



College of Vocational Studies

Triveni (Sheikh Sarai), Phase II(University of Delhi)

New Delhi – 110017

Email: cvs_1972@yahoo.com Tel: +91-11-29258544

Website: www.cvs.edu.in

06-08-2025

Notice Regarding SEC options for Semester VII students

All those VOCATIONAL COURSES STUDENTS WHO ARE NOT OPTING FOR DISSERTATION/PROJECT/ENTERPRENURSHIP in Semester VII have to choose one option for Skill Enhancement Course (SEC). The students are required to fill their SEC (Skill Enhancement Course) options **latest by 12-08-2025 (5:00 PM)**. **Those who fail to fill their preferences by the due date will be allotted any paper by the college.**

The College of Vocational Studies is offering 5 options for SEC (List 1). List of courses is given below, along with the department offering the course. The students are required to give preference for SEC in the google form out of which, one will be allotted to them subject to the availability of seats in that paper.

Please read the guidelines (given below) before submitting the form.

To give your preferences for SEC subjects offered by the College of Vocational Studies, please click on the Google form: <https://forms.gle/Hs54vGH5UdpEZpLQ6>

The student will be held responsible in case of any false/misleading information on his/her part.

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Prof. Shiv Kumar Sahdev

Principal

Ms Himanshi Verma, Ms Kanika Goyal, Ms Ekta Singh

Nodal Officers (SEC VAC AEC)

| List 1 SEC papers offered by College of Vocational Studies | | |
|---|---|-------------|
| S. No | SEC Paper | Department |
| 1 | Developing Sustainability Plan for Business | Commerce |
| 2 | Visual Communication and Photography | English |
| 3 | Negotiation and Leadership | English |
| 4 | Financial Modeling with Excel | Mathematics |
| 5 | Anuwad Kala | Hindi |

Guidelines for SEC (Semester VII)

1. It is mandatory for all those VOCATIONAL COURSES STUDENTS WHO ARE NOT OPTING FOR DISSERTATION/PROJECT/ENTERPRENURSHIP in Semester VII to choose one option for Skill Enhancement Course (SEC) that they want to study for the 2025-26 session (Odd semester, Semester VII).
2. The college will allot the SEC subjects on a first come first serve basis.
3. Students will not be allowed to change their SEC subjects at a later stage. Therefore, the students should follow extreme care while choosing their options.
4. Students are advised to go through the syllabi of the Skill Enhancement Courses (SEC) before choosing their options. The syllabi are available on the DU website: <https://www.du.ac.in/>
5. Semester VII students are also informed that they may study any SEC other than those provided by College of Vocational Studies. For details regarding other SEC papers, kindly check the DU website <https://www.du.ac.in/>. In such a case, students are required to send an email to secvac@cvs.du.ac.in clearly mentioning their Name, Roll Number, Course, Contact Number, and SEC paper that they wish to study in Semester VII. In case the student opts for a SEC paper not offered by College of Vocational Studies, they will have to attend classes in any other college belonging to the Cluster Colleges (South Campus) of the University of Delhi. The fulfillment of the choice of the student depends on the terms and conditions set by the host college.

The student will be held responsible in case of any false/misleading information on his/her part. If you have any queries, please feel free to mail us at secvac@cvs.du.ac.in.