



College of Vocational Studies

Triveni (Sheikh Sarai), Phase II(University of Delhi)

New Delhi – 110017

Email: cvs_1972@yahoo.com Tel: +91-11-29258544

Website: www.cvs.edu.in

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Notice Regarding SEC options for Semester V students

The students of all the courses of Semester V are required to choose one option for Skill Enhancement Course (SEC) that they want to study for the 2025-26 session (Even semester, Semester-V).

The College of Vocational Studies is offering options for SEC. List is provided below.

The students are required to give three preferences for SEC in the google form out of which, one will be allotted to them subject to the availability of seats in those papers.

Please note that you cannot opt for a SEC that you have previously studied in any semester. In case you opt for such a paper in this form, you will not be able to fill the examination form at a later stage.

To give your preferences for SEC subjects offered by the College of Vocational Studies, please click on the Google form:

<https://docs.google.com/forms/d/e/1FAIpQLScBuZtSWhoQOkd84cU60aX-QGg0WRhJaH6Y1PIW6DE9BzOvcw/viewform?usp=header>

Please read the complete guidelines (given below) before submitting the form. The students of Semester V must fill their options latest by 07-07-2025 (11:00 PM). Those who fail to fill their preferences by the due date will be allotted any paper by the college.

The student will be held responsible in case of any false/misleading information on his/her part.

Prof. Shiv Kumar Sahdev
Principal.

Ms Kanika ,Ms.Ekta , Ms. Himanshi
Nodal Officers (SEC VAC AEC)

Guidelines for SEC (Semester V)

1. The college will allot the SEC subjects on a first come first serve basis.
2. Students will not be allowed to change their SEC subjects at a later stage. Therefore, the students should follow extreme care while choosing their options.
3. Students are advised to go through the syllabi of the Skill Enhancement Courses (SEC) before choosing their options. The syllabi are available on the DU website: <https://www.du.ac.in/>
4. Students cannot opt for the same paper in Semester V which they have studied in any of the previous semester (Semester I, II, III, IV). For example: if the student has studied the SEC Paper “Digital Marketing” in any of the previous semester (Semester I, II, III, IV), then he/she cannot opt the same paper in Semester V.
5. Semester V students are also informed that they may study any SEC other than those provided by College of Vocational Studies. For details regarding other SEC papers, kindly check the DU website <https://www.du.ac.in/>. In such a case, students are required to send an email at sevac@cvs.du.ac.in mentioning their Name, Roll Number, Course, Contact Number, and SEC paper that they wish to study in Semester V. In case the student opts for a SEC paper not offered by College of Vocational Studies, they will have to attend classes in any other college belonging to the Cluster Colleges (South Campus) of the University of Delhi. The fulfillment of the choice of the student depends on the terms and conditions set by the host college.

List 1 SEC papers offered by College of Vocational Studies (Semester V)		
S. No	SEC Paper	Department
1	Creative Writing	English
2	Personality Development and Communication	English
3	Public speaking in English language and leadership	English
4	Network Flows	Mathematics
5	IT Skills and data analysis	Commerce
6	Working with People	Commerce
7	Personal Financial Planning	Commerce
8	Statistical software package	Economics
9	Political Leadership and Communication	Political Science
10	Digital marketing	Management
11	पटकथा लेखन	Hindi
12	Rachnatmak Lekhan	Hindi