

Pooja
7/6/24
Ganesh
7/6/24

Devi
7/6/2024

Shubh
7/6/24

Shubh
07.06.24

Manishagani
7/6/24 P.T.O.

Minutes of the Purchase Committee

Meeting of the Purchase Committee was held on 4/6/2024 in the committee room. Following Members were present in the meeting at 12.30 Pm.

1. Dr. Shalini Singhal
2. Dr. Anu Satyal
3. Dr. Ashis Taru Deb
4. ~~Mr.~~ Priya Saha
5. Dr. Natasha
6. Mr. Gaurav Singh
7. Ms. Manisha Jain
8. Ms. Shikha

Anu Satyal
4.6.2024

A.T. Deb 4/6/24



Priya Saha

11.6.24

Manisha Jain
4/6/2024

Bid for Annual Maintenance Services for water Purification and conditioning system were opened on GEM. Eight Bids were opened out of which only two qualified technically. Six were disqualified as they did not meet the required eligibility criterion of visiting the college before applying for the bid and receive a certificate from the college regarding the same. The financial bid of the two qualified bidders will be opened after 48 hours. The comparative sheet is attached.

Shikha
4/6/24

Anu Satyal
4.6.2024

A.T. Deb
4/6/24

Priya
4/6/24

Natasha
4/6/24

Gaurav
4/6/24

Manisha Jain
4/6/24

Shalini
4/6/24

Company's Name	collex with certificate	MSME
Sharma Enterprises	X	-
Steel Industries Private Limited	X	-

Two HGM TECHZONE and ~~for~~ true life solutions have qualified for the technical bid. financial bid will be opened after 48 hours.

~~Sharma~~
4/6/24

~~Sharma~~
4/6/24

~~Sharma~~
4/6/24

~~Sharma~~
4/6/24

A T Desh
4/6/24

~~Sharma~~
4/6/24

~~Sharma~~
4/6/24

Sl.No	Company's Name	College visit certification	MSME
1	Balaji Marketing & services.	X	-
2	Eco Sadgi	X	-
3	Ganapati Enterprises	X	-
4	HGM TECH ZONE	✓	✓
5	Pure life Solutions	✓	✓
6	RK water O Pure Vaan	College visit certificate not verified by the college.	

Singh
4/6/24

4/6/24
Page
4/6/24

Sanjay
4/6/24

Mamata
4/6/24

@ellme
4/6/24

Amal
4.6.2024

A T
4/6/24

Minutes of the Purchase Committee

Meeting of the Purchase Committee was held on 7/6/2024 at 10:30 am in the committee room. Following members were present in the meeting

1. Dr. Shalini Singh *Shalini Singh 7/6/24*
2. Dr. Anu Satyal *Anu Satyal 7.6.2024*
3. Mr. Ashish Kumar Jha *Ashish 07/06/24*
4. Mr. Dhana Jay *— DD 7/6/24*
5. ~~Ms.~~ Priya Saha *Priya 7/6/24*
6. ~~Dr.~~ ~~Natasha~~ *Manisha Jain 7/6/24*
6. Ms. Manisha Jain *Manisha Jain 7/6/24*
7. Mr. Gaurav Singh *Gaurav 7/6/24*
8. Ms. Shipha *Shipha 7/6/24*
9. Dr. Ashis Tanu Deb *A. T. Deb 7/6/24*
10. Ms. Deepa S. Gaeg *Deepa 7/6/24*

A meeting of the Purchase committee met on 27 June 2024 at 12:00 am in the ISAC room to open the tender for the AMC of AC's.

Following members were present:

1. Dr. Shalini Singhal *Sh* 27/6/24
2. Ms. Shikha *Shikha* 27/6/24
3. Mrs. Priya Saha *Priya* 27/6/24
4. Ms. Manisha Jain *Manisha Jain* 27/6/24
5. ~~Dr.~~ Natasha Tajeja *Natasha* 27/6/24
6. Mr. Gaurav Singh *Gaurav* 27/6/24

(minutes dt. 27/6/24, all documents to be submitted)

Sh 27/6/24



In continuation of the previous meeting held on 24th June, 2024, 12 technically disqualified bidders were asked to submit their representations on the GEM portal, 48 hours were given to them.

② The committee received only one ^{representation} quotation from Kaushal Electrical & Engineering. However, he has submitted the same GST certificate which is not verified by the Jurisdictional Authority, hence, the bidder is disqualified.

③ The financial bid of the four qualified bidders were opened today ~~in~~ 27th, June 2024.

1. Decent Engineers
2. Magica Facility Management Services (I) Private Ltd
3. Thapathi Brothers Services
4. Vaikunth Group Enterprises

Shikha 27/6/24

Decent Engineers have has qualified as
with the quoted Price of Rs. 92000/- for
Annual Maintenance Contract for AC.
The financial bid Sheet is attached.

Gadgaon
27/6/24

Shel
27/6/24

Shukla
27/6/24

Chavhan
27/6/24

Manishgani
27/6/24

Parya
27/6/24

meeting of the Purchase Committee met on 24th June 2024 at 11:30 A.M in the ~~Purchase~~ Committee room to open the tender for the AMC of AC's.

Following members were present.

1. Dr. Shalini Singhal ShL
2. Ms. Shikha Shikha
3. Mrs. Priya Saha Priya
4. Ms. Manisha Jain Manishajain

Doc (Adm)
Sh
26.6.24

Mr. Manish
C

Following decisions were made.

1. 16 Bids were received.

(a) 4 Qualified technically.

(b) 12 did not qualify technically.

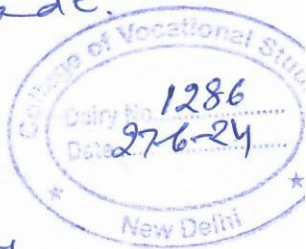
Qualified Bidders are as follows -

1. Decent Engineers

2. Magica Facility Management Service Pvt. Ltd.

Priya ShL 24/6/24
Shikha 24/6/24

Manishajain
24/6/24



- (3) Tripathi Brothers Services
(4) Vaikunth Group Enterprises.

12 Disqualified Bidders have been notified about the reasons of disqualification.

The financial bids ~~ca~~ will be opened after 48 hours.

Shelina
24/6/24.

Shikha
24/6/24

Manishagani
24/6/24

Buya
24/6/24

Anu Sridip
24.6.2024.

Enclosure:

List of 16 Bidders attached.

Minutes of the meeting of Purchase Committee

A meeting of the purchase committee was held on 12th April 2024 at 11:30 am and resumed at 2:30 pm.

Following members were present:-

- 1) Mr. Shalin Singh
- 2) Deepa Satai Gang
- 3) Mr. Ashis Toru Deb
- 4) Mr. Dhonanjay
- 5) Ashish Jha
- 6) Mr. Anu Sanyal
- 7) Mr. Natasha Tagera
- 8) Shikha
- 9) Priya Sata Broya
- 10) Gaurav Singh

Shikha
Date 12/4/2024.

A. T. Deb

Shikha
12.04.24

Ashish
12.04.24

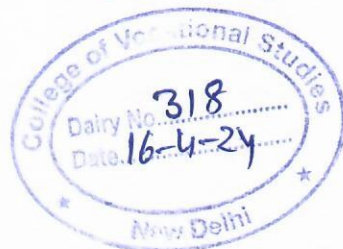
Anu Sanyal
12.4.2024.

Natasha
12.04.2024

Shikha
12/4/24

Gaurav
12/04/24

Dr. Udm
16.4.24.



Following decisions were taken:-

- 1) In response to the note received from the principal dated 10th April 2024 to the purchase committee, the committee has the following to state:-

The General Financial Rules (GFR) no. 154 exempts the purchase of goods procurement without providing any quotations if the value of such goods is below ₹25000/-.

(Rules attached - ANNEXURE 1). However, the committee inadvertently opened the quotations received from the admin office for the industrial visit at Hero MotoCorp Ltd. involving bus charges of ₹14000/- as stated in their application dated - 22nd March 2024. As this amount ₹14000/- is less than ₹25000/-, it is not required to be procured.

Shikha
Date 12/4/24.

Ashish
12.04.24

Natasha
12/04/2024

A. T. Deb
12/4/24

Broya
12/4/24

by the purchase committee.

Therefore, the exercise of inviting quotations was not required and thus may be ignored.

Gaurav
12/04/24

Jesko
12.04.24

A T Desai
12/4/24

Pooja
12/4/24

DD
12.04.24

Shikha
12/4/24

Dev
12/04/24

Shilpa
12/4/24

Devi
12/04/2024

Deepa
12.04.2024

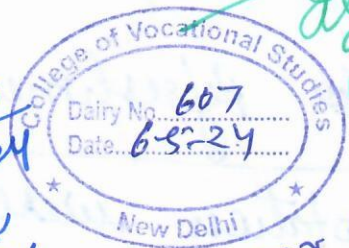
Rule 1

Rule

Minutes of the purchase committee Meeting

A meeting of the purchase committee was held on 6/5/24 at 10.30 am in IBAC room. Following members were present in the Meeting.

1. Dr. Shalini Singhal Shil
2. Dr. Anu Satyal Anu Satyal 6.5.2024
3. Ms. Priya Saha Priya 6/5/24
4. Ms. Natasha Natasha 6/5/24
5. Ms. Manisha Jain Manishajain 6/5/24
6. Mr. Gaurav Singh Gaurav 6/5/24
7. Ms. Shipha Shipha 6/5/24



① Today's meeting 6/5/24 is in continuation of the meeting held on 3/5/24 for finding L1 quotation of Tentage for Annual Day to be held on 7/5/24. In the previous meeting four quotation were handed by the office of which L1 was decided. However, five more quotations were handed to the purchase committee by the admin office which shall be scrutinized today 6/5/24. In light of the above the earlier quote of L1 stands cancelled. The New L1 will be decided on the basis of comparative of all nine quotations. The 5 new quotations were received by the committee on 6/5/24 had already been received by the office on or before 2/5/24 (as per diary date). @

② L1 for Tentage for Annual Day

Nine Quotations were received. Detailed comparative sheet with Name, Total cost (inclusive of GST), Diary no. and Date mentioned is ~~on~~ attached. On the basis of the comparison M/s Diego Events is L1 with Total cost inclusive of GST Rs 1,00,890 /-.

③ L1 for Refreshment for Students for Annual Day

Three Quotations were received for 1000 Students. Detailed comparative Sheet Name, Total cost (inclusive of GST), Diary no. and Date is mentioned is attached. On the basis of comparison Gathbandhan Farm is L1 with Total cost inclusive of GST Rs 82,950 /-.

④ L1 for Lunch for Teachers for Annual Day

Seven Quotations were received for 175 Teachers. Detailed comparative Sheet with Name, Total cost (inclusive of GST), Diary no. and Date mentioned is attached. AA Globe Services Pvt Ltd. is L1 with Total cost inclusive of GST Rs 33,075 /-.

Praga
6/5/24

Manishgani
6/5/24

Sanjay
6.5.2024

Gravita
6/5/24

Reliance
6/5/24
Shikha
6/5/24

L1 for DJ for Annual Day.

Five Quotations were received for 3 DJs
namely DJ Shadow Dubai, DJ Chetas, DJ Xizhel
Detailed comparative Statement is attached.
DJ Xizhel provided by M/s Diego Event is
L1 for Rs 76,700/- (inclusive of GST).

Ganjar
6/5/24

Mainkhajai
6/5/24

Anu Saini
6.5.2024

Shikha
6/5/24

Priya
6/5/24

Nelam
6/5/24

Shil
6/5/24

Minutes of the Purchase Committee Meeting

A meeting of the Purchase Committee was held on 3/5/2024 at 11:30 am in the committee room to open the quotation for the tent service for the Annual Day to be held on 7/5/2024. Following members were present in the meeting.

1. Dr. Shalini Singhal *Shalini* 3/5/24

2. Ms. Deepa *Deepa* 3/5/24

3. Dr. Anu Satyal *Anu Satyal* 3.5.2024

4. Ms. Priya Saha *Priya* 3/5/24

5. Ms. Manisha Jain *Manishajain* 3/5/24

6. Mr. Gaurav *Gaurav* 3/5/24

7. Mr. Dhananjay Singh *Dhananjay Singh* 3/5/24

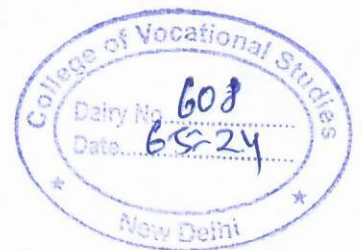
8. Ms. Shifha *Shifha* 3/5/24

Four Quotations were received -

1. Saket Caterer & decorator
2. Jyoti Tent House
3. Dinesh Tent House & caterers
4. M/s Kishor Kumar & Sons

Saket caterer & decorator is disqualified because there is no clarity in the quotation. received.
Jyoti tent house is disqualified because he has not quoted the price of all the items and also it is not clear whether the price quoted is per unit or sum.

Shalini 3/5/24
Manishajain 3/5/24
Gaurav 3/5/24



Dinesh Tent House has quoted the price of Rs ~~149~~ of Rs 1,49,750/- for as comprehensive amount of all the amounts items.

M/s Kishor Kumar & Sons has quoted the price of Rs 2,12,400 inclusive of 18% GST.

Though Dinesh Tent House price is L1 at Rs 1,49,750/- but the quotation does not specify whether it is inclusive of 18% GST or not.

Dinesh Tent House should be asked for the price the clarity on GST.

GR ~~3/5/24~~
3/5/24

Anu Sahu
3.5.2024

Pooja
3/5/24

Manishagani
3/5/24

Gaurav
3/5/24

Dee
2/5/24

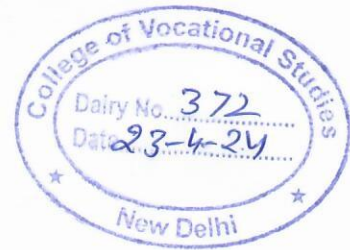
Shikha
3/5/24

Minutes of the Purchase Committee

1 of the Purchase committee to order Momentos to be distributed to students on the annual day held on April, 2024 in the committee room.

Following members were present in the meeting :-

1. Dr. Shalini Singhal Shalini 23/4/24
2. Ms. Priya Saha Priya 23/4/24
3. Ms. Manisha Jain Manishajain 23/4/24
4. Mr. Gaurav Singh Gaurav 23/4/24
5. Ms. Shipha Shipha 23/4/24
6. Mr. Ashish Jha Ashish 23/4/24
7. Mr. Nataraj Tajeje Nataraj 23/4/24



The Gem portal was opened. On the Portal the comparative for the purchase of mementos to be distributed on the Annual day was opened.

The three vendors were as follows

- | | <u>Price quoted.</u> |
|--|----------------------|
| 1. Paiz Art collection Metal square sports | Rs. 2,39,232.00 / |
| 2. SUNREKHA Metal Round sports trophies | Rs. 2,49,200.00 |
| 3. Unbranded Metal others sports trophies | Rs. 1,42,400.00 |

out of the three Unbranded Metal others sports trophies

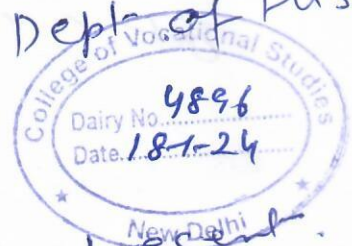
has quoted the lowest Price Rs 1,42,400 /-

Hence, the order must be placed from Unbranded Metal others sports trophies.

The comparative sheet is attached.

Shipha 23/4/24 Priya 23/4/24 Manishajain 23/4/24

A meeting of the Purchase Committee was held on 18 Jan 2024 at 12.30 pm in the Committee Room to open the bus hiring quotations for Dept. of Commerce (Industrial Visit on 20th Jan 24) and by Dept. of History (Rajasthan Trip).



Following members were present.

1. Dr. Shalini Singhal. SL
2. Dr. Ashish Tane Deb A.T. Deb
3. Mr. Dhananjay Singh - DD 18/1/24
4. Ms. Shikha Shikha 18/1/24
5. Ms. Priya Saha Priya 18/01/24
6. Mr. Gaurav Singh Gaurav 18/01/24
7. Ms. Manisha Jain Manisha Jain 18/01/24

Following decisions were taken:

1. Price Quoted for Industrial Visit to Hero Motocorp Ltd. by Ryde Tours & Travels is L1 - i.e Rs 10,000/- (Ten Thousand only).

Shikha 18/1/24

Priya 18/01/24

DD 18/1/24

A.T. Deb 18/1/24

Gaurav 18/01/24

2. Price Quoted for Rajasthan
Trip by Satkar Tourist is low
i.e. Rs 1,25,000 + 18% CST (as quote
The CST should be 5% instead
of 18%.. Comparative Statements
attached.

Pooja
18/01/24

A T Des 18/01/24

Shruti
18/01/24

Gaurav
18/01/24

Manishgauri
18/01/24

Shikha
18/01/24

Aditya
18/01/24